

TO BE COMPLETED BY APPLICANT:

Date: _____ Applicant Name: _____

Applicant Phone #: _____ Applicant Email: _____

Business Name: _____

Business Address: _____

Proposed Outdoor Patio Type: Refer to the [Seasonal Outdoor Patio Guidelines web page](#), available at stalbert.ca to determine the appropriate patio type and select here:

- Sidewalk Patio– Adjacent to Building
- Sidewalk Patio– Curbside
- Expanded Sidewalk Patio with Pedestrian Detour
- Parking Lane Patio

IMPORTANT NOTE: Submission of this application **does not** permit you to commence any development until an approved permit has been issued.

- Seasonal Outdoor Patio Permits will need to be **renewed every year**. Any alterations to an existing patio setup will require a new Seasonal Outdoor Patio Permit.

APPLICATION SUBMISSION

- **Sidewalk Patio applications only**
(Sidewalk Patio – Adjacent to Building and Sidewalk Patio – Curbside)
Email completed application packages to:
economicdevelopment@stalbert.ca
- **All other patio types**
(Expanded Sidewalk Patio with Pedestrian Detour and Parking Lane Patio)
Email completed application packages to:
development@stalbert.ca

The following items must be included in your application:

- Brief Description of Work
- Landlord Consent (If leased)
- Patio Drawing/Proposed Site Plan (see seasonal outdoor patio guidelines for reference)
- Certificate of Insurance – Proof of \$2M Commercial General Liability Insurance (City named as additional insured)

By submitting this application, I confirm and agree that:

- All information provided is true and accurate, and I have read and understand the Patio Program Guidelines, Permit Conditions, and applicable bylaws.
- I will meet all program requirements, including maintaining a 2-metre pedestrian clear zone, keeping the ROW safe and clear of hazards, and using removable, commercial-grade furniture.
- I understand the required documents for approval (insurance, landlord consent, drawings) and that the permit may be cancelled with notice or immediately for safety reasons.

Combined Acknowledgement & Indemnity

- The applicant is responsible for restoring the work zone in accordance with the City of St. Albert's Municipal Engineering Standards. The permit holder assumes all responsibility and agrees to indemnify and hold harmless the City, its officers and employees, from any liabilities or costs arising from failure to comply with permit conditions.

Signature of Applicant

City of St. Albert Representative

Date

Date