



**Intermunicipal Affairs Committee (IAC) Agenda  
October 29, 2014, 3:30pm – 5 :00pm  
St. Albert Place, Douglas Cardinal Boardroom**

1. Welcome by Meeting Chair / Call to Order (St. Albert)
2. Approval of Agenda (Chair)

**Recommendation:** *That the October 29, 2014 IAC meeting agenda be approved.*

3. Approval of Meeting Minutes (Chair)

**Recommendation:** *That the minutes of the June 25, 2014 IAC meeting, provided as attachment #1 to the October 29, 2014 IAC agenda, be approved.*

4. State of the Region Debrief (Mayors Crouse and Flynn)

5. Committee Business

- a. IASAG Matters

- i. IASAG Workplan and Joint Infrastructure Servicing Review Updates (P. Tarnawsky & P. Draper & I. McKay & T. Allen)

**Recommendation:** *That the IASAG Workplan Progress Update, provided as attachment #2 to the October 29, 2014 IAC agenda, be received for information.*

- ii. Update on Avenir Development (C. Bergum)

**Recommendation:** *That the presentation on St. Albert's Avenir development be received for information.*

- b. JOTF Matters

- i. JOTF Workplan Progress Update (JOTF Co-Chairs)

**Recommendation:** *That the JOTF Workplan Progress Update, provided as attachment #3 to the October 29, 2014 IAC agenda, be received for information.*

ii. Proposed Sturgeon / St. Albert MOU (JOTF Co-Chairs)

**Recommendation:** *That the Sturgeon County / City of St. Albert Memorandum of Understanding, provided as appendix A to the JOTF Workplan Progress Update dated October 29, 2014, be recommended to the Councils of St. Albert and Sturgeon County for approval and inclusion within each municipality's Intermunicipal Affairs Committee Bylaws.*

**Recommendation:** *That the Mayors and CAOs of the City of County coordinate an official 'signing ceremony' on November 25, 2014, in conjunction with media releases, to celebrate the approval of a joint Memorandum of Understanding.*

iii. Proposed JOTF General Budget (JOTF Co-Chairs)

**Recommendation:** *That the 2015 JOTF General Budget Request, provided as appendix B to the JOTF Workplan Progress Update dated October 29, 2014, be recommended to the Councils of St. Albert and Sturgeon County for approval and funding on a 50%/50% cost share basis, in addition to a request of \$1,500 for JOTF operations in the remainder of 2014.*

iv. JOTF Workplan (JOTF Co-Chairs)

**Recommendation:** *That the amendments to the 2014 / 2015 JOTF Workplan, provided as appendix C to the JOTF Workplan Progress Update dated October 29, 2014, be approved.*

6. Other Business

- a. Verbal Update on Four Corners Projects Inc. (Chair)
- b. Landrex Request for Future Presentation (Chair)
- c. Roundtable Discussion (All)
- d. Plan for a Joint Christmas Social (Chair)

7. IAC Meeting Schedule

- a. Next meeting: February 25, 2015, 3:00pm – 5:00pm, Sturgeon County

8. Adjournment

Minutes of a Meeting of the St. Albert/Sturgeon County Intermunicipal Affairs Committee held on the above date in the Douglas Cardinal Boardroom, St. Albert Place, St. Albert, at 3:30 p.m.

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**Present:**

**Sturgeon County:**

Mayor Tom Flynn  
Councillor Wayne Bokenfohr  
Councillor Ferd Caron  
Councillor Susan Evans  
Councillor Jerry Kaup  
Councillor Patrick Tighe

**City of St. Albert:**

Mayor Nolan Crouse - Chair  
Councillor Wes Brodhead  
Councillor Cathy Heron  
Councillor Cam MacKay  
Councillor Tim Osborne  
Councillor Gilles Prefontaine

**Absent:**

Councillor Karen Shaw

**Absent:**

Councillor Sheena Hughes

**Sturgeon County Staff:**

P. Tarnawsky, Chief Administrative Officer  
I. McKay, General Manager, Integrated Growth

**City of St. Albert Staff**

P. Draper, City Manager  
T. Peter, Strategic & Intergovernmental Initiatives Manager  
C. Bergum, Director of Planning & Development

**1. WELCOME AND CALL TO ORDER**

Mayor Crouse welcomed those present and called the meeting to order at 5:34 p.m.

**2. APPROVAL OF AGENDA**

Moved by Councillor W. Brodhead

That the October 29, 2014 IAC meeting agenda be approved.  
CARRIED

**3. APPROVAL OF MEETING MINUTES**

Moved by Councillor W. Bokenfohr

That the Minutes of the June 25, 2014 IAC meeting, provided as attachment #1 to the October 29, 2014 IAC agenda, be approved.  
CARRIED

#### **4. STATE OF THE REGION DEBRIEF**

Mayors Crouse and Flynn provided a brief recap of the “State of the Region” address, held at the Namao CFB. Multiple positive comments were received, and the IAC supported the Mayors in scheduling future addresses, on a seasonal basis.

#### **5.a. IASAG Matters**

##### **i. IASAG Workplan and Joint Infrastructure Servicing Review Updates** (I. McKay and C. Bergum)

Moved by Councillor G. Prefontaine

That the IASAG Workplan Progress Update, provided as attachment #2 to the October 29, 2014 IAC agenda, be received for information.

CARRIED

\*Note that Councillor C. MacKay was absent from the meeting from approximately 3:50pm to 4:05pm, and missed this vote.

##### **ii. Update on Avenir Development** (C. Bergum)

Moved by Councillor P. Tighe

That the presentation on St. Albert’s Avenir development be received for information.

CARRIED

#### **5.b. JOTF Matters**

##### **i. JOTF Workplan Progress Update** (JOTF Co-Chairs)

Moved by Councillor G. Prefontaine

That the JOTF Workplan Progress Update, provided as attachment #3 to the October 29, 2014 IAC agenda, be received for information.

CARRIED

##### **ii. Proposed Sturgeon / St. Albert MOU** (JOTF Co-Chairs)

Moved by Councillor S. Evans

That the Sturgeon County / City of St. Albert Memorandum of Understanding, provided as appendix A to the JOTF Workplan Progress Update dated October 29, 2014, be recommended to the Councils of St. Albert and Sturgeon County for approval and inclusion within each municipality’s Intermunicipal Affairs Committee Bylaws.

CARRIED

Moved by Councillor S. Evans

That the Mayors and CAOs of the City and County coordinate an official 'signing ceremony' on November 25, 2014, in conjunction with media releases, to celebrate the approval of a joint Memorandum of Understanding.

CARRIED

**iii. Proposed JOTF General Budget**  
(JOTF Co-Chairs)

Moved by Councillor G. Prefontaine

That the 2015 JOTF General Budget Request, provided as appendix B to the JOTF Workplan Progress Update dated October 29, 2014, be recommended to the Councils of St. Albert and Sturgeon County for approval and funding on a 50%/50% cost share basis, in addition to a request of \$1,500 for JOTF operations in the remainder of 2014.

CARRIED

**iv. JOTF Workplan**  
(JOTF Co-Chairs)

Moved by Councillor G. Prefontaine

That the amendments to the 2014 / 2015 JOTF Workplan, provided as appendix C to the JOTF Workplan Progress Update dated October 29, 2014, as further amended by removing 'potential future items', be approved.

CARRIED

**6. OTHER BUSINESS**

**a. Verbal Update on Four Corners Projects Inc. (Chair)**

Mayors Crouse and Flynn provided a verbal update on this proposed project, and noted that Mayor Flynn would respond to the developer.

**b. Landrex Request for Future Presentation (Chair)**

Members discussed the process for requests to address the IAC, and concluded that each request would be considered as required by the IAC Bylaw.

**c. Roundtable Discussion (All)**

Members of the IAC provided brief comments, including reflections on the progress of the City of St. Albert / Sturgeon County relationship over the past year, and the work of both Administrations and Councils in supporting that.

**d. Plan for a Joint Christmas Social (Chair)**

Councillor C. Heron offered to host the group for a Christmas social, on a date TBD.

**7. IAC MEETING SCHEDULE**

Next meeting: February 25, 2015, 3:00pm – 5:00pm, Sturgeon County

**8. ADJOURNMENT**

Moved by Councillor P. Tighe  
That the meeting be adjourned.  
CARRIED

The meeting was adjourned at 5:15 p.m.

  
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CHAIR

  
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DESIGNATED OFFICER