



**City of St. Albert / Sturgeon County
Regular Meeting Agenda
Inter-municipal Affairs Committee**

Date: February 24, 2016
Time: 3:00 p.m. – 5:00 p.m.
Location: Cardiff Room, Sturgeon County
Attendees: **City of St. Albert**
City Council
Patrick Draper, City Manager
Gilles Prefontaine, Chief Community Development Officer

Sturgeon County

County Council
Peter Tarnawsky, Chief Administrative Officer
Ian McKay, General Manager of Municipal Services
Stephane Labonne, General Manager of Integrated Growth
Craig Mahovsky, Senior Advisor Inter-municipal Matters

AGENDA

1) Welcome, introductions, and overview of the agenda.

2) Approval of the Agenda

Recommendation: That the Inter-municipal Affairs Committee approve the agenda for the February 24, 2016, meeting.

3) Approval of the January 26, 2016, Meeting Minutes

Recommendation: That the Inter-municipal Affairs Committee approve the minutes of the January 26, 2016, IAC Special Meeting.

4) IASAG Work Plan Update (P. Tarnawsky and P. Draper)

Recommendation: That the Inter-municipal Affairs Committee receive the updated IASAG Work Plan for information.

5) Joint Fire Services Review (P. Tarnawsky and P. Draper)

Recommendation: That the Inter-municipal Affairs Committee receives the Joint Fire Services review report for information.

6) Motion to move in-camera

Recommendation: That the Inter-municipal Affairs Committee move in-camera to consider a land matter in accordance with the provisions of section 23 – Local Body Confidences – of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 200, c. F-25 as amended.

7) Joint Boundary Growth Study Work Plan

a) Work Plan Update (S. Labonne and G. Prefontaine)

8) Motion to Reconvene in Public

Recommendation: That the Inter-municipal Affairs Committee move out of camera.

9) Joint Boundary Growth Study Work Plan Motion

Recommendation: That the Inter-municipal Affairs Committee (IAC) receive for information an update on the joint boundary growth study as discussed in camera, and direct the Inter-municipal Affairs Strategic Advisory Group (IASAG) to report back on progress at the June 29, 2016, IAC meeting.

10) AI-Terra Letter (P.Tarnawsky and P. Draper)

Recommendation: That the Inter-municipal Affairs Committee directs the Inter-municipal Affairs Strategic Advisory Group (IASAG) to analyze the AI-Terra request, identify implications relative to existing inter-municipal undertakings and priorities, and bring forward a recommended plan of action to the June 29, 2016, Inter-municipal Affairs Committee meeting.

11) Joint Opportunities Task Force 2016/2017 Proposed Work Plan (Councillor Evans and Councillor Heron)

Recommendation: That the IAC approve the Joint Opportunities Task Force's proposed 2016-2017 work plan and direct the JOTF delay work on proposed items 2.0 and 3.0 until a governance structure has been approved and implemented.

12) Round Table

13) Next Meeting Date

Next meeting date will be June 29, 2016, at 3:00 p.m. as hosted by the City of St. Albert.

14) Adjournment

Minutes of a Meeting of the St. Albert/Sturgeon County Inter-municipal Affairs Committee held on the above date in the Cardiff Room at Sturgeon County Centre, 9613 100 Street, Morinville, Alberta at 3:00 p.m.

Present:

Sturgeon County:

Mayor Tom Flynn (Chair)
Councillor Susan Evans
Councillor Jerry Kaup
Councillor Patrick Tighe
Councillor Karen Shaw
Councillor Wayne Bokenfohr
Councillor Ferd Caron

City of St. Albert:

Mayor Nolan Crouse
Councillor Wes Brodhead
Councillor Cathy Heron (Arrived 3:06 p.m.)
Councillor Tim Osborne
Councillor Sheena Hughes
Councillor Cam MacKay
Councillor Bob Russell

Absent:

Absent:

Sturgeon County Staff:

Peter Tarnawsky, Chief Administrative Officer
Stephane Labonne, General Manager, Integrated Growth
Craig Mahovsky, Senior Advisor, Inter-Municipal Matters
Nanette Best, Legislative Officer

City of St. Albert Staff:

Patrick Draper, City Manager
Gilles Prefontaine, Chief Community Development Officer

1. WELCOME AND CALL TO ORDER

Mayor Flynn welcomed those present and called the meeting to order at 3:01 p.m.

2. APPROVAL OF AGENDA

Moved by Mayor Crouse

That the Inter-municipal Affairs Committee approve the agenda for the February 24, 2016, meeting with an amendment to add Joint State of Address as Item 9(a).

CARRIED

3. APPROVAL OF MEETING MINUTES

Moved by Councillor Shaw

That the Inter-municipal Affairs Committee approve the minutes of the January 26, 2016, IAC Special Meeting as presented.

CARRIED

8a) AL-TERRA LETTER

Corry Broks, Olga Lovatt, Art Vallerio and Frank Mannarino were in attendance to discuss an Al-Terra Letter dated February 4, 2016.

Moved by Councillor Evans

That the Inter-municipal Affairs Committee directs the Inter-municipal Affairs Strategic Advisory Group (IASAG) to analyze the Al-Terra request, identify implications relative to existing municipal and inter-municipal undertakings and priorities, and bring forward a recommended plan of action to the June 29, 2016, Inter-municipal Affairs Committee meeting.

CARRIED

4. IASAG WORK PLAN UPDATE

Moved by Councillor Brodhead

That the Inter-municipal Affairs Committee receive the updated IASAG Work Plan for information.

CARRIED

5. JOINT FIRE SERVICES REVIEW

Moved by Councillor Kaup

That the Phase 1 report pertaining to the "Delivery of Joint Fire Services" between Sturgeon County and the City of St. Albert be received as information.

CARRIED

Moved by Councillor Kaup

That no further action be taken at this time regarding the "Delivery of Joint Fire Services," Phase 1 Report.

CARRIED

FOR: Mayor Tom Flynn (Chair), Councillor Susan Evans, Councillor Jerry Kaup, Councillor Patrick Tighe, Councillor Karen Shaw, Councillor Wayne Bokenfohr, Councillor Ferd Caron, Mayor Nolan Crouse, Councillor Wes Brodhead, Councillor Cathy Heron, Councillor Tim Osborne, Councillor Cam MacKay, Councillor Bob Russell

AGAINST: Sheena Hughes

6. MOTION TO MOVE IN CAMERA

Moved by Councillor Shaw

That the Inter-municipal Affairs Committee move in-camera to consider a land matter in accordance with the provisions of section 23 – Local Body Confidences – of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 200, c. F-25 as amended.

CARRIED

Councillor Heron stepped out of the meeting at 3:58 p.m.

Councillor Heron returned to the meeting at 4:01 p.m.

The Committee met in-camera from 3:57 p.m. to 4:19 p.m.

7. MOTION TO RECONVENE IN PUBLIC

Moved by Councillor Bokenfohr

That the Inter-municipal Affairs Committee reconvene in public.
CARRIED

Mayor Flynn declared a recess at 4:20 p.m.

Mayor Flynn called the meeting back to order at 4:25 p.m.

8. JOINT BOUNDARY GROWTH STUDY

Moved by Councillor Caron

That the Inter-municipal Affairs Committee (IAC) directs Administration to implement the Joint Boundary Growth Study Work Plan as presented with the IAC providing direction and oversight of the work plan.

CARRIED

Moved by Councillor Bokenfohr

That the Inter-municipal Affairs Committee (IAC) recommend for approval the Joint Boundary Growth Study cost-sharing formula.

CARRIED

Councillor Hughes stepped out of the meeting at 4:36 p.m.

Councillor Hughes returned to the meeting at 4:38 p.m.

*Editorial: The IAC recommended the costs of Phase I to be shared equally.

9. JOINT OPPORTUNITIES TASK FORCE 2016/2017 PROPOSED WORK PLAN

Moved by Councillor Evans

That the IAC approve the Joint Opportunities Task Force's proposed 2016-2017 work plan and direct the JOTF delay work on proposed items 2.0 and 3.0.

CARRIED

9a) JOINT STATE OF THE REGION ADDRESS

Moved by Mayor Crouse

That the Mayors of Sturgeon County and the City of St. Albert work together to proceed with a joint State of the Region address.

CARRIED

10. ROUND TABLE

Roundtable discussion from all members occurred.

11. NEXT MEETING DATE

The next regular IAC meeting date will be June 29, 2016, from 3:00 p.m. to 5:00 p.m. as hosted by the City of St. Albert.

12. ADJOURNMENT

Moved by Mayor Kaup

That the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:01 p.m.

A handwritten signature in cursive script, appearing to read "Lour", is written over a horizontal line.

CHAIR

A large, stylized handwritten signature in cursive script is written over a horizontal line.

DESIGNATED OFFICER