

Community Sustainability Committee

Date: June 4, 2014

Time: 5:30 p.m. to 7:30 p.m.

Location: SABC Boardroom

Minutes of a Meeting of the Community Sustainability Committee in the SABC Boardroom on the above date at 5:30 p.m. in accordance with the provisions of Sections 19, 23, 24 and 29 of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000. c.F-25, as amended.

Present

- Chris Barr (left at 7:04 p.m.)
- Councillor Wes Brodhead (left at 6:54 p.m.)
- Mayor Nolan Crouse (left at 6:51 p.m.)
- Katie Kohlenberg
- Douwe Vanderwel

Absent

- Cam Munro

Writer

- Kaitlyn Fenton (Public Engagement Summer Student)

Staff

- Leah Kongsrude (Strategic Services Director)
- Kalen Pilkington (Sustainability Coordinator)
- Jeremy Jakubowski (Public Engagement Summer Student)

INTRODUCTIONS

- Co-chair Councillor Wes Brodhead called the meeting to order at 5:31 p.m.

AGENDA ITEMS

1. Welcome and Dinner
2. Review of Meeting Minutes

Action: Copy of minutes up on the screen while were eating as well as a copy of agenda

- *Committee accepts agenda as well as meeting minutes*

3. Business from Previous Meeting

Action: Give Councillor Wes Brodhead a tutorial of drop box.

4. Presentation Strategic Alignment – Mayor Nolan Crouse
5. Draft Public Engagement Plan and Schedule Review

- *John Lewis from Intelligent futures will be coming to the next committee meeting on June 18, 2014*
- *Hopefully have the committee endorse the Public Engagement Plan; if that is a quick process, there will be a workshop with the committee. This workshop is called Capacity Building Workshop.*

Action: *Deadline to give Kalen Pilkington comments regarding the Public Engagement Plan is June 6, 2014.*

Action: *Make the font smaller on the business cards regarding credit for the photographs.*

Action: *Kalen Pilkington will send like to Chris Barr for the MDP.*

6. Adjournment

NEXT MEETING DATE AND AGENDA ITEMS

- The next meeting will be June 18, 2014 and 5:30 p.m. at St. Albert Fire Hall No. 3

ADJOURNMENT

- The meeting was adjourned at 6:54 p.m. with Councillor Wes Brodhead
- The meeting was adjourned at 7:31 p.m. unofficially by Kalen Pilkington