



**Joint Opportunities Task Force (JOTF) Agenda
June 20, 2014, 3:00pm – 5:00pm
Sturgeon County – Cardiff Room**

1. Welcome by Meeting Host (Sturgeon County)
2. Approval of Agenda
3. Task Force Introduction – Everyone
4. Selection of Chairs - Leslie & Travis
5. Selection of Secretaries – Chair
6. Task Force Business
 - a. Review and Confirm Terms of Reference - Chair
 - b. Define Project Objectives / Scopes - Chair
 - i. Opportunities for provincial Regional Collaboration Grant proposal(s)
 - ii. A plan to work together on a shared vision for the Villeneuve area and airport
 - iii. Joint principles for future land use planning
 - iv. An approach to future municipal boundary adjustments
 - c. Airport Tour and EIA Strategic Plan (Discussion)
7. Proposed Task Force Meeting Schedule – Chair
8. Desired Resources and Administrative Support - Chair
9. Plan to Present to the IAC - Chair
10. Adjournment



Meeting Notes - Joint Opportunities Task Force

June 20, 2014, 3:00pm – 5:00pm

Sturgeon County Center, Cardiff Room

Attendees:

Sturgeon County:

Councillor Susan Evans
Councillor Jerry Kaup
Councillor Wayne Bokenfohr

City of St. Albert:

Councillor Wes Brodhead
Councillor Cathy Heron
Councillor Gilles Prefontaine

Administration:

Leslie Chivers, Senior Advisor, Inter-municipal Matters, Sturgeon County
Travis Peter, Manager, Strategic and Intergovernmental Initiatives, City of St. Albert

Call to Order

Leslie Chivers & Travis Peter called the meeting to order at 3:37 p.m.

Adoption of Agenda

Cathy Heron moved that the agenda be adopted.

CARRIED

Selection of Chairs

Following a public nomination and vote, Susan Evans was elected chair for Sturgeon County, and Gilles Prefontaine was elected chair for the City of St. Albert.

Susan Evans assumed the Chair.

Terms of Reference

Gilles Prefontaine moved that the position of Secretary be deleted from the proposed Terms of Reference, that various minor amendments be made as per the Task Force's discussion, and that the amended Terms of Reference be approved.

CARRIED

Wes Brodhead moved that Administration amend the Task Force work plan based on the direction of the Task Force.

CARRIED

Jerry Kaup moved that the Task Force Terms of Reference and Work Plan be submitted to the IAC for review and approval.

CARRIED

Meeting Dates

Wayne Bokenfohr moved that Administration review dates to book meetings on a monthly basis.

CARRIED

Desired Resources and Administrative Support

Gilles Prefontaine moved that a budget to support the JOTF be brought forward to the October IAC meeting.

CARRIED

Adjournment

Co-Chair Susan Evans declared the meeting adjourned at 5:15pm.

CO-CHAIR

ADMINISTRATOR