



**City of St. Albert / Sturgeon County  
Special Meeting Agenda  
Inter-municipal Affairs Committee**

**Date:** January 26, 2016  
**Time:** 4:30 p.m. – 5:30 p.m.  
**Location:** Douglas Cardinal Room, St. Albert  
**Attendees:** **City of St. Albert**  
City Council  
Patrick Draper, City Manager  
Giles Prefontaine, Chief Community Development Officer

**Sturgeon County**  
County Council  
Stephane Labonne, General Manager of Integrated Growth  
Craig Mahovsky, Senior Advisor Inter-municipal Matters

**AGENDA**

Welcome, Introductions and Overview of the Agenda and Roles

Meeting

**1) Adoption of Agenda**

**Recommendation:** That the Inter-municipal Affairs Committee approve the agenda for the January 26, 2016, meeting.

**2) Approval of October 28, 2015, Meeting Minutes**

**Recommendation:** That the Inter-municipal Affairs Committee approve the minutes of the October 28, 2015, IAC Meeting.

**3) Motion to move in-camera**

**Recommendation:** That the Inter-municipal Affairs Committee move in-camera to consider a land matter in accordance with the provisions of Section 23 – Local body confidences of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 200. C.F-25, as amended.

**4) Joint Boundary Growth Plan**

- a) **Work Plan Overview** (S. Labonne and G. Prefontaine)
- b) **Alberta Community Partnership Grant** (C. Mahovsky)
- c) **Draft Joint Press Release** (S. Labonne and P. Draper)

#### **4) Motion to Reconvene in Public**

**Recommendation:** That the Inter-municipal Affairs Committee move out of camera.

#### **5) Motions**

**Recommendation:** That the IAC supports the initiation of a joint boundary growth study between Sturgeon County and the City of St. Albert to facilitate the development of an urban built form in the Sturgeon County lands designated as Priority Growth Areas in the Sturgeon County Municipal Development Plan.

**Recommendation:** That the IAC requests St. Albert Council assume primary responsibility for contracting with an external consultant to guide the joint boundary growth study work plans and directs the Inter-municipal Affairs Strategic Advisory Group (IASAG) to bring forward for approval a proposed cost-sharing formula to the February 24, 2016, IAC meeting.

**Recommendation:** That the IAC approves the proposed joint press release and directs Mayor Crouse and Mayor Flynn to act as primary spokespersons for the joint boundary growth study.

#### **6) Round Table**

#### **7) Next Meeting Date**

Next meeting date will be February 24, 2016, hosted by Sturgeon County.

#### **8) Adjournment**

Minutes of a Meeting of the St. Albert/Sturgeon County Inter-Municipal Affairs Committee held on the above date in the Douglas Cardinal Boardroom at St. Albert Place, 5 St. Anne Street, St. Albert, Alberta at 4:30 p.m.

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**Present:**

**Sturgeon County:**

Mayor Tom Flynn (Chair)  
Councillor Susan Evans  
Councillor Jerry Kaup  
Councillor Patrick Tighe  
Councillor Karen Shaw

**City of St. Albert:**

Mayor Nolan Crouse  
Councillor Wes Brodhead  
Councillor Cathy Heron  
Councillor Tim Osborne  
Councillor Sheena Hughes (Arrived 4:33 p.m.)  
Councillor Cam MacKay

**Absent:**

Councillor Wayne Bokenfohr  
Councillor Ferd Caron

**Absent:**

Councillor Bob Russell

**Sturgeon County Staff:**

Stephane Labonne, General Manager, Integrated Growth  
Craig Mahovsky, Senior Advisor, Inter-Municipal Matters

**City of St. Albert Staff:**

Patrick Draper, City Manager  
Gilles Prefontaine, Chief Community Development Officer  
Beth Purdon, Executive Assistant

**1. WELCOME AND CALL TO ORDER**

Mayor Crouse welcomed those present and called the meeting to order at 4:30 p.m.

**2. APPROVAL OF AGENDA**

Moved by Councillor Heron

That the January 26, 2016 Inter-Municipal Affairs Committee meeting agenda be approved.

CARRIED

**3. APPROVAL OF MEETING MINUTES**

Moved by Councillor Tighe

That the minutes of the Inter-municipal Affairs Committee dated October 28, 2016, be approved as presented.

CARRIED

**4. Motion to Move In Camera**

Moved by Councillor Osborne

That the Inter-municipal Affairs Committee move in-camera to consider a land matter in accordance with the provisions of Section 23 – Local body confidences of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 200. C.F-25, as amended.

CARRIED

The Committee met in-camera from 4:32 p.m. to 5:10 p.m.

Moved by Councillor Brodhead

That the Inter-municipal Affairs Committee reconvene in public.

CARRIED

**5. Motions**

Moved by Councillor Brodhead

That the IAC supports the initiation of a joint boundary growth study between Sturgeon County and the City of St. Albert to facilitate the development of an urban built form in the Sturgeon County lands designated as Priority Growth Areas in the Sturgeon County Municipal Development Plan.

CARRIED

Moved by Councillor Brodhead

That the IAC requests St. Albert Council assume primary responsibility for contracting with an external consultant to guide the joint boundary growth study work plans and directs the Inter-municipal Affairs Strategic Advisory Group (IASAG) to bring forward for approval a proposed cost-sharing formula to the February 24, 2016, IAC meeting.

CARRIED

Moved by Councillor Brodhead

That the IAC approves the proposed joint press release and directs Mayor Crouse and Mayor Flynn to act as primary spokespersons for the joint boundary growth study.

CARRIED

Roundtable discussion from all members occurred.

**6. IAC MEETING SCHEDULE**

- a. Next meeting: February 24, 2016, hosted by the Sturgeon County.

**7. ADJOURNMENT**

Moved by Mayor Flynn

That the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:15 p.m.

  
CHAIR

  
DESIGNATED OFFICER