



Select From List
Do not enter in "Grey" cells

Name: **Councillor Hughes**

Date Submitted	12-02-20	Month	January	Year	2020
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General Council Related Business		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim km's (From Chart)	Out-of-Region Mileage Claim (or In-Region, specific mileage)		One Way /Return	Mileage Claim km's-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding				
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT 2 Project	CAT4	
16-01-20	Strategic Planning Session	St. Albert	Edmonton-West	Return	40.00					20.20							20.20	6140	1010	516106 A10	General Council Busless	
17-01-20	Strategic Planning Session	St. Albert	Edmonton-West	Return	40.00					20.20							20.20	6140	1010	516106 A10	General Council Busless	
27-01-20	Annexation Meeting	St. Albert	Morinville	Return	38.00					19.19							19.19	6140	1010	516106 A10	General Council Busless	
										-							-					
										-							-					
										-							-					
										-							-					
										-							-					
										-							-					
										-							-					
										-							-					
										-							-					
										-							-					
Sub-Total																	\$	59.59				

Professional Development		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region, specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.605/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding		
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr	
										-							-			
										-							-			
										-							-			
										-							-			
										-							-			
										-							-			
										-							-			
Sub-Total																	\$	-	Reg. #59 Post #29 483075	



Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted 12-02-20 Month January Year 2020

AUMA or FCM Convention or Board Expenses		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding		
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr	Project CAT4
										-							-			
										-							-			
										-							-			
										-							-			
										-							-			

Sub-Total \$ -

Office of the Mayor (Official Events & Duties)		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding		
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT3 CAT4
										-							-			
										-							-			
										-							-			
										-							-			
										-							-			

Sub-Total \$ -



Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted 12-02-20 Month January Year 2020

Operating Supplies/Telephone/Internet/Sponsorships		Total	GL Coding			
Date (DD/MM/YY)	Detailed Description		ACCT	Cost Ctr	CAT 2 Project CAT7	Expense Type
	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)					
10-01-19	Telus Mobility	55.00	6404 1010	516106	N/A	Mobile Device Charge
17-01-19	Shaw Cable	70.00	6404 1010	516106	N/A	Office/Operating Supp

Sub-Total \$ 125.00

BMO MasterCard Expenses		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
16-01-20	Waste to Energy Symposium					250.00		250.00
								-
								-
								-
								-
								-
								-
								-
								-

Sub-Total \$ 250.00



Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted 12-02-20 Month January Year 2020

Expenses Paid Directly by the City (eg. Petty Cash)

Date (DD/MM/YY)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
							-
							-
							-
							-
							-
							-
							-
							-

- Claim Reminders:
- ** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses****
- Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
 - Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
 - A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
 - For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
 - It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
 - Expense claims must be submitted within 10 days of the following month
 - Incomplete expense claims will not be processed

Sub-Total \$ -

Grand Total Expenses	\$	434.59
Less: BMO MasterCard	-\$	250.00
Less: Expenses Paid	\$	-
Net to be paid to Councillor Hughes	\$	184.59

Training and Development Activities

Date (DD/MM/YY)	Description of Activity Content and any learning/information worth sharing
01/16/2020 - 01/17/2020	Council Strategic Planning Session
2020-01-21	Priority Based Budget Workshop

Board, Committee, Agency meetings attended (Includes both Council appointed and other approved committees)

Date of Meeting	Name of Meeting	Updates
2020-01-27	Annexation Negotiation Committee	
2020-01-21	Community Services Advisory Committee	

2020[illegible]

Select From List
Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted: 12-02-20 Month: January Year: 2020

Authorizations & Approvals Councillor Hughes January 2020

Member at the time of submission.

31/01/2020
Date (DD/MM/YY)

half of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form

Jan 31, 2020
Date (DD/MM/YY)

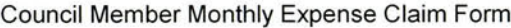
31/01/2020
Date (DD/MM/YY)

documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

Jan 31/2020
Date (DD/MM/YY)

documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

Feb 5/20
Date (DD/MM/YY)



	Select From List
	Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted	02-03-20	Month	February	Year	2020
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[illegible]

Professional Development		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region, specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7											ACCT	Cost Ctr	CAT 2 Project CAT4
										-								-			
										-								-			
										-								-			
										-								-			
										-								-			
										-								-			
										-								-			
Sub-Total																	\$	-			



Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted 02-03-20 Month February Year 2020

AUMA or FCM Convention or Board Expenses		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region, specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr	CAT 2 Project	CAT4
										-							-				
										-							-				
										-							-				
										-							-				
										-							-				

Sub-Total \$ -

Office of the Mayor (Official Events & Duties)		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region, specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT3	CAT4
										-							-				
										-							-				
										-							-				
										-							-				
										-							-				

Sub-Total \$ -



Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted 02-03-20 Month February Year 2020

Operating Supplies/Telephone/Internet/Sponsorships			GL Coding			
		Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total	ACCT	Cost Ctr	Expense Type
Date (DD/MM/YY)	Detailed Description					
10-01-19	Telus Mobility		55.00	6404	1010	Mobile Device Charge
17-01-19	Shaw Cable		70.00	6404	1010	Office/Operating Supp

Sub-Total \$ 125.00

BMO MasterCard Expenses		Other Transportation & Parking *	Accommodations *	Airfare *	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
								-
								-
								-
								-
								-
								-
								-
								-
								-

Sub-Total \$ -



Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted02-03-20

MonthFebruary

Year2020

Expenses Paid Directly by the City (eg. Petty Cash)		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
29-02-20	iPad Keyboard						89.99	89.99
								-
								-
								-
								-
								-
								-

Sub-Total\$ 89.99

- Claim Reminders:
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**
- Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
 - Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
 - A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
 - For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
 - It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
 - Expense claims must be submitted within 10 days of the following month
 - Incomplete expense claims will not be processed

Grand Total Expenses	\$	214.99
Less: BMO MasterCard	\$	-
Less: Expenses Paid	-\$	89.99
Net to be paid to Councillor Hughes	\$	125.00

Training and Development Activities		
Date (DD/MM/YY)	Description of Activity Content and any learning/information worth sharing	



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name:

Councillor Hughes

Date Submitted

02-03-20

Month

February

Year

2020



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted 02-03-20 Month February Year 2020

Authorizations & Approvals

Councillor Hughes February 2020

	I Member at the time of submission. 27/02/2020 Date (DD/MM/YY)
--	--

	half of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form 02/03/2020 Date (DD/MM/YY)
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	 4/01.3/2020 Date (DD/MM/YY)
--	------------------------------------

	documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement 4/01.5/2020 Date (DD/MM/YY)
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	documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement 4/01.6/2020 Date (DD/MM/YY)
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From: [Rayann Laforce](#)
To: [Lynda Lavallee](#)
Subject: FW: Councillor Hughes (March Expenses)
Date: April 22, 2020 5:14:49 PM
Attachments: [Hughes - Internet and Mobile.pdf](#)
[Hughes - apple pen receipt email.pdf](#)
[Hughes - Council Expense Claim.xlsm](#)

Hi Lynda:

See Kevin's approval below.

Rayann

Rayann Laforce
Executive Assistant | Office of the Mayor and Council
P: 780-459-1605 | rlaforce@stalbert.ca

Bringing Our Best to Cultivate An Amazing Community

From: Kevin Scoble <kscoble@stalbert.ca>
Sent: April 22, 2020 2:02 PM
To: Alayna Yarmuch <ayarmuch@stalbert.ca>
Cc: Rayann Laforce <rLaforce@stalbert.ca>
Subject: RE: Councillor Hughes (March Expenses)

Approved

Kevin Scoble
Chief Administrative Officer
P: 780-459-1502 | kscoble@stalbert.ca

Bringing Our Best to Cultivate An Amazing Community

From: Alayna Yarmuch <ayarmuch@stalbert.ca>
Sent: Friday, April 17, 2020 8:17 AM
To: Kevin Scoble <kscoble@stalbert.ca>
Cc: Rayann Laforce <rLaforce@stalbert.ca>
Subject: FW: Councillor Hughes (March Expenses)

Morning Kevin,

Please review and let Rayann and I know if you approve.

Thanks,

Alayna Yarmuch

Senior Executive Assistant
Office of the Chief Administrative Officer
P: 780-459-1593 | ayarmuch@stalbert.ca

Bringing Our Best to Cultivate An Amazing Community

From: Diane McMordie <dmcordie@stalbert.ca>
Sent: Thursday, April 16, 2020 4:33 PM
To: Alayna Yarmuch <ayarmuch@stalbert.ca>
Cc: Lynda Lavallee <llavallee@stalbert.ca>
Subject: FW: Councillor Hughes (March Expenses)

I have approved. Please forward to Kevin.

Thanks

Diane McMordie, CPA, CMA
Director, Finance & Assessment / Chief Financial Officer
P 780-459-1758 | C 780-862-1348
City of St. Albert | 5 St. Anne Street | St. Albert, AB | T8N 3Z9
dmcordie@stalbert.ca | www.stalbert.ca

From: Lynda Lavallee
Sent: April 16, 2020 1:55 PM
To: Diane McMordie <dmcordie@stalbert.ca>
Subject: Councillor Hughes (March Expenses)

Hi Diane

Attached is Councillor Hughes expense claim. Could you please review and forward to Alayna.

Thank you

(working from home)
Lynda Lavallee
Accounts Payable Coordinator | Financial Services
P: 780-459-1626 | F: 780-459-1734

City of St. Albert | 5 St. Anne Street | St. Albert, AB | T8N 3Z9
llavallee@stalbert.ca | www.stalbert.ca

www.facebook.com/cityofstalbert | www.twitter.com/cityofstalbert



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From: [Rayann Laforce](#)
To: [Lynda Lavallee](#); [Barb Marrese](#); [Danielle Parsons](#)
Subject: FW: Councillor Hughes - March Expenses
Date: April 14, 2020 4:12:49 PM
Attachments: [Hughes - Internet and Mobile.pdf](#)
[Hughes - apple pen receipt email.pdf](#)
[Hughes - Council Expense Claim.xlsm](#)

Hi Ladies:

Please see below and attached Councillor Hughes approved expense claim.

Kind Regards,

Rayann

Rayann Laforce
Executive Assistant | Office of the Mayor and Council
P: 780-459-1605 | rlaforce@stalbert.ca

Bringing Our Best to Cultivate An Amazing Community

From: Sheena Hughes <shughes@stalbert.ca>
Sent: April 14, 2020 4:02 PM
To: Rayann Laforce <rLaforce@stalbert.ca>
Subject: Re: Councillor Hughes - March Expenses

Looks good to me. Approved.

Thanks Rayann for all your work.

Sheena

Sheena Hughes
Councillor, City of St. Albert
C: 780-240-9889

From: Rayann Laforce <rLaforce@stalbert.ca>
Sent: Tuesday, April 14, 2020 2:11:09 PM
To: Sheena Hughes <shughes@stalbert.ca>
Subject: Councillor Hughes - March Expenses

Cllr Hughes:

Please review the attached, and let me know via email if you approve this, or advise of the needed edits. I will then forward it to Finance for processing.

Kind Regards,

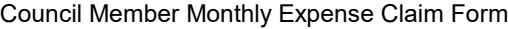
Rayann

Rayann Laforce

Executive Assistant | Office of the Mayor and Council

P: 780-459-1605 | rlaforce@stalbert.ca

Bringing Our Best to Cultivate An Amazing Community



	Select From List
	Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted: 14-04-20 Month: March Year: 2020

Sub-Total	\$ -
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Sub-Total	\$ -
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Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Councillor Hughes

Date Submitted14-04-20

MonthMarch

Year2020

AUMA or FCM Convention or Board Expenses		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0 505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr	CAT 2 Project	CAT4
										-							-				
										-							-				
										-							-				
										-							-				
										-							-				
										-							-				

Sub-Total\$ -

Office of the Mayor (Official Events & Duties)		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0 505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT3	CAT4
										-							-				
										-							-				
										-							-				
										-							-				
										-							-				

Sub-Total\$ -



Council Member Monthly Expense Claim Form

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	Do not enter in "Grey" cells

Name:

Councillor Hughes

Date Submitted:

14-04-20

Month:

March

Year:

2020

Operating Supplies/Telephone/Internet/Sponsorships		Total	GL Coding			
Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)			ACCT	Cost Ctr	CAT 2 Project CAT7	Expense Type
Date (DD/MM/YY)	Detailed Description					
10-03-20	Telus Mobility	55.00				
17-03-20	Shaw Cable	70.00	6404	1010	516106	N/A
31-03-2020	Apple Pen Stylus	49.99				

Sub-Total \$ 174.99

BMO MasterCard Expenses					Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)											
											-
											-
											-
											-
											-
											-
											-
											-
											-

Sub-Total \$ -



Council Member Monthly Expense Claim Form

	Select From List
	Do not enter in "Grey" cells

Name:

Councillor Hughes

Date Submitted:

14-04-20

Month:

March

Year:

2020

Expenses Paid Directly by the City (eg. Petty Cash)		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
								-
								-
								-
								-
								-
								-
								-
								-

Sub-Total \$ -

- Claim Reminders:
- ** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses****
- Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
 - Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
 - A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
 - For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
 - It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
 - Expense claims must be submitted within 10 days of the following month
 - Incomplete expense claims will not be processed

Grand Total Expenses	\$ 174.99
Less: BMO MasterCard	\$ -
Less: Expenses Paid	\$ -
Net to be paid to Councillor Hughes	\$ 174.99

Training and Development Activities		
Date (DD/MM/YY)	Description of Activity Content and any learning/information worth sharing	
03/02/2020	MDP Workshop	
Board, Committee, Agency meetings attended (Includes both Council appointed and other approved committees)		
	Date of Meeting	Updates
03/02/2020	Regular Council Meeting	
2020-03-10	Pre-Annexation Committee Meeting	
2020-03-12	Waste to Energy Symposium	
2020-03-13	Pre-Annexation Committee Meeting	
03/13/2020	Special Council Meeting	



Council Member Monthly Expense Claim Form

	Select From List
	Do not enter in "Grey" cells

Name:

Councillor Hughes

Date Submitted:

14-04-20

Month:

March

Year:

2020

03/16/2020	Regular Council Meeting	
03/23/2020	City of St. Albert Council Meeting	



Council Member Monthly Expense Claim Form

	Select From List
	Do not enter in "Grey" cells

Name:

Councillor Hughes

Date Submitted:

14-04-20

Month:

March

Year:

2020

Authorizations & Approvals

Councillor Hughes

March

2020

Preparer

If claim form was prepared by an individual other than the Council Member, sign and date below
This expense claim form was prepared in accordance with all information provided by the Council Member at the time of submission.

Preparer's Signature

Date (DD/MM/YY)

Council Member

I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form was completed by another individual. All applicable receipts have been attached.

Council Member's Signature

Date (DD/MM/YY)

Accounts Payable

I have reviewed this claim for mathematical accuracy and documentation support.

Accounts Payable Personnel Signature

Date (DD/MM/YY)

Chief Financial Officer

I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

Chief Financial Officer Signature

Date (DD/MM/YY)

Chief Administrative Officer (City Manager)

I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

City Manager Signature

Date (DD/MM/YY)

Location (1 way in KM's)	Beaumont	Bon Accord	Bruderheim	Calmar	Devon	Edmonton-North	Edmonton-East	Edmonton-South	Edmonton-West	Edmonton-Kingsway	Edmonton-Downtown	Edmonton-University	EIA	Fort Sask	Gibbons	Lamont (Town)	Lamont (County)	Leduc (City)	Leduc (County)	Legal	Morinville	Parkland (County)	Redwater	Spruce Grove	St. Albert	Stony Plain	Strathcona (County)	Sturgeon (County)	Thorsby	Wabamum	Warburg
Beaumont		81	76	36	26	32	22	19	37	30	28	27	17	52	72	83	83	21	13	95	67	62	89	53	49	61	27	67	57	95	76
Bon Accord	81		50	89	74	33	37	66	50	37	38	47	83	30	7	63	63	88	82	27	20	65	31	61	38	68	55	19	109	96	130
Bruderheim	76	50		107	96	52	55	70	72	56	55	70	88	26	43	13	13	93	87	77	64	87	29	83	60	90	52	68	127	117	152
Calmar	36	89	107		16	60	53	41	45	59	50	49	25	84	94	114	114	19	23	103	76	56	119	47	58	51	59	76	21	93	40
Devon	26	74	96	16		45	44	32	30	44	42	39	20	73	79	103	103	25	20	89	61	41	104	32	43	37	50	61	37	74	56
Edmonton-North	32	33	52	60	45		11	23	30	6	7	14	62	30	37	61	61	68	54	46	32	37	62	41	12	48	23	34	89	75	109
Edmonton-East	22	37	55	53	44	11		15	24	9	7	10	43	32	38	68	68	39	32	57	43	44	63	40	22	48	11	45	73	75	93
Edmonton-South	19	66	70	41	32	23	15		23	38	14	16	20	50	72	80	80	25	21	75	54	48	97	40	36	48	22	53	59	82	78
Edmonton-West	37	50	72	45	30	30	24	23		13	13	11	39	50	56	81	81	44	37	59	38	32	81	24	20	29	31	37	65	66	86
Edmonton-Kingsway	30	37	56	59	44	6	9	38	13		3	8	33	32	38	73	73	38	32	51	31	36	63	32	13	40	24	31	72	68	101
Edmonton-Downtown	28	38	55	50	42	7	7	14	13	3		8	31	31	37	62	62	37	30	52	38	39	62	28	15	42	17	40	71	70	90
Edmonton-University	27	47	70	49	39	14	10	16	11	8	8		30	46	52	76	76	35	29	54	34	37	77	29	16	42	23	34	69	70	88
EIA	17	83	88	25	20	62	43	20	39	33	31	30		65	88	96	96	10	4	91	70	64	113	56	52	55	40	69	44	98	63
Fort Sask	52	30	26	84	73	30	32	50	50	32	31	46	65		22	32	32	69	63	54	40	63	40	59	36	66	28	41	103	94	127
Gibbons	72	7	43	94	79	37	38	72	56	38	37	52	88	22		56	56	92	86	33	26	69	27	65	42	72	47	25	113	100	134
Lamont (Town)	83	63	13	114	103	61	68	80	81	73	62	76	96	32	56		0	100	94	84	70	94	42	89	66	97	58	72	133	124	158
Lamont (County)	83	63	13	114	103	61	68	80	81	73	62	76	96	32	56	0		100	94	84	70	94	42	89	66	97	58	72	133	124	158
Leduc (City)	21	88	93	19	25	68	39	25	44	38	37	35	10	69	92	100	100		7	102	74	69	117	60	57	60	45	74	39	102	58
Leduc (County)	13	82	87	23	20	54	32	21	37	32	30	29	4	63	86	94	94	7		96	70	64	111	54	50	55	39	69	44	96	63
Legal	95	27	77	103	89	46	57	75	59	51	52	54	91	54	33	84	84	102	96		22	72	39	69	40	77	79	22	123	104	138
Morinville	67	20	64	76	61	32	43	54	38	31	38	34	70	40	26	70	70	74	70	22		50	50	47	19	55	64	1	95	82	116
Parkland (County)	62	65	87	56	41	37	44	48	32	36	39	37	64	63	69	94	94	69	64	72	50		95	10	34	5	63	51	80	33	67
Redwater	89	31	29	119	104	62	63	97	81	63	62	77	113	40	27	42	42	117	111	39	50	95		90	67	97	65	49	138	125	159
Spruce Grove	53	61	83	47	32	41	40	40	24	32	28	29	56	59	65	89	89	60	54	69	47	10	90		29	9	53	47	67	40	70
St. Albert	49	38	60	58	43	12	22	36	20	13	15	16	52	36	42	66	66	57	50	40	19	34	67	29		37	33	20	78	64	99
Stony Plain	61	68	90	51	37	48	48	48	29	40	42	42	55	66	72	97	97	60	55	77	55	5	97	9	37		68	56	74	35	62
Strathcona (County)	27	55	52	59	50	23	11	22	31	24	17	23	40	28	47	58	58	45	39	79	64	63	65	53	33	68		63	79	95	99
Sturgeon (County)	67	19	68	76	61	34	45	53	37	31	40	34	69	41	25	72	72	74	69	22	1	51	49	47	20	56	63		96	83	117
Thorsby	57	109	127	21	37	89	73	59	65	72	71	69	44	103	113	133	133	39	44	123	95	80	138	67	78	74	79	96		82	23
Wabamum	95	96	117	93	74	75	75	82	66	68	70	70	98	94	100	124	124	102	96	104	82	33	125	40	64	35	95	83	82		69
Warburg	76	130	152	40	56	109	93	78	86	101	90	88	63	127	134	158	158	58	63	138	116	67	159	70	99	62	99	117	23	69	