



Inter-municipal Affairs Committee Agenda – June 25, 2014 Sturgeon County

1. Welcome by Sturgeon County (Sturgeon County)
2. Approval of Agenda (Chair)

Recommended Motion: That the Inter-municipal Affairs Committee approve the agenda for the June 25, 2014 meeting agenda.

3. Approval of February 26, 2014 Meeting Minutes (Chair)

Recommended Motion: That the Inter-municipal Affairs Committee approve the minutes of the February 26, 2014 IAC meeting.

4. IASAG Work plan update (I. McKay & D. Hales)

- a. Update on Joint Infrastructure Study
 - i. Grant Process
 - ii. RFP Process
 - iii. Selection Process
 - iv. Next Steps
- b. Alignment / interface of Meadowview Drive
- c. Potential for development west of Carrot Creek.
- d. Alignment of Villeneuve Road.

Recommended Motion: That the IASAG Workplan Update, provided as attachment #1 to the June 25, 2014 IAC agenda, be received for information.

5. Committee Business

- a. Update of motions from February 26, 2014 IAC Meeting (Chair)

Recommended Motion: That the report regarding the motions from February 26, 2014 IAC meeting provided as attachment #2 to the June 25, 2014 IAC agenda, be received for information.

- b. IAC Task Force Appointments (Chair)

Recommended Motion: That the following IAC members be appointed to the IAC “Joint Opportunities Task Force”: Cathy Heron, Wes Brodhead, Gilles Prefontaine, Jerry Kaup, Susan Evans, Wayne Bokenfohr

c. IAC Task Force - Term of Reference (JOTF Co-Chairs)

Recommended Motion: That the proposed terms of reference for the Joint Opportunities Task Force, provided as attachment #3 to the June 25, 2014 IAC agenda, be approved. **Note: The task force will be meeting on June 20. Attachment #3 will be distributed after that date.**

Recommended Motion: That City and County Administration prepare a joint report / recommendation regarding resourcing of the Joint Opportunities Task Force, for digital distribution to Committee members prior to August 29, 2014.

6. Other Business

- a. State of the Union Address (N. Crouse & T. Flynn)
 - i. Location
 - ii. Subject
 - iii. Required resources
- b. Sturgeon County/St. Albert Memorandum of Understanding on Joint Principles (P. Draper & P. Tarnawsky)
- c. Discussion of Potential 2014 Team Building / Joint Volunteer Event (Chair)
- d. Discussion of Potential Christmas Social (Chair)

7. IAC Meeting Schedule

- a. Next meeting, October 29, 2014, 3:30pm, St. Albert

8. Adjournment

9. Summer Social - BBQ (5:00 - 6:00pm)

Minutes of a Meeting of the St. Albert/Sturgeon County Intermunicipal Affairs Committee held on the above date in the Cardiff Room, Sturgeon County Center at 3:30 p.m.

Present:

Sturgeon County:

Mayor Tom Flynn - Chair
Councillor Ferd Caron
Councillor Susan Evans
Councillor Wayne Bokenfohr
Councillor Patrick Tighe
Councillor Jerry Kaup
Councillor Karen Shaw

City of St. Albert:

Mayor Nolan Crouse
Councillor Wes Brodhead
Councillor Cathy Heron
Councillor Sheena Hughes
Councillor Cam MacKay
Councillor Tim Osborne
Councillor Gilles Prefontaine (call in at 3:25)

Sturgeon County Staff:

P. Tarnawsky, Chief Administrative Officer
I. McKay, General Manager, Integrated Growth
L. Chivers, Senior Advisor Intermunicipal Matters
S. Berry, Legislative Officer

City of St. Albert Staff

P. Draper, City Manager
D. Hales, General Manager, Planning & Engineering Services

1. CALL TO ORDER

Mayor Flynn called the meeting to order at 3:30 p.m.

INTRODUCTIONS

Round-table introductions of Council Members and staff.

2. ADOPTION OF AGENDA

Moved by Councillor Osborne
That the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES – FEBRUARY 26, 2014

Moved by Councillor Brodhead

That the Minutes of the St. Albert/Sturgeon County Intermunicipal Affairs Committee meeting of February 26, 2014 be adopted.
CARRIED

4. IASAG Work plan update

I. McKay and D. Hales provided a verbal IASAG Work Plan Update.

Moved by Councillor Bokenfohr

That the IASAG Work Plan Update be received for information.
CARRIED

5. Committee Business

- a. Update of motions from February 26, 2014 IAC Meeting
L. Chivers reviewed the status of the motions from the February 26, 2014 IAC Meeting.

Moved by Councillor Heron

That the report regarding the motions from February 26, 2014 IAC meeting provided as attachment #2 to the June 25, 2014 IAC agenda, be received for information.
CARRIED

- b. IAC Task Force Appointments
Mayor Flynn Discussed IAC Task Force Appointments

Moved by Mayor Crouse

That the following IAC members be appointed to the IAC "Joint Opportunities Task Force": Cathy Heron, Wes Brodhead, Gilles Prefontaine, Jerry Kaup, Susan Evans, Wayne Bokenfohr
CARRIED

- c. IAC Task Force - Term of Reference
Co-Chairs of the JOTF, Councillors Prefontaine and Evans, discussed the IAC Task Force – Term of Reference

Moved by Councillor Shaw

That the proposed terms of reference for the Joint Opportunities Task Force, provided as attachment #3 to the June 25, 2014 IAC agenda, be approved as amended.
CARRIED

6. Other Business

- a. State of the Union Address
Mayor Crouse and Mayor Flynn discussed the location, subject and required resources for the State of the Union Address planned for Monday September 22, 2014.
- b. Sturgeon County/St. Albert Memorandum of Understanding on Joint Principles

Was referred to the JOTF and reviewed as part of the workplan.

- c. Potential 2014 Team Building / Joint Volunteer Event
Details of a July event were shared
- d. Potential Christmas Social
Items referred to October meeting

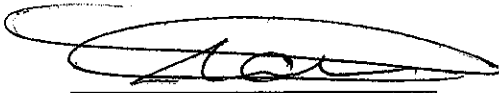
7. IAC Meeting Schedule

The next meeting of the St. Albert/Sturgeon County Inter-municipal Affairs Committee is scheduled for Wednesday October 29, 2014 at 3:30 p.m. at the City of St. Albert Offices.

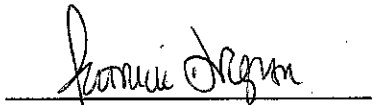
8. ADJOURNMENT

Moved by Councillor MacKay
That the meeting be adjourned.
CARRIED

The meeting was adjourned at 4:50p.m.



CHAIR



DESIGNATED OFFICER