

Minutes of a Meeting of the Internal Audit Committee held in the Douglas Cardinal Boardroom, St. Albert Place, on the above date at 3:11 p.m.

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**Present:**

Mayor Heron  
Councillor Hughes  
Councillor Joly  
De-Anna Bailey  
Gill Hermanns - Arrived at 3:35 p.m.

**Staff:**

Kevin Scoble, Chief Administrative Officer  
Michelle Bonnici, Deputy Chief Administrative Officer/Chief People Officer  
David Leflar, City Solicitor/Chief Legislative Officer  
Shelley Wywal, Legislative Officer  
Cameron Campbell, Procurement Specialist -Arrived at 3:32 p.m.

**Call to Order**

The Chair called the meeting to order at 3:11 p.m.

**Board Member Appreciation**

Councillors Brodhead, Hansen, and MacKay attended to thank committee members for their service.

**Adoption of Agenda**

Moved by Councillor Hughes

That the November 14, 2018 agenda be adopted as presented.

CARRIED

**Adoption of Minutes - June 13, 2018**

Moved by Councillor Joly

That the Minutes of June 13, 2018 be adopted as presented.

CARRIED

## Consideration of Submission re Internal Auditor

### Moved by Councillor Hughes

That the Internal Audit Steering Committee go in camera to consider applications for the St. Albert Internal Auditor in accordance with Section 24 -Advice from officials of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000. c.F-25, as amended.  
CARRIED

Cameron Campbell, Procurement Specialists joined the meeting.

### Moved by Councillor Joly

That the committee reconvene in public.  
CARRIED

### Moved by Councillor Hughes

That the details of the in camera discussion remain confidential pursuant to Section 153(e) of the *Municipal Government Act*.  
CARRIED

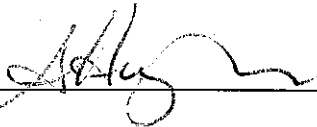
## Next meeting

The next meeting is scheduled for December 4, 2018.

## Adjournment

The Committee adjourned at 3:56 p.m.

Chair



Legislative Officer

