

Minutes of a Meeting of the Environmental Advisory Committee held at St. Albert Business Centre, on the above date at 6:04 pm.

Present

T. Doran
K. Crutchfield
B. Thronson
B. Marsh

Absent

V. Neary
Councillor J. Hansen
S. Pearson
J. Gervais

Guests

O. Kwok, Supervisor, Waste and Diversion Programs

Staff

L. Kongsrude, Director, Environment
C. Benson, Manager, Environment
M. Myers, Environmental Coordinator – Community Strategy and Engagement

ADOPTION OF AGENDA

The Chair declared the agenda adopted as presented.

ADOPTION OF MINUTES

The Chair declared the minutes of October 22, 2017 adopted as presented.

WASTE & DIVERSION PROGRAMS

Olivia Kwok, Supervisor, Waste and Diversion Programs

O. Kwok provided an overview of the waste and diversion education and outreach activities since her last visit to EAC in April. Information and discussion included:

- Reviewed the new goals of the 2017 education and outreach programs.
- Waste and diversion website continuously updated for current info on the programs.
- Produced a quick easy to read list of seasonal waste and diversion events/programs, waste colouring book and new waste calendar (larger font and more colourful)

- Hosted 30 info booths in the community since April and talked to over 3,200 residents.
- Curbside Waste Education Program goals focused on sorting and set out of waste.
- Over 1200 houses were visited between August and September – door hangers were left for mistakes and stickers for residents that did a good job
- Be Waste Wise App launched in November - reminders of collection day and search function for what goes where. Residents can suggest items they need to look up on the app. The app will enable special campaigns and push certain programs throughout the year.
- New signage erected at the Recycle Depot.

EAC ANNUAL REPORT AND PRIORITIES

- EAC started reporting yearly to Council in 2010 with the EAC Annual Report.
- Report drafted by Administration on behalf of EAC and presented to Council by EAC Chair in January.
- The report provides a summary of the current year as well as a work plan/priorities for the Committee in the following year.
- Committee provided some suggestions to the report. The Annual Report will be amended and the final version sent to the Committee.

ENVIRONMENTAL LEADERSHIP RECOGNITION PROGRAM

K. Crutchfield prepared draft advice for the Committee to discuss and approve.

Moved by K. Crutchfield

That the Environmental Leadership Recognition Program advice to City Council be approved as amended.

CARRIED

ROUND TABLE


- The municipal elections have resulted in many positions on the North Saskatchewan Watershed Alliance board of directors to become vacant.
- K. Crutchfield and B. Thronson attended the Complete Streets Open House – learned concepts and met new Councillors. The outcome of the open house was unclear.
- Thank you to K Crutchfield's contributions to the Committee. Administration and Committee members appreciated all that Ken has contributed over the six year he has volunteered on the EAC.
- Greener Facilities Conference – best tip was to complete energy conservation improvements (low hanging fruit) first and then solar.
- Update on the Transit solar project – complete and waiting for connection to Fortis. City contacted by Minister of Environment to do a feature on this project.

- Smart Water Meter Open House next week from 3-7pm on Nov 29 and 30 and Environment staff will be there with information on the Water Conservation Bylaw.
- Complete Streets survey and display boards from the open house available on the City website.
- The appointed EAC members will be approved at the Dec 4 Council meeting.
- EIG 10 Year celebration - Feb 1 at Progress Hall at 6:30 pm.
- Budget Town Hall – a lot of questions on Transit
- Focused World Café budget meeting that occurs the day before the budget town hall is a good option.
- Work around the Sturgeon River and biodiversity in St. Albert is getting started with the new Sturgeon River and Natural Areas Environmental Coordinator position. Met with rep from Fish and Wildlife and talked about urban wildlife –specifically about best management practices and issues other muni's are experiencing.
- Asset Manager position approved – in support for the Sustainable Building Policy – hoping to complete form cross department sustainable facilities committee when this position starts.
- Goldfish Management Program complete – invited to present at 3 conferences. Other municipalities are enquiring about the City's project.
- Super cluster grant application due tomorrow 250M (federal grant program)
- St. Albert submitted application for Smart City Challenge.


NEXT MEETING – January 25, 2018

ADJOURNMENT

The Chair declared the meeting adjourned at 7:46 p.m.



 CHAIR



 DESIGNATED OFFICER



**ENVIRONMENTAL
ADVISORY COMMITTEE**

DATE: Thursday, November 23, 2017
TIME: 6:00 pm - 8:00 pm
PLACE: St. Albert Business Centre
29 Sir Winston Churchill Ave.

File No: B02

AGENDA

- 1. Adoption of Agenda**
- 2. Adoption of Minutes – October 26, 2017**
- 3. Waste & Diversion Programs – Education & Outreach Update and Curbside Waste Education Results**
Olivia Kwok, Supervisor, Waste & Diversion Programs
- 4. EAC Annual Report and Priorities**
Discussion and approve
- 5. Environmental Leadership Recognition Program – Committee Advice to Council**
Approve advice
- 6. Round Table**
- 7. Next Meeting Date – January 25, 2017**
- 8. Adjournment**