



**INTERNAL AUDIT STEERING
COMMITTEE**

DATE: December 4, 2018
TIME: 3:00 pm
**PLACED: West Boardroom, 2nd Floor St.
Albert Place**

AGENDA

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Consideration of Submission re Internal Auditor** *(please bring previously distributed material)*
- 4. Next Meeting Date**
- 5. Adjournment**

Minutes of a Meeting of the Internal Audit Committee held in the West Boardroom, St. Albert Place, on the above date at 3:00 p.m.

Present:

De-Anna Bailey - Chair
Mayor Heron
Councillor Hughes
Councillor Joly

Absent:

Gill Hermanns

Staff:

Kevin Scoble, City Manager
Michelle Bonnici, Deputy Chief Administrative Officer/Chief People Officer
David Leflar, City Solicitor/Chief Legislative Officer
Cameron Campbell, Purchasing Specialist
Cheryle Wong, Legislative Officer

Call to Order

The Chair called the meeting to order at 3:03 p.m.

G. Hermanns declared a conflict of interest due to a family member's association with an interested company, therefore, G. Hermanns did not participate in the meeting.

Adoption of Agenda

Moved by Councillor Hughes

That the November 14, 2018 agenda be adopted as presented.
CARRIED UNANIMOUSLY

Consideration of Submission re Internal Auditor

Moved by Mayor Heron

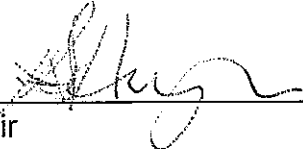
That IASC recommend to Council that MNP LLP be appointed as the Internal Auditor for Internal Services Review Consulting - Purchasing and Risk Management for the City of St. Albert.
CARRIED UNANIMOUSLY

Next meeting


The next meeting is scheduled for January 9, 2019.

Adjournment

The Committee adjourned at 4:00 p.m.



Chair



Chief Legislative Officer