S	Mihout	Council Member Monthly Expense Claim Form		
	Cultivate late		Select From List Do not enter in "Grey" cells	
Name:	Councillor Watkins	Date Submitted 05-05-21 Month	April Year	2021

General Council F		In-Region Mileage C	aim based on Chart	One Way	Mileage Claim km's (From Chart)	Out-of-Region Mileag specific	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total	G	iL Coding
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Professional Dev			aim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Mileas	ge Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket	General Expenses *	Total		GL Co	
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	MI City of	Council Member Monthly Expense Claim Form		
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Name:	Councillor Watkins	Date Submitted 05-05-21 Month	April Year	2021

AUMA or FCM C	onvention or Board Expenses	In-Region Mileage Cl	laim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Mileas specific	ge Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket	General Expenses *	Total	GL Coding		ing
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Name:	Councillor Watkins			Date Submitted	05-05-21	N	fonth A	pril	Year	2021				
Operating Supplie	es/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship	(Max \$1,000/Year see policy C-CC-21 Council Sponsorship)							Total		GL Coding CAT 2		
Date (DD/MM/YY)	Detailed Description										ACCT	CAT 2 Cost Ctr Project	CAT7 Ty	pens
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Date (DD/MM/YY)				& Parking	Accommodations *	Airfare*	deals * *	•	Expenses *	Total				
	Breaking Down Budget 2021 w/Minister Mary Ng T	ricket						10.50		10.50				
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C#	MIL Cayot	Council Member Monthly Expense	e Claim Fo	orm					1	
06	Cultivate Life							Select From List		
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Name:	Councillor Watkins		Date Submitted	05-05-21		Month	April	Year	202	1
Expenses Paid Di	rectly by the City (eg. Petty Cash)		Other				Registration			
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Date (DD/MM/YY)										
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Claire Bossis dose							Sub-Total		\$ -	
** See Council Po	olicy C-CC-03 Council Remuneration and Expense s must be provided for all expenses. Credit Card slip	Reimbursement for detailed provisions of allowable expenses** see NOT an acceptable form of repaint								
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	age chart is available for use. All kilometers are bas ses, the event/description section should clearly indi	ed on St. Albert Place (SAP) as the base location cate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.				BMO Mas Expenses				-\$ 10.50 \$ -
It is recommend		chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address	s)		1		o Councillor	Matkine		s -
	ense claims will not be processed	MATINI			1461 10 1	pe paid to		vvaikiiis		
Training and Dev	elopment Activities									٦
Date	Description of Activity Content and any learning/inf	ormation worth sharing								7
13/04/2021	EPR: Impacts and Opportunities for Alberta Munici	nalities								
15/04/2021	UDI-ER Webinar with Catherine Rothrock									
29/04/2021	Breaking down Budget 2021 w/Minister Mary Ng									
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Board Committee	e, Agency meetings attended (Includes both Cou	ncil appointed and other approved committees)								-
Date of Meeting	Name of Meeting	Updates				-				1
01/04/2021	Edmonion Global									7
06/04/2021	Council Meeting									7
07/04/2021	Youth Advisory Committee									7
12/04/2021	CGISC									

St	Albert Cultivate Life	Council Member Monthly Expense Claim Form Select From List Do not enter in "Grey" cells	
Name:	Councillor Watkins	Date Submitted 05-05-21 Month April Year 2021	
13/04/2021	CHBA-ER Economic Forum		
14/04/2021	AUMA Spring Municipal Leaders' Caucus		
15/04/2021	AUMA Spring Municipal Leaders' Caucus		
16/04/2021	AUMA Spring Municipal Leaders' Caucus		
19/04/2021	Council Meeting		
21/04/2021	Seniors Advisory Committee		
22/04/2021	MGB Hearing		
30/04/2021	Edmonton Global		



P:\Mayor's Office\Expenses - F00\2021\4 - April\Watkins\[Watkins - Council Expense Claim.xlsm]Claim Form

Council Member Monthly Expense Claim Form

Select From List Do not enter in "Grey" cells

April

- 1				
- 1	Name:	Councillor Watkins	Date Submitted	05-05-21
- 1				

Councillor Watkins Authorizations & Approvals 2021 Preparer
If dain form was prepared by an individual other than the Council Member, sign and date below
This expense claim form was prepared in accordance with all information provided by the Council Member at the time of submission. 05-05-21 Date (DD/MM/YY) Council Member Learlify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form was completed by another individual. All applicable receipts have been attached. May 11, 2021 Date (DD/MM/YY) Council Member's Signature Accounts Payable I have reviewed this claim for mathematical accuracy and documentation support. Barbara Marrese May 11, 2021 Accounts Payable Personnel Signature Date (DD/MM/YY) Chief Financial Officer I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement Diane McMordie May 11, 2021 Date (DD/MM/YY) Chief Financial Officer Signature Chief Administrative Officer (City Manager) I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement May 13, 2021 Date (DD/MM/YY) City Manager Signature

6 of 12

	Mihert						Council Me	ember N	Monthly	Expens	se Claim F	orm							1
St	Ylbert Galissaie Late															Select From List			
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Name:	Councillor Watkins										Date Submitted	08-06-21		Month	Мау	Year	2021		
General Council F	Related Business	In-Region Mileage Cl	aim hased on Chart	One Way	Mileage Claim km's (From Charl)	Out-of-Region Mileage	e Claim (or In-Region,	One Way	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Magic *	Registration /Event Ticket	General Expenses *	Total		GL Coding
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Professional Dev	elopment	In-Region Mileage C	laim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Milead	ge Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total		GL Coding
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Name: Councillor Watkins	Date Submitted 08-06-21 Month May Year 2021

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Mi	eage Claim (or In-Region,	One Way	Mileage Claim- Specific	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket	General Expenses	Total	-	GL Ca	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	122	2 1226	1227	1225	1224		ACCT	Cost Ctr	CAT 2 Project CAT4
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Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	. 1220	1225	1226	1221	1222	1222	2	ACCT	Cost Cir CAT3	CAT4
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Name:	Councillor Watkins]	Date Submitted	08-06-21		Month	May	"Grey" cells Year	2021			
Operating Suppli	es/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)							Total		GL Coding	
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Name: Co	puncillor Watkins	Date Submitted	08-06-21		Month	Мау	Year	202	1
Expenses Paid Direct	ly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total	
Date (DD/MM/YY)									
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Detailed receipts mu Meter parking may b A standard mileage For meal expenses, It is recommended to Expense claims mu:	C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses.** ust be provided for all expenses. Credit Card sips are NOT an acceptable form of receipt. be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section. chart is available for use. All kilometers are based on St. Albert Piace (SAP) as the base location the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt. o claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Addrest of the processed).	ss)		Less: E	Expenses	sterCard	Watkins	\$ -	\$ \$ \$ \$ \$ \$ \$ \$ \$
Training and Develop	sment Activities								_
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Board, Committee, A	gency meetings attended (Includes both Council appointed and other approved committees)								-

Date of Meeting Name of Meeting

Council Meeting

YAC Meeting

CGISC

03/05/2021

05/05/2021

10/05/2021

10/05/2021

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St	Albert Calone lan	Council Member Monthly Expense Claim Form	Select From List Do not enter in "Grey" cells	
Name:	Councillor Watkins	Date Submitted 08-06-21 Month	May Year	2021
11/05/2021	Annual Chamber of Commerce meeting with Council			
15/05/2021	Africans & African Descendants Youth Event			
17/05/2021	Council Meeting			
19/05/2021	SAC Meeting			
20/05/2021	SAC Interviews			
20/05/2021	Annual Library Board meeting with Council			
31/05/2021	Council Meeting			



Council Member Monthly Expense Claim Form

Select From List Do not enter in "Grey" cells

Name:	Councillor Watkins

Authorizations & Approvals		· Councillor Watkins	May	2021
<u>Preparer</u> If daim form was prepared by an individual other than the Council Member, sign and da				
lf daim form was prepared by an individual other than the Council Member, sign and da This expense claim form was prepared in accordance with all information provided by th	e below e Council Member at the time of submission.			
C Drivarth				
Preparer's Signature	08-06-21 Date (DD/MM/YY)			
Preparers Signature	Date (DD/MM/YY)			
Council Member				
I certify that the expenditures claimed on this form were incurred while conducting busing was completed by another individual. All applicable receipts have been attached.	ess on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I	understand that I am solely responsible for the details of the claim even if the form		
was completed by another individual. All applicable receipts have been attached.	lum 15, 2021			
Ray Watkins (Jun 15, 2021 10:30 MDT)	Jun 15, 2021		.*	
Council Member's Signature	Date (DD/MM/YY)			
Accounts Payable				
I have reviewed this claim for mathematical accuracy and documentation support.				
Barbara Marrese Barbara Marrese (Jun 15, 2021 10:36 MDT)	Jun 15, 2021			
Accounts Payable Personnel Signature	Date (DD/MMYY)			
Chief Financial Officer			. 1	
I have reviewed this claim and am satisfied that the expenses listed and the information	and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expens	e Reimbursement		
Diane McMordie	Jun 15, 2021			
Diane McMordie (Jun 15, 2021 10:50 MDT)				
Chief Financial Officer Signature	Date (DD/MMYY)			
Chief Administrative Officer (City Manager)				
I have reviewed this claim and am satisfied that the expenses listed and the informatio	and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expens	se Reimbursement		
fei Sible	Jun 17, 2021			
City Manager Signature	Date (DD/MMYY)		* *	
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SE	Albert Collevae Life		Council Member Monthly Expense Claim Form Salect From Lst Do not enter in "Grey" cetls																	
lame:	Councillor Watkins										Date Submitted	07/06/2021]	Month	June	Year	202			
eneral Council R	Related Business	In-Region Mileage Cla	aim based on Chart	One Way /Return	Mileage Claim km's (From Chart)	Out-of-Region Mileage specific	e Claim (or In-Region, mileage)	One Way	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total		GL Coding CAT 2	
ate (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	CAT 2 Cost Ctr Project	CAT4
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St	Albert Contrast Lafe						Council Me	ember N	Monthly	Expens	se Claim F	orm				Select From List Do not enter in "Grey" cells					
lame:	Councillor Watkins										Date Submitted	07/06/2021]	Month	June	Year	202	1			
UMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cla	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket *	General Expenses *	Total		GL Codi	ng	
ate (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr Pro	T 2 ect CAT4	
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ffice of the May	or (Official Events & Duties)	In-Region Mileage Cla	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage specific	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total		GL Codi	ng	
ate (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220			1226	1221	1222	1222		ACCT	Cost Ctr CAT	CAT4	
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St	Mbert Caltyste Life	Council Member Monthly Expens	se Claim Fo	orm			Select From List Do not enter in "Grey" cells				
Name:	Councillor Watkins		Date Submitted	07/06/2021	Мо	nth June	Year	2021			
Operating Supplie	es/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month). Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)						Total		GL Coding	
Date (DD/MM/YY)	Detailed Description							A	CCT	CAT 2 Cost Ctr Project CAT7	Expense Type
						Sub-Total		\$ -			
BMO MasterCard	Expenses		Other Transportation & Parking *	Accommodations *	Airfare* Me	Registration /Event Ticke als *	General Expenses *	Total			
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St	Albert Colored Life	Council Member Monthly Expens	se Claim F	orm				Select From List Do not enter in "Grey" cells		
Name:	Councillor Watkins		Date Submitted	07/06/2021]	Month	June	Year	2021	
Expenses Paid Directly by the City (eg. Petty Cash) Other Transportation Franking* Accommodations* Arrange Accommodations* Arrange Registration Event Ticket General Expenses * Total								Total		
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Caim Reminders: ***See Council Policy C-C-Q-3 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses** 1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of necept. 2. Meeter parking may be claimed without a receipt by to \$15. Clearly indicate the tental remineration in the nature of event-intentient section. 3. As standard mileage chart is available for use. All klometers are based on \$1. Abert Place (\$AP) as the base location. 4. For meal expenses, the event/description section should only indicate the metal of expense in attendance. The full names of the participants should be listed on the back of the receipt. 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address) 7. Incomplete expense claims will not be processed					\$ - \$ - \$ -					
Training and Dev	relopment Activities									
Activity Name	Description of Activity Content and any learning/int	formation worth sharing								
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Board, Committee	e, Agency meetings attended (Includes both Cou	ncil appointed and other approved committees)								
Date of Meeting	Name of Meeting	Updates								
06/01/2021	Agenda Planning									
06/02/2021	Youth Advisory Committee									
06/08/2021	Council Meeting									
06/14/2021	CGISC									

St	Albert Calerate tile	Council Member Monthly Expense Claim Form	Select From List Do not enter in "Grey" cells		
Name:	Councillor Watkins	Date Submitted 07/06/2021 Month June	Year	2021	
06/21/2021	Council Meeting				

SE Ubert	Council Member Monthly Expense Claim Form	Select From List Do not enter in "Grey" cells	
lame: Councillor Watkins	Date Submitted 07/06/2021 Month June	Year 2021	
uthorizations & Approvals	Councillor Watkins	June	2021
	time of submission. 06-07-21 Date (CDMMAYYY)		
as completed by another individual. All applicable receipts have been attached. av Watkin: VII.8.2021.09:28 MDT)	of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form Jul 8, 2021 Date (DDMMYY)		
anielle Parsons (Jul 12, 2021 13:12 MDT)	Jul 12, 2021		
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led are in accordance with Jul 12, 2021 Date (DD/MM/YY)

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I have reviewed this claim and am Diane McMordie