



**Joint Opportunities Task Force (JOTF) Agenda
October 15, 2014, 9:00am – 11:30am
St. Albert Place – Council Lounge**

Invitees:

- Sturgeon County: Councillors Susan Evans (Co-Chair); Jerry Kaup; Wayne Bokenfohr
- City of St. Albert: Councillors Gilles Prefontaine (Co-Chair); Wes Brodhead; Cathy Heron
- Administrative Coordinators: Travis Peter (St. Albert); Leslie Chivers (Sturgeon County)

Agenda:

1. Welcome by Meeting Host (Sturgeon County)
2. Approval of Agenda
3. Approval of Previous Meeting Notes (attached)
4. Presentation from Chamber of Commerce on Villeneuve Airport Vision (9:10 am)
5. Next Steps / Recommendation Timing for Villeneuve Airport Vision Project (9:40 am)
6. Memorandum of Understanding / Joint Principles (attached) (10:05 am)

Recommendation: That the proposed Memorandum of Understanding, including feedback from Sturgeon County and the City of St. Albert, be recommended to the Intermunicipal Affairs Committee for approval.

Recommendation: That a mayoral signing ceremony for the MOU, on or around November 25, 2014, be recommended to the IAC.

7. Task Force Budget (attached) (10:30 am)

Recommendation: That the 2015 Budget for the JOTF, as attached, be recommended to the IAC for support and resourcing, in addition to a request of \$200 for JOTF operations in the remainder of 2014.

8. Task Force Workplan Review (attached) (10:45 am)

Recommendation: That the JOTF prepare an update on its Workplan for the IAC, and recommend that the MOU and Joint Principles for Land Use Planning projects be marked as complete.

Recommendation: That a discussion of principles / terms of reference for the Boundary Adjustment Process review be included on the agenda for the JOTF's next meeting.

9. Approach / Presentations to IAC Meeting (10:55 am)

10. Adjournment (next meeting: November 21, 2014 8:30 am – 11:30 am, St. Albert)



Meeting Notes - Joint Opportunities Task Force
October 15, 2014, 9:00am – 11:30pm
City of St. Albert – Douglas Cardinal Room (3rd Floor, SAP)

Attendees:

Sturgeon County:

Councillor Susan Evans
Councillor Jerry Kaup
Councillor Wayne Bokenfohr

City of St. Albert:

Councillor Wes Brodhead
Councillor Cathy Heron (to 9:45am)
Councillor Gilles Prefontaine

Administration:

Leslie Chivers, Senior Advisor, Inter-municipal Matters, Sturgeon County
Travis Peter, Manager, Strategic and Intergovernmental Initiatives, City of St. Albert

Call to Order

S. Evans, meeting Chair, called the meeting to order at 9:11 a.m.

Adoption of Agenda

W. Bokenfor moved that the agenda for October 15, 2014 be adopted.

CARRIED

Approval of Previous Meeting Notes

W. Brodhead moved that the Previous Meeting Notes of August 27 be approved.

CARRIED

Presentation from Chamber of Commerce on Villeneuve Airport

The Committee received a presentation from Lynda Moffat of the St. Albert Chamber of Commerce about the Chamber's history in relation to, and their position on the growth and development of, Villeneuve Airport.

The presentation consisted of the history between the Chamber and EIA. Primary areas of advocacy include having the airport named as an alternate for media-vac services, collaboration toward improving services such as customs, aeronautical wildfire services, and flight school. Challenges such as Parkland Airport potentially facilitating scheduled air service, impacts of Villeneuve road closure, and lack of St. Albert representation on the EIA Board.

Next Steps / Recommendation for Timing on Villeneuve Airport Vision Project

G. Prefontaine moved that Administration compile a list of opportunities at the Villeneuve, based on discussions that have occurred, to be brought back to the Task Force for the meeting November 21, 2014.

CARRIED

W. Bokenfor moved that the Chairs meet with the regional MLAs, and the Minister of Health Services separately to clarify Villeneuve Road's importance to medical transfers.

CARRIED

W. Bokenfor moved that discussions occur with Red Deer Regional Airport, and Springbank Airport, regarding learnings.

CARRIED

Memorandum of Understanding

W. Brodhead moved that the proposed Memorandum of Understanding, including feedback from Sturgeon County and the City of St. Albert, be recommended to the Inter-municipal Affairs Committee for approval.

CARRIED

J. Kaup moved that a mayoral signing ceremony for the MOU, on or around November 25, 2014, be recommended to the IAC.

CARRIED

Task Force Budget

J. Kaup moved that the 2015 Budget for the JOTF, as attached, be recommended to the IAC for support and resourcing, an addition to a request of \$1500 for the JOTF operations in the remainder of 2014.

CARRIED

Task Force Workplan Review

W. Brodhead moved that the JOTF prepare an update on its Workplan, as discussed, for the IAC, and recommend that the MOU be marked as complete.

CARRIED

J. Kaup moved that a discussion of Villeneuve Road and Airport be discussed at the November meeting.

CARRIED

Approach / Presentation to IAC Meeting

It was agreed that the Chairs will present to the IAC, based on the written update.

Adjournment

Chair called for adjournment at 11:30am.

CHAIR

ADMINISTRATIVE OFFICER

DRAFT