

Community Sustainability Committee

Date: September 3, 2014

Time: 5:30

Location: SABC Boardroom, 29 Sir Winston Churchill Ave

Minutes of a Meeting of the Community Sustainability Committee in the SABC Boardroom on the above date at 5:30 p.m. in accordance with the provisions of Sections 19, 23, 24 and 29 of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000. c.F-25, as amended.

Present

- *Chris Barr (Arrived at 5:45 p.m. and left at 7:18 p.m.)*
- *Dave Bell*
- *Councillor Wes Brodhead*
- *Mayor Nolan Crouse*
- *Katie Kohlenberg*
- *Cam Munro*
- *Douwe Vanderwel*

Absent

Writer

- *Kaitlyn Fenton (Public Engagement Summer Student)*

Staff

- *Leah Kongsrude (Strategic Services Director)*
- *Kalen Pilkington (Sustainability Coordinator)*
- *John Lewis (Intelligent Futures)*
- *Cassandra Caiger (Intelligent Futures)*

INTRODUCTIONS

- *Co-chair Cam Munro called the meeting to order at 5:39 p.m.*

REVIEW MEETING NOTES

- *No changes to notes as distributed.*

AGENDA ITEMS

1. Welcome and Dinner
2. Review of Meeting Minutes
3. How to Update Council on Progress – Mayor Nolan Crouse
4. Milestone Review – Mayor Nolan Crouse
5. Direction to Administration – Cam Munro

6. Terms of Reference – Cam Munro

7. Workshop with Intelligent Futures

8. Adjournment

- *Meeting was adjourned at 8:07 p.m.*

NEXT MEETING DATE AND AGENDA ITEMS

The next meeting will be *September 17, 2014 and 5:30 p.m.*

Action: Review GANTT Chart every Community Sustainability Committee meeting.

Action: Community Sustainability Committee presentations to City Council – Presented by Cam Munro. Kalen to work with Cam on prep materials.

ADJOURNMENT

The meeting was adjourned at 8:07 p.m.