



**Joint Opportunities Task Force (JOTF) Agenda
August 24, 2018 2:00pm – 3:00pm
City of St. Albert – Douglas Cardinal Boardroom**

Attendees:

Sturgeon County:

Councillor Dan Derouin
Councillor Neal Comeau
Councillor Wayne Bokenfohr

City of St. Albert:

Councillor Jacquie Hansen
Councillor Wes Brodhead
Councillor Natalie Joly

Administration:

Bill Minnes, CAO, Sturgeon County
Kevin Scoble, City Manager, City of St. Albert
Leslie Chivers, Senior Intergovernmental Advisor, Sturgeon County
Trevor Duley, Manager, Government Relations, City of St. Albert

Agenda:

1. Call to Order and Introductions (K. Scoble)

2. Appointment of Chairs

Recommended Motion: That the Joint Opportunities Task Force appoint Councillor _____ of Sturgeon County, and Councillor _____ of the City of St. Albert as Chairs of the Joint Opportunities Task Force.

3. Approval of Agenda (Chair, City of St. Albert)

Recommended Motion: That the Joint Opportunities Task Force approve the agenda as presented.

4. Review of Committee Terms of Reference (T. Duley & L. Chivers)

Recommended Motion: That the Joint Opportunities Task Force reaffirm their Terms of Reference, as presented.

5. Draft 2018/19 JOTF Workplan (T. Duley & L. Chivers)

Recommended Motion: That the Joint Opportunities Task Force endorse and recommend the 2018/19 JOTF Workplan to the IAC for approval.

6. Task Force Member Expectations (Chair, City of St. Albert)

- How often do we meet?
- How long should meetings be?
- Should we have snacks?
- What does JOTF success look like?

7. Next Meeting: TBD

8. Adjournment (Chair, City of St. Albert)