

Legal Services

Business Plan & Budget
Highlights

Legal Services

Mandate:

- To provide and/or coordinate all forms of legal services that may be required by the City of St. Albert in day to day operations.
- To ensure compliance with enabling and other applicable legislation.

CORPORATE SERVICES Legal Services Department

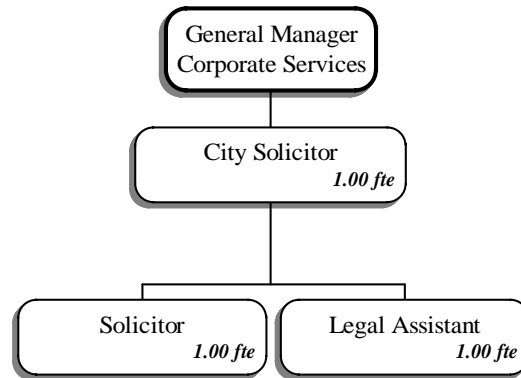
TOTAL FTE: 3.00 (2004)

Approved:

Director _____

General Manager _____

City Manager _____



June 2004

June 2004

Programs/Services

Legal Services

- Negotiate/draft/review agreements
- Draft bylaws
- Provide legal opinions, in writing and verbally, on a wide variety of operational issues
- Coordinate work of external counsel on specific files
- Coordinate with counsel for the City's insurer with respect to litigation matters

Legal Services

2004 Accomplishments:

- Assisted with land sales
- Finalized Reciprocal Use and Site Allocation Agreements with School Boards
- Drafted Smoking Bylaw
- Drafted a revised Traffic Bylaw – to be presented to Council in 2005

Legal Services

2004 Accomplishments Continued:

- Participated on Annexation Team
- Supported the 2004 Civic Election
- Directed external counsel on disputes with Sturgeon County - Wal-Mart Revenue/Cost Sharing Agreement, Northern Lights, Hunter Ridge,

Legal Services

2005 Budget Pressures:

Providing internal or external support for:

- Annexation Application
- Right of Way acquisition for the West Regional Road
- Revisions to the Traffic Bylaw and Land Use Bylaw
- Redraft of Tree Bylaw, Noise Bylaw, Parks Bylaw
- Activities associated with the MPLC (i.e. partnerships, commercial leasing, donations)
- Environmental Issues

Legal Services

Significant Changes from 2004

- Reduction in Professional Services – Legal

Legal Services

2005 Operating Business Cases:

- Business case for additional internal legal staff reviewed but not funded for 2005.