



**Joint Opportunities Task Force (JOTF) Agenda
December 3, 2015, 11:00 a.m. – 12:30 p.m.
The City of St. Albert – Council Lounge**

Attendees:

Sturgeon County Council:

Councillor Susan Evans
Councillor Jerry Kaup
Councillor Wayne Bokenfohr

City of St. Albert Council:

Councillor Bob Russell
Councillor Cathy Heron
Councillor Wes Broadhead

Administration:

Peter Tarnawsky, CAO, Sturgeon County
Patrick Draper, CAO, City of St. Albert
Craig Mahovsky, Senior Advisor, Inter-municipal Matters, Sturgeon County
Trevor Duley, Corporate Business Planner, Sturgeon County

Agenda:

1. Call to Order
2. Approval of Agenda
3. Review of the October 28, 2015 IAC Motion (Attached)
4. JOTF 2014/15 Work plan Review (Attached)
 - a. JOTF 2015/16 Work plan - February 26, 2014, Joint Management Workshop Summary (Attached)
 - b. JOTF Minutes of February 13, 2015 (Attached)
5. Meeting Schedule
6. Adjournment



Joint Opportunities Task Force (JOTF) Minutes

Date: December 3, 2015
Time: 11:00 a.m. to 12:30 p.m.
Location: City of St. Albert – Council Lounge

Attendees: City of St. Albert:
Councillor, Wes Brodhead
Councillor, Cathy Heron
Councillor, Robert Russell
Patrick Draper, *City Manager*
Giles Prefontaine, *Chief Community Development Officer*
Dawn Vande Vyvere (minutes)

Sturgeon County:
Councillor, Jerry Kaup
Councillor, Susan Evans
Councillor, Wayne Bokenfohr
Peter Tarnawsky, *Chief Administrative Officer*
Stephane Labonne, *General Manager, Integrated Growth*
Craig Mahovsky, *Senior Advisor Inter-municipal Matters*
Trevor Duley, *Corporate Planner*

Agenda:

1. Call to Order Susan Evans (Chair)

Motion: Councillor Evans called meeting to order at 11:05 a.m.

CARRIED

2. In Camera (Chair)

Motion: Councillor Heron moved to go In Camera.

CARRIED

3. Conclude In Camera

Motion: Councillor Wes Brodhead moved to conclude In Camera.

CARRIED

4. Approve Agenda (Chair)

Motion: Councillor Cathy Heron moved to approve the agenda.

CARRIED

5. Appointment of Councillor Cathy Heron as Co-Chair

Motion: Councillor Wayne Bokenfohr moved to appoint Councillor Heron as Co-Chair.

CARRIED

6. Joint Opportunities Task Force Draft Work Plan

Motion: Councillor Cathy Heron moved that the committee recommend the Work Plan(Attachment One) to the Inter-municipal Affairs Committee on February 26, 2016, as the guiding document for the Joint Opportunities Task Force.

CARRIED

7. Adjournment (Chair)

The meeting was adjourned at 12:10 p.m.

CO-CHAIR

CO-CHAIR

ADMINISTRATIVE OFFICER

ADMINISTRATIVE OFFICER