

# **Community Sustainability Committee**

**Date:** May 7, 2014

**Time:** 6:00-8:00 PM

**Location:** St. Albert Business Centre  
29 Sir Winston Churchill Ave

Minutes of a Meeting of the Community Sustainability Committee in the SABC Large Boardroom on the above date at 6:00 p.m. in accordance with the provisions of Sections 19, 23, 24 and 29 of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000. c.F-25, as amended.

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## **Present**

- Mayor Nolan Crouse
- Councillor Wes Brodhead
- Chris Barr
- Dave Bell
- Cam Munro
- Douwe Vanderwel

## **Absent**

- Katie Kohlenberg

## **Writer**

- Kaitlyn Fenton (Public Engagement Summer Student)

## **Staff**

- Leah Kongsrude (Strategic Services Director)
- Kalen Pilkington (Sustainability Coordinator)

## **INTRODUCTIONS**

- Nothing to note

## **REVIEW MEETING NOTES**

- First Meeting - No past meeting minutes to review.

## **AGENDA ITEMS**

1. Welcome and Dinner
2. Brief introductions, background, and reason for interest
3. Adoption of Agenda
4. Committee Terms of Reference and Mandate – Questions / Discussion
5. Cultivating our Future Project Plan – Questions / Discussion

*Action: "Think big" in elevator speech suggested being changed (change big)  
Change big to future, inclusive, something similar to out of the box*

Action: “Help us write our story” suggested being changed to “Help us continue our story”; change the phrase to deal more with the future.

Action: Community Sustainability on the visual image of the poster; suggested to be somewhere along the diamond or at the bottom.

#### 6. Nominations and Election of Vice-Chairs

Nomination for Council Member to be co-chair:

Mayor Nolan Crouse: I nominate Councillor Wes Brodhead

Councillor Wes Brodhead accepts nomination

Everyone is in favor of Councillor Wes Brodhead as a co-chair

Nomination for Public Member to be co-chair:

Dave Ball: I nominate Douwe

Cam Munro: I second

Chris Barr: I third

Douwe Vanderwel: Favour to decline nomination

Douwe Vanderwel: I nominate Cam

Cam Munro: I accept nomination

Everyone is in favor of Cam Munro as co-chair

**Co-chairs: Councillor Wes Brodhead and Cam Munro**

#### 7. Future Meeting Schedule, Meeting Times, Need for Special Meetings

Action: Change the time of Committee of Sustainability meetings from 6:00 to 8:00 PM to 5:30 to 7:30 PM.

#### 8. Confirm Topics for Next Meeting

Action: Mayor Nolan Crouse would like 10 minutes at the beginning of next committee meeting to discuss committee meeting protocol

#### 9. Adjournment

### **NEXT MEETING DATE AND AGENDA ITEMS**

The next meeting will be *May 21<sup>st</sup>, 2014 from 5:30 to 7:30 PM*

Agenda items to include:

- Discussion of committee meetings protocol

Action: Discussion on protocol of committee meetings, Mayor Nolan Crouse will be explaining the protocol. Mayor Nolan Crouse asked for ten minutes to do so at the beginning of the second committee meeting.

## ADJOURNMENT

The meeting was adjourned at 8:00 PM