



**Joint Opportunities Task Force (JOTF) Agenda  
January 9, 2015, 12:00pm – 3:00pm  
City of St. Albert – Council Lounge**

**Invitees:** Sturgeon County  
Councillor Susan Evans,  
Councillor Jerry Kaup,  
Councillor Wayne Bokenfohr,  
Leslie Chivers, *Senior Advisor, Inter-municipal Matters*

City of St. Albert  
Councillor Gilles Prefontaine,  
Councillor Cathy Heron,  
Councillor Wes Brodhead,  
Jacquie Hansen, *Intergovernmental and External Affairs*

**Agenda:**

1. Networking and Lunch
2. Call to Order (Chair)
3. Approval of Agenda (Chair)
4. Approval of Minutes of December 21, 2014 - Attached
5. Presentation/Discussion with Tom Ruth, CEO and President of Edmonton International Airport, Steve Maybee, Vice-President Operations, Edmonton International Airport and Dale Klein, Director, Edmonton International Airport Board – Biographies Attached
6. Villeneuve Airport Priority Areas (Everyone) – Attached  
Tabled from December 21, 2014
7. Update on airport visits
8. Update on Alberta Health Services meeting
9. Terms of Reference for Boundary Adjustments Process (G. Prefontaine, S. Evans) – Attached
10. Adjournment

**Meeting Minutes – Joint Opportunities Task Force  
January 9, 12:00 p.m. – 3:00 p.m.  
City of St. Albert – Council Lounge**

**Attendees:**

**Sturgeon County:**

Councillor, Susan Evans  
Councillor, Jerry Kaup  
Councillor, Wayne Bokenfohr  
Mayor, Tom Flynn (Ex-Officio)

**City of St. Albert:**

Councillor, Gilles Prefontaine  
Councillor, Wes Brodhead  
Mayor, Nolan Crouse (Ex-Officio)

**Guests from the Edmonton International Airport**

Dale Klein, Board Member  
Tom Ruth, President and CEO  
Steve Maybee, Vice President, Operations  
Steve Rumley, Vice President, Infrastructure

**Administration:**

Leslie Chivers, *Senior Advisor, Inter-municipal Matters, Sturgeon County*  
Jacquie Hansen, *Manager, Intergovernmental and External Affairs, City of St. Albert*

**Regrets:** Councillor Cathy Heron, City of St. Albert

**1. Call to Order**

S. Evans, meeting chair, called the meeting to order at 12:20 p.m.

**2. Approval of Agenda**

W. Brodhead moved that the agenda for January 9, 2015 be adopted.

CARRIED UNANIMOUSLY

**3. Approval of Previous Meeting Minutes of December 19, 2014**

J. Kaup moved that that the Previous Meeting Minutes of December 19, 2014 be approved.

CARRIED UNANIMOUSLY

**4. Presentation from Edmonton International Airport (Dale Klein, Tom Ruth, Steve Maybee and Steve Rumley)**

W. Brodhead moved to receive the presentation as information

CARRIED UNANIMOUSLY

\*\*\*\* G. Prefontaine arrived at 12:30 p.m.

## **Villeneuve Airport Priorities Recommendations to the IAC**

1. Recommendation: That JOTF recommend to the IAC that the IAC advise both Sturgeon County Council and St. Albert City Council to make Villeneuve Airport an advocacy priority.
2. Recommendation: That JOTF recommend to the IAC that the IAC advise the administration of both Sturgeon County and the City of St. Albert to explore a collaborative financial model to fund the necessary infrastructure for Villeneuve Airport.

J. Kaup moved to accept the recommendations to the IAC.

CARRIED UNANIMOUSLY

### **5. Update on Airport Visits**

W. Bokenfohr to look into the possibility of February 13 to visit Springbank Airport and Red Deer Regional Airport.

### **6. Update on Alberta Health Services meeting**

S. Evans reported that she is still waiting on a date to be confirmed by the Health Minister's office.

### **7. Terms of Reference for Boundary Adjustments Process Recommendations to the IAC**

1. Recommendation: That JOTF acquire a facilitator to assist in the development of the Terms of Reference for Boundary Adjustments, to be received as information.
2. Recommendation: That JOTF provide an update to the IAC with respect to the development of the Terms of Reference by Q42015.

G. Prefontaine moved to accept the recommendations to the IAC.

CARRIED UNANIMOUSLY

### **8. Adjournment**

The Chair called for an adjournment at 2:30

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**CHAIR**

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**ADMINISTRATIVE OFFICER**