



CITY OF ST. ALBERT
CORPORATE REPORT
QUARTER ONE 2018

Released May 22, 2018

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Financial Summary

The first three months of 2018 resulted in a forecasted deficit of \$287 thousand, which is 0.18% of budgeted expenditures. This is primarily due to an increase in overtime in Fire Services and the price of diesel offset by vacancies throughout the organization. However, with strong investments, reserve funding and low debt the City continues to maintain a strong financial position.

Municipal

Operating:

- \$18 million in revenue recognized as of March 31, 2018, which is 31% of forecast.
- \$51 million has been spent as of March 31, 2018, which is 32% of forecast.
- A breakdown of significant variances by Division is found on page 5.

Capital:

- There are 170 municipal capital projects that have been ongoing and scheduled for 2018.
- To date, \$57 million has been spent out of a \$160 million cumulative budget.

Utility

Operating:

- \$9.5 million revenue recognized as of March 31, 2018, which is 24% of forecast.
- \$9.5 million has been spent as of March 31, 2018, which is 24% of forecast.
- A breakdown of significant variances by Division is found on page 9.

Capital:

- There is a total of 60 utility capital projects for 2018.
- To date, \$33 million has been spent out of a \$97 million cumulative budget.

Investments

The City has \$195.1 million in cash and investments and earned \$1 million in investment income.

Reserves

The balance as of March 31, 2018 is \$141.7 million, with a forecasted year end uncommitted balance of \$91 million.

Debt

The City's outstanding debt as of March 31, 2018 is \$46.5 million, which is significantly lower than the municipal ceiling.



CITY OF ST. ALBERT
MUNICIPAL OPERATING SUMMARY BY DIVISION
FOR THE PERIOD ENDING MARCH 31, 2018

In Thousands of Dollars

Division Description	Actual YTD	Budget	Forecast	Variance
Revenue				
Council	\$31	\$392	\$392	-
City Manager's Office	857	1,873	1,873	-
Corporate Services	478	2,342	2,342	-
Community & Protective Services	7,530	30,585	30,675	\$90
Infrastructure and Development Services	2,809	12,233	12,231	(2)
Common & Fiscal	6,576	10,683	10,683	-
Total Revenue	\$18,281	\$58,108	\$58,196	\$88
Expenses				
Council	\$242	\$1,251	\$1,251	-
City Manager's Office	614	3,573	3,529	\$44
Corporate Services	5,031	18,829	18,744	85
Community & Protective Services	16,133	80,167	80,957	(790)
Infrastructure and Development Services	8,947	37,839	37,467	372
Capital Financing	10,981	15,550	15,550	-
Common & Fiscal	9,213	3,367	3,453	(86)
Total Expenses	\$51,161	\$160,576	\$160,951	\$(375)
Excess of Revenue over Expenses				
Council	\$(211)	\$(859)	\$(859)	\$-
City Manager's Office	243	(1,700)	(1,656)	44
Corporate Services	(4,554)	(16,487)	(16,402)	85
Community & Protective Services	(8,603)	(49,582)	(50,282)	(700)
Infrastructure and Development Services	(6,138)	(25,606)	(25,236)	370
Capital Financing	(10,981)	(15,550)	(15,550)	-
Common & Fiscal	(2,637)	7,316	7,230	(86)
Total Revenue Over Expenses	\$(32,880)	\$(102,468)	\$(102,755)	\$(287)

*Variance represents the difference between budget and actual amounts.

Municipal Operating Variance Analysis (In Thousands of Dollars)

Council – \$0 net change

No anticipated variances

City Manager's Office - \$44 thousand lower than budget

Revenue - No anticipated variances

Expense - \$44 thousand lower than budget

- \$44 lower in salaries due to vacancies.

Corporate Services - \$85 thousand lower than budget

Revenue – No anticipated variances

Expense - \$85 thousand lower than budget

- \$103 lower in salaries and wages due to vacancies.
- \$18 higher in maintenance contracts due to timing of contract renewals from the prior year.

Community & Protective Services - \$790 thousand higher than budget

Revenue - \$90 thousand higher than budget

- \$90 higher in unbudgeted grants for fire training and mental health recovered costs.

Expense - \$790 thousand higher than budget

- \$651 higher in salaries and wages due increase in fire staff and transit overtime offset by vacancies and short term leaves.
- \$100 higher in gas, oil, anti freeze due to higher diesel price budgeted.
- \$25 higher in memberships due to increase costs of fire memberships.

Infrastructure and Development Services - \$370 thousand lower than budget

Revenue - \$2 thousand lower than budget

- No significant variances.

Expense - \$372 thousand lower than budget

- \$229 lower in salaries and wages due to vacancies.
- \$133 lower in electricity, natural gas and water and wastewater charges.

Common & Fiscal - \$86 thousand higher than budget

Revenue – No anticipated variances

Expense - \$85 thousand higher than budget

- \$78 higher in employee relations.



Municipal Capital Summary

Several key indicators relating to the City's capital budget are as follows.

1. Budget vs. Forecast Comparison

Table 1 and 2 illustrate that 99% of projects are on or below budget, with \$9 thousand anticipated to be overspent.

Table 1: Expenditure Summary (In Thousands of Dollars)

Year	Actuals To Date	Budget	Forecast	Variance	No. of Projects
2018	349	30,055	30,059	(4)	53
2017	17,190	52,872	52,877	(5)	43
2016	16,762	22,232	22,232	-	43
Prior	22,875	54,811	54,811	-	31
TOTAL	\$57,176	\$159,970	\$159,979	(\$9)	170

Table 2: Project Budget Trends

Year	No. Of Projects			
	On Budget	Over Budget	Below Budget	Total
2018	52	1	-	53
2017	42	1	-	43
2016	43	-	-	43
2015	18	-	-	18
2014 & Prior	13	-	-	13
Total	168	2	-	170

2. Project Status

The project status is differentiated by two types, *progress* and *schedule*.

Progress Status – Identifies the current progress or stage at which the project is currently in. As shown in Table 3, 79% of the projects are currently in progress or closed.

Schedule Status – Identifies the timeframe or schedule of project. Table 4 indicates that at the end of the quarter 69% of projects were on schedule.

Table 3: Progress Status

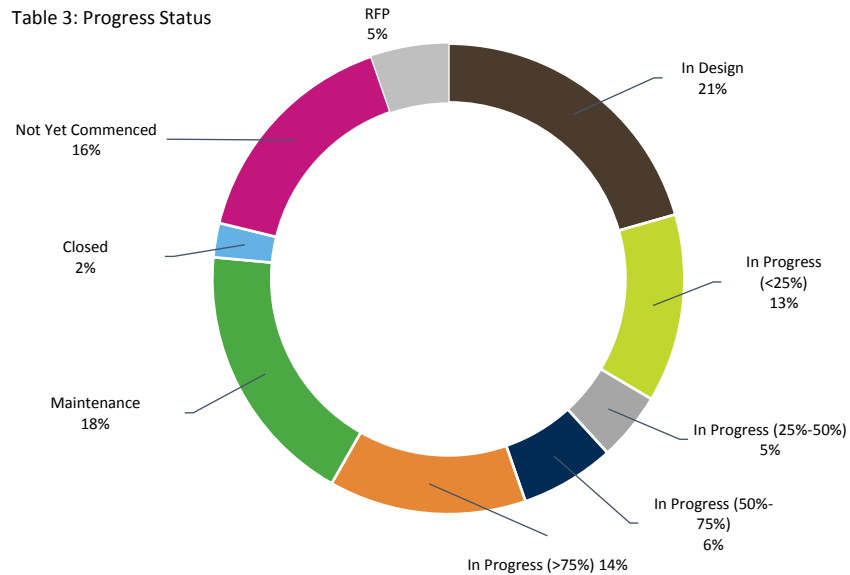


Table 4: Schedule Status

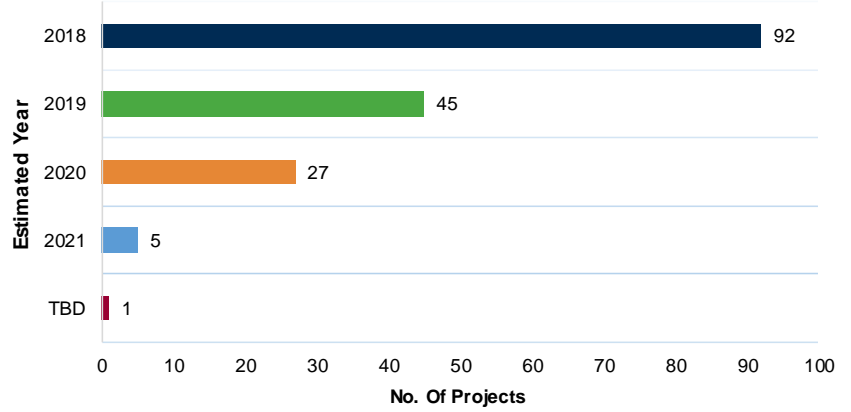
Status	No. Of Projects	%
On Schedule	117	69%
Behind Schedule	41	24%
On Hold	12	7%
Total	170	100%

3. Estimated Year of Project Closure - Identifies the timeframe of when projects will be closed.

As majority of the City's projects are multi-year in nature, an estimated timeframe of when projects will be closed has been identified. Table 5 indicates that 92 projects will be closed at the end of the year.

The project identified as TBD is the Community Branch Library that awaits Council direction.

Table 5: Estimated Completion Year



Information on specific capital projects please may be found by visiting the following site: <https://stalbert.ca/dev/construction>



CITY OF ST. ALBERT
UTILITY OPERATING SUMMARY BY DIVISION
FOR THE PERIOD ENDING MARCH 31, 2018

In Thousands of Dollars

Division Description	Actual YTD	Budget	Forecast	Variance
Revenue				
Utility Finance	\$40	\$300	\$300	-
Water	3,367	14,258	14,258	-
Wastewater	3,110	13,131	13,131	-
Storm	1,419	5,645	5,645	-
Solid Waste Management	1,611	6,761	6,761	-
Total Revenue	\$9,547	\$40,095	\$40,095	-

Expenses				
Utility Finance	\$40	\$300	\$300	-
Water	3,369	9,764	9,770	\$(6)
Wastewater	3,498	10,826	10,830	(4)
Storm	645	1,764	1,765	(1)
Solid Waste Management	2,475	6,795	6,768	27
Total Expenses	\$10,027	\$29,449	\$29,433	\$16

Transfer to Reserve				
Water	\$(2)	\$4,494	\$4,488	\$6
Wastewater	(388)	2,305	2,301	4
Storm	774	3,881	3,880	1
Solid Waste Management	(864)	(34)	(7)	(27)
Total Transfer to Reserve	\$(480)	\$10,646	\$10,662	\$16

*Variance represents the difference between budget and actual amounts.



Utilities Operating Variance Analysis (In Thousands of Dollars)

Utility Finance - \$0 net budget

No anticipated variances.

Water - \$6 thousand lower than budget

Revenue – No anticipated variances

Expense - \$6 thousand higher than budget

- No significant variances.

Wastewater - \$4 thousand lower than budget

Revenue – No anticipated variances

Expense - \$4 thousand higher than budget

- No significant variances.

Storm - \$1 thousand lower than budget

Revenue – No anticipated variances

Expense - \$1 thousand higher than budget

- No significant variances.

Solid Waste Management - \$27 thousand higher than budget

Revenue – No anticipated variances

Expense - \$27 thousand lower than budget

- \$27 lower due to vacancies.



Utility Capital Summary

Several key indicators relating to the City's utility capital budget are as follows.

1. Budget vs. Forecast Comparison

Tables 6 and 7 illustrate that all projects are on budget.

Table 6: Expenditure Summary (In Thousands of Dollars)

Year	Actuals To Date	Budget	Forecast	Variance	No. of Projects
2018	179	12,012	12,012	-	16
2017	1,206	16,241	16,241	-	16
2016	16,166	50,211	50,211	-	13
Prior	15,233	18,217	18,217	-	15
TOTAL	\$32,784	\$96,681	\$96,681	-\$	60

Table 7: Project Budget Trends

Year	No. Of Projects			
	On Budget	Over Budget	Below Budget	Total
2018	16	-	-	16
2017	16	-	-	16
2016	13	-	-	13
2015	9	-	-	9
2014 & Prior	6	-	-	6
Total	60	-	-	60

2. Project Status

The project status is differentiated by two types, *progress* and *schedule*.

Progress Status – identifies the current progress or stage at which the project is currently in. As shown in Table 8, 79% of the projects are currently in progress or closed.

Schedule Status – Identifies the timeframe or schedule of project. Table 9 shows the schedule status indicates that the quarter had 68% projects on schedule.

Table 8: Progress Status

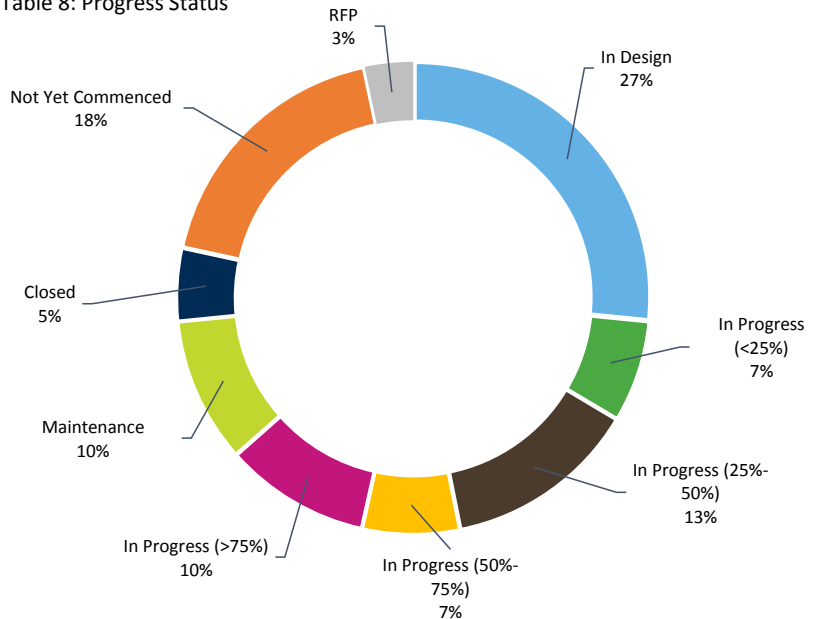


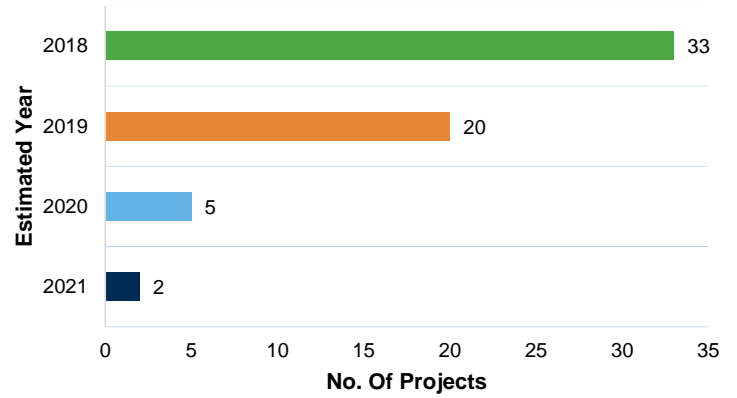
Table 9: Schedule Status

Status	No. of Projects	%
On Schedule	41	68%
Behind Schedule	16	27%
On Hold	3	5%
Grand Total	60	100%

3. Estimated Year of Project Closure - Identifies the timeframe of when projects will be closed.

As majority of the City's projects are multi-year in nature, an estimated timeframe of when projects will be closed has been identified. Table 10 indicates that 33 projects will be closed at the end of the year.

Table 10: Estimated Year of Closure



Information on specific capital projects please may be found by visiting the following site: <https://stalbert.ca/dev/construction>



Investments

As of March 31, 2018 the City has \$195.1 million in cash and investments and earned \$1 million in investment income.

The main objectives of the City of St. Albert's Investment Policy, C-FS-02 are:

Capital Preservation

The City recognizes its fiduciary responsibility for stewardship of public funds; therefore, the prime objective is to ensure the safety of principal. As illustrated in Table 11, the portfolio is split between financial institutions to ensure that sufficient diversification exists.

Maintenance of Liquidity

The City maintains an investment portfolio that sufficiently meets its operating cash flow requirements. As illustrated in Table 12, the portfolio is split between investment terms to ensure anticipated short and long term requirements are met.

Rate of Return

The City's investment portfolio is managed to ensure that an optimum rate of return is realized. Table 13 compares the City's portfolio performance by term to the Bank of Canada T-Bill and Bond rates to determine whether market yields are being achieved. As illustrated, the rate of return realized from the City of St. Albert's investments is above the Bank of Canada T-Bill and Bond rates.

Table 11: Portfolio Allocation (In Thousands of Dollars)

Financial Institution	Portfolio Amount	Percentage
CIBC	47,477	24.34%
BMO	40,193	20.60%
Toronto Dominion	36,480	18.70%
Scotiabank	25,221	12.93%
HSBC	20,170	10.34%
RBC Commercial	10,107	5.18%
CWB	5,085	2.61%
Raymond James	5,082	2.61%
National Bank	5,053	2.59%
Servus Credit Union	200	0.10%
Total	195,068	100%

Table 12: Investments by Term (In Thousands of Dollars)

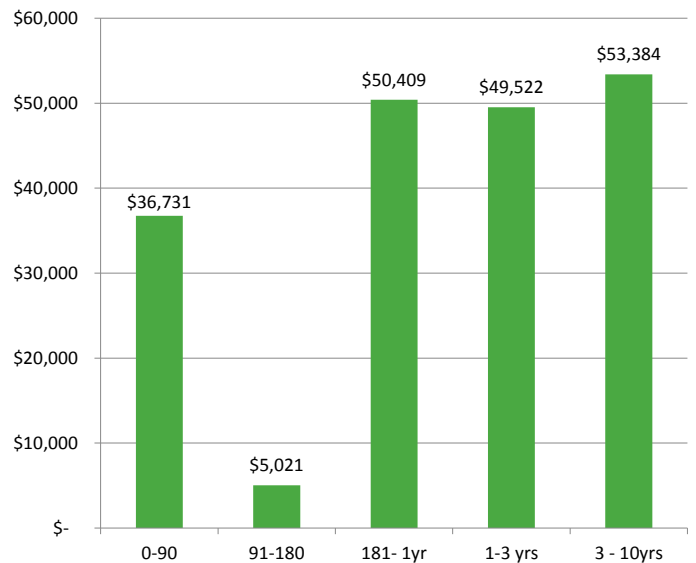


Table 13: Rate of Return Comparison

Type	St. Albert Portfolio Rate	Bank of Canada T-Bill and Bond Rates
Cash and Short Term Investments	Term	
	0-90	1.15%
	91-180	1.32%
	181- 1yr	1.60%
Long Term Investments	1-2 yrs	1.81%
	3 - 10yrs	1.92 - 2.21%

Reserves

As per Policy C-FS-01, Financial Reserves, the City recognizes the need for setting aside funds for emergent financial needs and the replacement of existing equipment, facilities and future projects. As illustrated in Table 14, the uncommitted balance as of March 31, 2018 is \$91 million of which:

- 9% for property tax stabilization and contingency funding.
- 56% for replacement of existing municipal equipment, infrastructure and future capital projects.
- 35% for utility rate stabilization and funding of utility infrastructure.

A detailed listing of each reserve category can be found in Appendix 3.

Table 14: Reserve Balances (In Thousands of Dollars)

	YTD Balance	Opening Balance	Adjustments	Uncommitted Balance
Operating	\$ 12,969	\$ 12,970	\$ (5,570)	\$ 7,400
Capital	80,001	69,249	(18,387)	50,862
Utilities	48,044	49,586	(17,537)	32,049
Outside Agencies	751	756	(105)	651
TOTAL	\$ 141,767	\$ 132,560	\$(41,599)	\$ 90,962

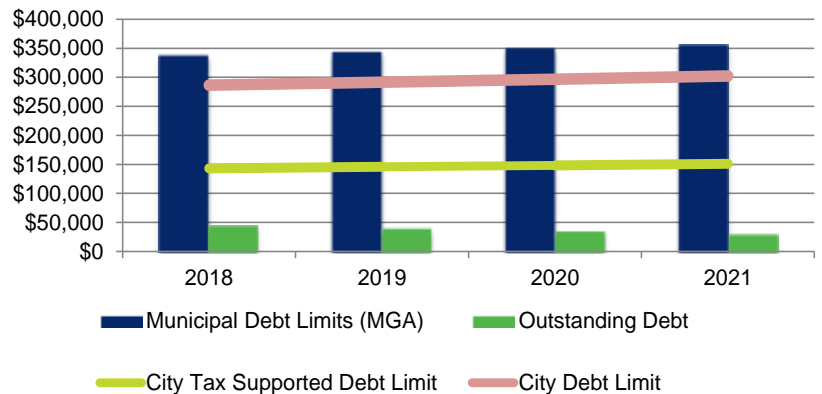
Debt

The City of St. Albert shall adhere to a debt limit prescribed by the Province and as detailed per the City's Debt Management Policy, C-FS-03.

As illustrated in table 15, the City had \$46.5 million debt outstanding which is considerably lower than the municipal and internal debt limits. The debt relates to three significant projects: Servus Place of \$17.9 million, Ray Gibbon Drive of \$18.6 million and Project 9 of \$10 million which was taken out in the beginning of 2018.

The Community Branch Library borrowing bylaw approved in 2017 is on hold. The bylaw does not create any obligation for the City to borrow funds.

Table 15: Debt Limit Vs Outstanding Debt (In Thousands of Dollars)



APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION FOR THE PERIOD ENDING MARCH 31, 2018

In Thousands of Dollars

	Project To Date	Project Budget	Forecast	Variance	Project status	Project Schedule
Division #1000 Council						
415102	Railroad Safety Enhancement	72	762	762	-	In Progress (<25%) On Hold
Total Division #1000 Council		\$72	\$762	\$762	\$-	
Division #2000 City Manager's Office						
414201	Seniors Building Rehab and Expansion	4,068	4,200	4,200	-	Maintenance On Schedule
Total Division #2000 City Manager's Office		\$4,068	\$4,200	\$4,200	\$-	
Division #2300 Corporate Services						
413505	Performance Measurement System	-	50	50	-	In Progress (50%-75%) On Schedule
414505	Performance Measurement System	-	50	50	-	In Progress (50%-75%) On Schedule
415506	Smart City Master Plan & Alliance	36	75	75	-	In Progress (25%-50%) On Schedule
415507	Energy and Water Conservation Audit	141	150	150	-	In Progress (>75%) On Schedule
414509	Agenda Mgmt Software	81	110	110	-	In Progress (>75%) Behind Schedule
415504	Council Chambers Upgrade	23	202	202	-	In Progress (<25%) Behind Schedule
415505	Central Records Shelving Upgrade	-	57	57	-	Not Yet Commenced Behind Schedule
416505	Columbarium	-	53	53	-	In Progress (<25%) Behind Schedule
418505	Council Chamber Upgrade	2	227	227	-	In Progress (<25%) Behind Schedule
417808	Facilities Safety & Security	212	278	278	-	In Progress (>75%) Behind Schedule
413503	HR Electronic Recruitment Software	26	41	41	-	In Progress (<25%) On Schedule
415508	Financial System Software	126	300	300	-	In Progress (25%-50%) On Schedule
415509	Council Chamber Technology	46	100	100	-	In Progress (25%-50%) On Schedule
416503	Recreation Client Mgmt Software	56	200	200	-	In Progress (25%-50%) Behind Schedule
416504	Single Window Services	15	200	200	-	In Progress (<25%) On Schedule
416508	Financial System Software	-	500	500	-	In Design On Schedule
417503	Recreation Mgmt Software	9	183	183	-	In Progress (<25%) Behind Schedule
417505	Census - Tablet Procurement	4	35	35	-	In Progress (>75%) On Schedule
417506	AFRRCS Emergency Radio System	556	972	972	-	In Progress (50%-75%) On Schedule
417510	Network to Core Facilities	773	773	773	-	Closed Behind Schedule
418501	IT Lifecycle Replacement Plan	52	779	779	-	In Progress (<25%) On Schedule
418502	IT Office Automation	10	50	50	-	In Progress (<25%) On Schedule
418503	Network to Core Facilities	7	657	657	-	In Design On Schedule
418504	Project Implement Support	-	189	189	-	In Design On Schedule
Total Division #2300 Corporate Services		\$2,174	\$6,229	\$6,229	\$-	
Division #3000 Community & Protective Services						
415314	Safety Fencing Installation	76	96	96	-	In Progress (>75%) On Schedule
415334	Akinsdale/Kinex Arena Renovation	225	355	355	-	Maintenance On Schedule
416307	City Playground Lifecycle Prgm	192	192	192	-	Maintenance On Schedule
416311	Riel Park Amenities Building	2,800	3,108	3,108	-	Maintenance On Schedule
416312	Park Planning and Standards Model	228	400	400	-	In Progress (25%-50%) On Schedule
416313	Erin Ridge North Park Plan	38	230	230	-	In Progress (>75%) On Schedule
416314	RWP West - Trail and Park Planning	111	275	275	-	In Progress (>75%) On Schedule
416325	Everitt Park Development	167	275	275	-	In Design On Schedule
416326	Lacombe Lake Dog Park Boundary	65	65	65	-	Maintenance On Schedule
417305	City Sportsfield Rehab Prgm	3	343	343	-	RFP On Schedule
417306	Park Signage Prgm	35	585	585	-	In Progress (<25%) On Schedule
417307	City Playground Lifecycle Prgm	209	255	255	-	Maintenance On Schedule
417311	Heritage Lakes ODR Refurb	-	142	142	-	In Design On Schedule
417321	Akinsdale Arena Press Box	1	85	85	-	In Design On Hold

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance	Project status	Project Schedule
418302	Aquatics Lifecycle Replace Plan	-	286	286	-	In Progress (<25%)	On Schedule
418303	Aquatic Climbing Wall	-	20	20	-	RFP	On Schedule
418304	RWP West - Construction	-	359	359	-	Not Yet Commenced	On Hold
418305	City Sportsfield Rehab Prgm	-	317	317	-	RFP	On Schedule
418306	Skateboard Park Retrofit	-	100	100	-	RFP	On Schedule
418307	City Playground Lifecycle Prgm	3	345	345	-	RFP	On Schedule
418308	Pickleball Court Development	-	277	277	-	RFP	On Schedule
418309	Riel Park Phase 5	16	1,602	1,602	-	In Design	On Schedule
418310	Grey Nuns White Spruce Park Constructior	-	206	206	-	Not Yet Commenced	On Hold
417301	Servus Lifecycle Replacement Prgm	268	329	329	-	In Progress (>75%)	On Schedule
418301	Servus Place Lifecycle Replace Plan	24	844	844	-	In Progress (<25%)	On Schedule
414310	Erin Ridge/Oakmont Trail - Phase 2	1,034	1,050	1,050	-	Maintenance	On Schedule
414312	Lacombe Park Master Plan	144	173	173	-	Maintenance	On Schedule
415307	City Playground Lifecycle Program	263	280	280	-	Maintenance	On Schedule
415309	Northridge Park Development Phase 2	478	482	482	-	Maintenance	On Schedule
415312	Lacombe Park Dev - Construct	818	890	890	-	Maintenance	On Schedule
417309	Lacombe Park Construction	14	183	183	-	In Design	On Schedule
417310	Erin Ridge North Park Construction	180	505	505	-	In Design	On Schedule
417312	Neighborhood Park Construction	125	1,212	1,212	-	In Progress (<25%)	On Schedule
417313	Lacombe Lake Park Building Plan	68	250	250	-	In Design	On Schedule
414317	Founders Walk Phase 2	588	761	761	-	In Progress (>75%)	Behind Schedule
414318	Heritage Sites Phase 2	1,510	1,526	1,526	-	Maintenance	On Schedule
415316	SAP Exterior Wayfinding Replacement	16	265	265	-	Not Yet Commenced	On Hold
415318	Heritage Site Phase 2b	1,565	2,854	2,854	-	In Progress (50%-75%)	Behind Schedule
416103	Story Boards	4	15	15	-	In Design	Behind Schedule
416108	Healing Garden	264	309	309	-	Maintenance	On Schedule
416316	Progress Hall Revitalization	467	469	469	-	Maintenance	Behind Schedule
416317	Founders Walk Phase 3 - Design	103	250	250	-	In Progress (25%-50%)	Behind Schedule
416318	Heritage Park Design (phase 3)	-	216	216	-	Not Yet Commenced	On Hold
417320	Visual Arts Studios Lifecycle Plan	16	16	21	(5)	In Progress (>75%)	Behind Schedule
417422	Art Gallery Barrier-Free	436	2,022	2,022	-	In Progress (<25%)	On Schedule
417304	Arden Theatre Lifecycle Plan	84	99	99	-	In Progress (>75%)	Behind Schedule
418340	Arden Theatre Lifecycle Plan	-	115	115	-	Not Yet Commenced	On Schedule
418341	Arden Wireless Audio Equipment	-	44	44	-	Not Yet Commenced	On Schedule
415303	Emergency Equip Replace Plan	132	161	161	-	In Progress (50%-75%)	On Schedule
415328	Land Acquisition Fire Hall #4	-	350	350	-	Not Yet Commenced	Behind Schedule
416309	Fire Bdg Equip Replace	28	65	65	-	In Progress (<25%)	Behind Schedule
417316	Fire Dispatch ProQA System	26	33	33	-	In Progress (>75%)	On Schedule
418330	Emergency Equip Replace Plan	-	59	59	-	In Progress (<25%)	On Schedule
418331	Fire Station #1 – Reconstruct	-	1,052	1,052	-	Not Yet Commenced	On Hold
418333	Automated Station Alerting	-	291	291	-	Not Yet Commenced	On Schedule
417317	Muni Enforcement Vehicle Equip	21	30	30	-	In Progress (>75%)	Behind Schedule
418360	Community Capital Grant Program	-	250	250	-	In Progress (<25%)	On Schedule
412420	Campbell Road Park & Ride	6,229	30,000	30,000	-	In Progress (<25%)	Behind Schedule
414804	Transit Smart Fare & Smart Bus	-	3,992	3,992	-	In Progress (<25%)	On Schedule
416803	Transit Garage Expansion	656	657	657	-	Maintenance	On Schedule
417802	Transit Bus Lifecycle Replace	256	4,392	4,392	-	In Progress (>75%)	On Schedule
418350	Transit Bus Lifecycle Replace	22	425	425	-	In Progress (<25%)	On Schedule
418351	Transit Growth Buses	-	270	270	-	RFP	Behind Schedule
Total Division #3000 Community & Protective Services		\$20,008	\$67,101	\$67,106	\$5		

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance	Project status	Project Schedule
Division #4000 Infrastructure and Development Service							
416102	Tache Plane Restoration & Relocation	246	260	260	-	Maintenance	On Schedule
416106	Rotary Park Boat Launch	21	25	25	-	In Progress (>75%)	On Schedule
416455	Lacombe Park	1,060	1,080	1,080	-	Maintenance	On Schedule
417901	Community Branch Library	-	17,492	17,492	-	Not Yet Commenced	On Hold
415415	Erin Ridge Traffic Mitigation	-	25	25	-	In Design	Behind Schedule
416104	Paving of Shale Trails	66	251	251	-	Maintenance	On Schedule
416401	Arterial Asphalt Overlay Program	2,230	2,230	2,230	-	Maintenance	Behind Schedule
416402	Road Reconstruct Prgm	1,163	1,250	1,250	-	Maintenance	On Schedule
416403	Asphalt Overlay Prgm	3,372	4,070	4,070	-	Maintenance	Behind Schedule
416404	City Ow ned Parking Lot - Major Rehab	-	100	100	-	In Design	On Schedule
416406	Trail Overlay Program	660	660	660	-	Maintenance	On Schedule
416407	Sidew alk Program	552	906	906	-	In Progress (50%-75%)	Behind Schedule
416412	Bridge Rehabilitation	17	172	172	-	In Design	On Schedule
416413	SA Trail Revitalization	245	354	354	-	Maintenance	On Schedule
416414	Intersection Enhancements	295	909	909	-	In Design	Behind Schedule
416415	Erin Ridge Traffic Strategies	1	136	136	-	In Design	Behind Schedule
416416	Traffic Calming Strategies	117	175	175	-	In Design	Behind Schedule
416418	Noise Attenuation Data Collection	9	200	200	-	In Progress (25%-50%)	On Schedule
416419	Perron Street Angle Parking	84	160	160	-	In Design	On Schedule
416420	Safe Journeys to School	809	836	836	-	Maintenance	On Schedule
416421	Road Corridor Safety Implementation	248	320	320	-	In Progress (50%-75%)	Behind Schedule
416456	Fow ler Way Functional Design	24	75	75	-	In Progress (>75%)	On Schedule
417401	Arterial Asphalt Overlay Program	2,043	2,750	2,750	-	Maintenance	On Schedule
417402	Road Reconstruct Prgm	610	3,500	3,500	-	In Progress (25%-50%)	Behind Schedule
417403	Asphalt Overlay Prgm	3,886	4,090	4,090	-	Maintenance	On Schedule
417404	City Ow ned Parking Lot - Major Rehab	55	250	250	-	In Design	Behind Schedule
417406	Trail Overlay Program	268	520	520	-	Maintenance	On Schedule
417407	Sidew alk Program	291	1,100	1,100	-	Maintenance	On Schedule
417411	Lane Reconstruct Prgm	118	1,350	1,350	-	In Design	Behind Schedule
417412	Road Rehabilitation	269	300	300	-	Maintenance	On Schedule
417413	SA Trail Revitalization	-	350	350	-	In Design	On Schedule
417414	Barrier Wall Study & Replace	153	640	640	-	In Progress (50%-75%)	On Schedule
417415	Buildings Life Cycle Assessments	-	115	115	-	In Progress (<25%)	Behind Schedule
417416	Traffic Calming Strategies	287	543	543	-	In Design	Behind Schedule
417420	Safe Journeys to School	662	700	700	-	In Progress (>75%)	On Schedule
418401	Arterial Rehab Program	43	1,545	1,545	-	Not Yet Commenced	On Schedule
418402	Road Reconstruct Prgm	-	2,920	2,920	-	In Design	On Schedule
418403	Local and Collector Rehab	99	2,545	2,545	-	Not Yet Commenced	On Schedule
418404	City Ow ned Parking Lots Rehab	15	1,515	1,515	-	Not Yet Commenced	On Schedule
418405	Permanent Line Marking Program	1	301	301	-	Not Yet Commenced	On Schedule
418406	Trail Rehab Prgm	12	439	439	-	Not Yet Commenced	On Schedule
418407	Sidew alk Program	-	905	905	-	Not Yet Commenced	On Schedule
418410	Crack Sealing Program	-	131	131	-	Not Yet Commenced	On Schedule
418411	Lane Reconstruct Prgm	-	1,600	1,600	-	In Design	On Schedule

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

	Project To Date	Project Budget	Forecast	Variance	Project status	Project Schedule	
418412	Road Repairs	-	310	310	-	Not Yet Commenced	On Schedule
418413	Bridge Maintenance	-	65	65	-	RFP	On Schedule
418414	Barrier Wall Study & Replacement	17	1,667	1,667	-	In Progress (50%-75%)	On Schedule
418415	Bdgs Life Cycle Assessments	-	225	225	-	Not Yet Commenced	On Hold
418416	Traffic Calming Strategies	-	922	922	-	In Design	On Schedule
418418	Intersection Enhancements	-	1,244	1,244	-	In Design	Behind Schedule
418419	ITS Strategy Implementation	-	300	300	-	In Design	On Schedule
418420	Safe Journeys to School	-	606	606	-	In Design	On Schedule
418421	Road Corridor Safety Implementation	-	158	158	-	Not Yet Commenced	On Schedule
418458	Transport Network Imprv Strategy	-	125	125	-	RFP	On Schedule
414508	Former PW Yard Remediation Prgm	354	500	500	-	In Progress (>75%)	On Schedule
418803	Contaminated Sites Remediation	-	100	100	-	Not Yet Commenced	Behind Schedule
417801	PW Mobile Equip Replace Plan	1,376	1,584	1,584	-	In Progress (>75%)	On Schedule
418801	PW Mobile Equip Replace Plan	-	1,485	1,485	-	In Design	On Schedule
417805	PW Sand Covered Storage	2,220	2,685	2,685	-	Maintenance	On Schedule
418806	Shop & Yard Equip Replace	-	35	35	-	In Design	On Schedule
41119A	Bridge Rehab	635	656	656	-	In Progress (>75%)	On Schedule
416105	Hearing Loop	3	6	6	-	In Design	Behind Schedule
417408	Transportation Systems Mgmt	741	785	785	-	In Progress (>75%)	On Schedule
417409	Transport Master Plan Implement	321	495	495	-	In Progress (50%-75%)	On Schedule
417417	Traffic Signal Maintenance	528	529	529	-	Closed	On Schedule
417421	SA Trail Traffic Signal Optimization	66	208	208	-	In Design	Behind Schedule
418332	Traffic Pre-Emption System	-	95	95	-	Not Yet Commenced	On Schedule
418408	Transportation Systems Mgmt	10	815	815	-	In Design	On Schedule
418409	Transport Master Plan Implement	-	235	235	-	Not Yet Commenced	On Schedule
418417	Traffic Signal Maintenance	18	550	550	-	In Progress (<25%)	On Schedule
416807	Subdivision Entrance Signage	-	30	30	-	Not Yet Commenced	On Hold
415414	St. Anne Realignment Construction	4,188	4,300	4,300	-	Maintenance	On Schedule
416424	Accessibility Initiatives	29	40	40	-	In Progress (>75%)	Behind Schedule
416425	Millennium Park - Phase 1	231	360	360	-	In Progress (>75%)	Behind Schedule
417424	Accessibility Initiatives	-	40	40	-	Not Yet Commenced	Behind Schedule
418422	Employment Lands ASP	-	125	125	-	Closed	On Hold
418423	Badger Lands ASP	-	200	200	-	Closed	On Hold
418424	Vehicle- Safety Codes Officer	-	29	33	(4)	In Design	On Schedule
416804	PW Cemetery Improvements	85	150	150	-	In Progress (50%-75%)	On Schedule
417804	Energy Efficiency Replace Prgm	-	125	125	-	In Design	On Schedule
418802	SAP Waterfall Replacement	-	100	100	-	Not Yet Commenced	On Schedule
Total Division #4000 Infrastructure and Development Services		\$30,853	\$81,678	\$81,682	\$4		
Total Entity #01 St. Albert		\$57,176	\$159,970	\$159,979	\$9		



**APPENDIX 2 - UTILITY CAPITAL PROJECTS BY DIVISION
FOR THE PERIOD ENDING MARCH 31, 2018**

		Project To Date	Project Budget	Forecast	Variance	Project status	Project Schedule
Division #7000 Water							
415230	Meter Reader Update	828	1,000	1,000	-	In Progress (>75%)	On Schedule
417731	Meter Reader Update	54	5,353	5,353	-	In Progress (25%-50%)	On Schedule
413414	Water Netw ork LOS	536	551	551	-	Maintenance	On Schedule
414430	Water Netw ork LOS	44	578	578	-	In Design	Behind Schedule
415430	Water Netw ork LOS	9	800	800	-	In Design	Behind Schedule
415831	SCADA Upgrades for Water Stations	41	50	50	-	In Design	On Schedule
416430	Water Netw ork LOS	8	800	800	-	In Design	Behind Schedule
416432	Lacombe Reservoir Re-align	1,115	1,400	1,400	-	Maintenance	On Schedule
416835	Water System Infrastructure Rehab	440	440	440	-	Closed	On Schedule
417430	Water Netw ork LOS	48	1,633	1,633	-	In Design	Behind Schedule
417431	Sturgeon Heights Pumphouse Rebuild	4	524	524	-	Not Yet Commenced	On Hold
417831	Water SCADA System Upgrades	3	350	350	-	In Design	On Schedule
417835	Water System Infrastructure Rehab	475	475	475	-	Closed	On Schedule
418430	Water Netw ork LOS	21	1,252	1,252	-	In Design	Behind Schedule
418835	Water System Infrastructure Rehab	61	505	505	-	In Progress (<25%)	On Schedule
418836	Utility Master Plan	-	210	210	-	Not Yet Commenced	On Schedule
		\$3,687	\$15,922	\$15,922	\$-		
Division #8000 Wastewater							
414442	WASTWT Lift Station Rehab	3,530	3,570	3,570	-	Maintenance	On Schedule
415442	Rivercrest Lift Station Rehab	-	300	300	-	Not Yet Commenced	On Hold
415841	WASTWT SCADA Upgrades	38	50	50	-	In Design	On Schedule
415845	WASTWT Rehab Prgm	103	229	229	-	In Progress (25%-50%)	On Schedule
416442	Rivercrest Lift Station Rehab	40	2,000	2,000	-	Not Yet Commenced	Behind Schedule
417442	WASTWT Lift Station Studies	-	550	550	-	In Design	On Schedule
417841	WASTWT SCADA System Upgrades	3	350	350	-	In Design	On Schedule
417842	WASWT CCTV Equip Replace Plan	-	318	318	-	In Progress (>75%)	On Schedule
415441	WASTWT Main Replacement	340	582	582	-	In Progress (50%-75%)	Behind Schedule
415454	N. Interceptor Trunkline (Proj 9)	1,900	2,157	2,157	-	In Progress (25%-50%)	Behind Schedule
416440	WASTWT Collection System Service Level	1,091	2,640	2,640	-	In Progress (25%-50%)	Behind Schedule
416441	WASTWT Main Replacement	6	611	611	-	Not Yet Commenced	Behind Schedule
416443	N. Interceptor Trunkline (Proj 9)	7,896	32,000	32,000	-	In Progress (25%-50%)	Behind Schedule
416845	WASTWT Rehab Prgm	79	237	237	-	In Progress (25%-50%)	On Schedule
417440	WASTWT Collection System Service Level	133	436	436	-	In Design	On Schedule
417441	Wastewater Main Replacement	77	1,153	1,153	-	In Design	On Schedule
417845	WASTWT Rehab Prgm	76	245	245	-	In Progress (25%-50%)	On Schedule
417846	WASTWT Household Service Replace	213	240	240	-	In Progress (>75%)	On Schedule
418440	WASTWT Collection System LOS	36	2,758	2,758	-	Not Yet Commenced	Behind Schedule
418441	WASTWT Main Replacement	6	661	661	-	In Design	On Schedule
418845	WASTWT Rehab Prgm	3	256	256	-	In Progress (<25%)	On Schedule
418846	WASWT Household Service Replace	-	250	250	-	In Progress (<25%)	On Schedule
418847	Utility Master Plan	-	210	210	-	Not Yet Commenced	On Schedule
		\$15,571	\$51,803	\$51,803	\$-		

APPENDIX 2 - UTILITY CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance	Project status	Project Schedule
Division #8600 Storm							
414450	Lacombe Park Bank Repairs	706	750	750	-	Maintenance	On Schedule
414451	Campbell STORM Mgmt Facility	3,400	3,500	3,500	-	Maintenance	On Schedule
414453	Oakmont Sw ale Reconstruct	2,495	2,500	2,500	-	Closed	On Schedule
415451	STORM Infrastructure Rehab	1,261	1,600	1,600	-	In Progress (>75%)	Behind Schedule
416451	STORM Infrastructure Rehab	662	1,600	1,600	-	In Progress (25%-50%)	Behind Schedule
416452	STORM Mgmt Level of Service	2,930	3,470	3,470	-	Maintenance	On Schedule
416453	Sediment and Erosion Control	1,381	3,363	3,363	-	In Progress (>75%)	On Schedule
416454	Heritage Lakes Storm System	487	900	900	-	In Progress (50%-75%)	On Schedule
416457	Beaudry Place Storm Drainage Upgrade	32	750	750	-	In Design	Behind Schedule
417451	STORM Infrastructure Rehab	28	1,984	1,984	-	In Progress (<25%)	On Schedule
417452	STORM Mgmt Level of Service	71	2,219	2,219	-	In Design	On Schedule
417453	Sediment and Erosion Control	-	385	385	-	In Design	On Schedule
418452	STORM Mgmt LOS	21	1,377	1,377	-	Not Yet Commenced	On Hold
418453	Sediment and Erosion Control	16	2,036	2,036	-	RFP	On Schedule
418454	STORM Mgmt Facility Assessment	-	180	180	-	RFP	On Schedule
418455	Utilities Operations Truck	-	31	31	-	In Progress (50%-75%)	On Schedule
418456	STORM Team Lead Truck	-	34	34	-	In Progress (50%-75%)	On Schedule
418457	STORM Facility Signage	-	120	120	-	Not Yet Commenced	Behind Schedule
418851	STORM Infrastructure Rehab	16	1,922	1,922	-	Not Yet Commenced	On Schedule
418852	Utility Master Plan	-	210	210	-	Not Yet Commenced	On Schedule
		\$13,507	\$28,931	\$28,931	\$-		
Division #9000 Solid Waste Management							
417761	Recycle Yard Upgrades	20	25	25	-	In Progress (>75%)	On Schedule
		\$20	\$25	\$25	\$-		
Total Entity #02 Utilities		\$32,784	\$96,681	\$96,681	\$-		



APPENDIX 3 – STATEMENT OF RESERVES FOR THE PERIOD ENDING MARCH 31, 2018

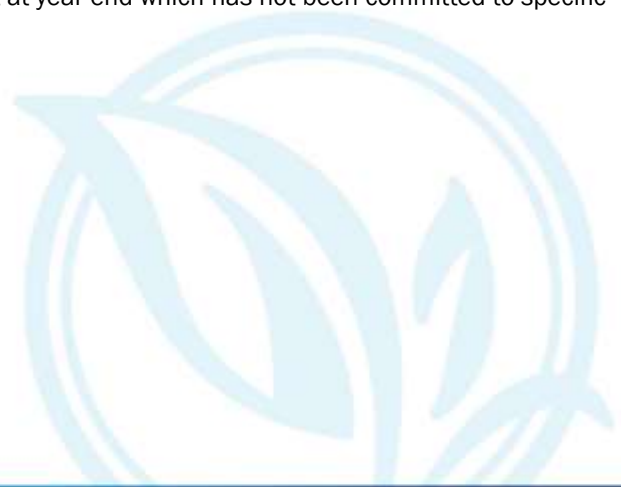
In Thousands of Dollars

	YTD Balance	Opening Balance	Adjustments	Uncommitted Balance
O1 Stabilization Reserve	\$4,884	\$4,857	\$(894)	\$3,963
O3 Operating Program	4,404	4,579	(4,417)	162
O4 Risk Management Reserve	1,342	1,335	7	1,342
O5 Automated Traffic Enforcement Technology-Speed on Green Reserve	149	143	57	200
O7 Children's Festival Reserve	96	96	-	96
O8 RCMP Contract Expense Reserve	919	919	-	919
O9 Safety Enhancement Reserve	612	650	(169)	481
O10 Election and Census Reserve	564	391	(154)	237
<u>Total Operating</u>	12,970	12,970	(5,570)	7,400
C1 Internal Financing Reserve	2,593	2,215	378	2,593
C2 Major Recreational Lands & Facilities	3,128	3,130	(1,827)	1,303
C3 Offsite Levy Recoveries	19,259	19,363	(4,274)	15,089
C4 Lifecycle	20,130	15,277	(547)	14,730
C5 Municipal Land and Facilities Reserve	753	749	4	753
C6 Capital Funding	31,639	26,014	(11,199)	14,815
C7 Growth Stabilization Reserve	2,499	2,501	(922)	1,579
<u>Total Capital</u>	80,001	69,249	(18,387)	50,862
<u>Total Utilities</u>	48,044	49,586	(17,537)	32,049
OA1 Outside Agency Operating	242	233	(91)	142
OA2 Outside Agency Capital	509	523	(14)	509
<u>Total Outside Agency</u>	751	756	(105)	651
	\$141,767	\$132,560	(\$41,599)	\$90,962



APPENDIX 4 GLOSSARY

Term	Description
Capital Budget	Estimated expenditure and revenues based on approved projects by Council that are related to the support in City's municipal and utility infrastructure.
City Debt Limit	City ceiling which prevents the debt limit from exceeding 85 per cent of the MGA's debt limit on non-tax debt and 50 per cent of the MGA's debt limit on tax supported debt.
Debt Limit	Municipal Government Act (MGA) regulated debt limit; calculated at 1.5 times the revenue of a municipality.
Deficit	Excess of expenditure over revenue.
Divisions/Departments	Part of the City's organizational structure.
Expenditure	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.
Forecast	The projection of revenues and expenditures for current fiscal year.
Municipal Government Act (MGA)	Provincial legislation that provides authority for municipal expenditure and revenue collection.
Operating Budget	Estimated expenditures and revenues related to current operations approved by City Council for the fiscal year.
Revenue	Sources of income used to finance the operations of the City. It includes such items as tax payments, fees or specific services, receipts from other governments, fines, grants and interest income. Projects approved for funding from a reserve are recognized as revenue as expenses are incurred.
Surplus	The excess of revenues over expenditures.
Utility	The city owns four utilities: water, wastewater (sewer), storm sewer, and solid waste. These utility operations are self-funded through a separate revenue structure.
Uncommitted Balance	The forecasted reserve dollar amount at year end which has not been committed to specific projects.



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