

Select From List

Do not enter in "Grey"
cells

Name: Mayor Heron

Date Submitted 08/05/2021

Month July

2021

General Council R	elated Business	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim km's (From Chart)		ge Claim (or In-Region.	One Way /Return	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total		GI	L Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	2 1222		ACCT	Cost Ctr	CAT 2 Project	
07/07/2021	Lunch Meeting with Regional Mayor's	St. Albert	Beaumont	Return	98.00					49.49							49.49	6140	1010	516112	
07/09/2021	Calgary Stampede - Mid-Sized Mayors Event					St. Albert	The Hyatt Regency Calgary – 700 Centre Street SE	Return	323.20	163.22							163.22	6140	1010	516112	
																	_				
																	_				
										_							_				
																	_				
																		•			

Sub-Total \$ 212.71

Professional Dev	plopment	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim (From Chart)		ge Claim (or In-Region,	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	CAT 2 Cost Ctr Project CA	AT4
																	-			
										-							-			
										-							-			
										-							-			
										-										

Sub-Total \$ -



Select From List

Do not enter in "Grey"
cells

Name:

Mayor Heron

Date Submitted 08/05/2021

Month July

2021

AUMA or FCM Cor	nvention or Board Expenses	In-Region Mileage Cla		One Way	Mileage Claim (From Chart)			One Way	Claim-		Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1 1222	1226	1227	1225	1224	1	ACCT	CAT Cost Ctr Project	2 ct CAT4
																		İ		
										-							-	1		
										-							-			
										_							-			

Sub-Total

\$ -

Office of the Mayo	or (Official Events & Duties)	In-Region Mileage Cla			Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Claim-	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket	General Expenses *	Total	GL Cod	ing
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222	!	ACCT Cost Ctr CAT	3 CAT4
																	1	
									-							-		
									-							-	-	
									-							-	_	
l .																		

Sub-Total

\$ -



Select From List

Do not enter in "Grey"
cells

Name:

Mayor Heron

Date Submitted 08/05/2021

Month July

.

2021

Operating Suppli	ies/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL	Coding		
Date (DD/MM/YY)	) Detailed Description			ACCT	Cost Ctr	CAT 2 Project CA	Expen F7 Type	ise
21-07-2	21 Telus Mobility - Mobile Device Charges		55.00		6404 1010	516112	N/A Mobile	e Device Charge
01-07-2	Shaw - Home Office Internet (Mayor to charge one third of the allotted maximum)		23.00		6404 1010	516112	N/A Office	/Operating Supp

Sub-Total

\$ 78.00

BMO MasterCard	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
06/18/2021	Course Certificate for Indigenous Canada					60.00		60.00
								-
								_
								_
								_
								_
								_

Sub-Total

\$ 60.00



Select From Do not enter in "Grey" cells

Name:	Mayor Heron	Date Submitted	08/05/2021
-------	-------------	----------------	------------

Expenses Paid Di	rectly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)								
								_
								_
								_
								_

Claim Reminders:
\*\* See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses\*\*

1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.

-

- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

\$	350.71
-\$	60.00
\$	-
\$	290.71
	\$ -\$ \$

\$ -

Sub-Total

I raining and Dev	relopment Activities	
Date	Description of Activity Content and any learning/info	rmation worth sharing
Board, Committe	ee, Agency meetings attended (Includes both Coun	cil appointed and other approved committees)
Date of Meeting	Board, Committee, Agency Name	Updates
07/05/2021	Council Workshop: Community Amenities Project and Recreation Needs Assessment	
07/05/2021	and recreation needs assessment	
07/05/2021	City Council Meeting	
27/40/2004		
07/12/2021	Community Growth and Infrastructure  Coal Policy Committee - Request for Roundtable	
07/27/2021	Meeting	
	5 - 15 - 11 - 11	
07/30/2021	Recovery Task Force Meeting	

CM (City of +	Council Member Monthly Expense Claim Form	
Striber (	Select From List	
	Do not enter in "Grey" cells	
		_
Name: Mayor Heron	Date Submitted 08/05/2021 Month July Year 2	2021



Select From List

Do not enter in "Grey"
cells

Name:

Mayor Heron

Date Submitted	08/05/2021	Month	July	Year	2021
				•	

				$\neg$
thorizations & Approvals		Mayor Heron	July	2021
eparer  laim form was prepared by an individual other than the Council Member, sign and date below is expense claim form was prepared in accordance with all information provided by the Council Member at the time	of submission.			
pyann Laforce (Aug. 5, 2021 12:08 MDT)	Date (DD/MMYY)			
nuncil Member  ertify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of St  s completed by another individual. All applicable receipts have been attached.	t. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the cla	nim even if the form		
	Date (DD/MMYY)			
counts Pavable ave reviewed this claim for mathematical accuracy and documentation support.  YMAL LAYALLEE Mata Lavallee (Aug. 9, 2021,14:33 MDT)				
counts Payable Personnel Signature	Date (DD/MM/YY)			
			1	
net Financial Officer  avg_vieword this claim and am satisfied that the expenses listed and the information and documentation provided a	are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
ief Financial Officer Signature	Date (DD/MM/YY)			
ilef Administrative Officer (City Manager)  any reviewed this chair and arm satisfied that the expenses listed and the information and documentation provided a	are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
y Manager Signature	Date (DD/MM/YY)			
			•	

C:\Users\rlloyd\Desktop\Council Expense Claims\Monthly Expense Claims\Mayor\July\[July - Mayor - Council Expense Claim (1).xlsm]Claim Form



Select From List

Do not enter in "Grey"
cells

Name: Mayor Heron

Date Submitted 08/05/2021

Month July

2021

General Council R	elated Business	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim km's (From Chart)	Out-of-Region Mileag specific	e Claim (or In-Region. mileage)	One Way	Mileage Claim km's- Specific		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total		GL	Coding
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT 2 Project CAT4
08/17/2021	Treaty 6 Flag raising invitation trip					St. Albert	Alexander First Nation	One Way	34.40	17.37							17.37	6140	1010	516112
08/17/2021	Treaty 6 Flag raising invitation trip					Alexander First Nation	Alexis First Nation	One Way	45.20	22.83							22.83	6140	1010	516112
08/17/2021	Treaty 6 Flag raising invitation trip					Alexis First Nation	St. Albert Place	One Way	68.80	34.74							34.74	6140	1010	516112
08/18/2021	Dinner with Sub-Regional Mayors			Return	134.00					67.67							67.67	6140	1010	516112
08/27/2021	Treaty Six Recognition Day 2021	St. Albert	Edmonton- Downtown	Return	30.00					15.15							15.15	6140	1010	516112
																	-			
																	_			
																	_			
										_							_			

Sub-Total

\$ 157.76

Professional Dev	olopment	In-Region Mileage Cla		One Way	Mileage Claim (From Chart)		e Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Codi	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr Pro	AT 2 Dject CAT4
										_							_			
										-							-			
										-							-	1		
										-							-	1		
										_										

Sub-Total

\$ -



Select From List

Do not enter in "Grey"
cells

Name:

Mayor Heron

Date Submitted 08/05/2021

Month July Ye

2021

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cl		One Way	Mileage Claim (From Chart)		e Claim (or In-Region, mileage)	One Way	Claim-		Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1 1222	1226	1227	1225	1224	1	ACCT	CAT 2 Cost Ctr Projec	2 ct CAT4
										_								i		
				-						-								-		
										_							_			
										_								i		
										-							-			

Sub-Total

\$ -

Office of the Mayo	or (Official Events & Duties)	In-Region Mileage Cl		One Way	Mileage Claim (From Chart)		e Claim (or In-Region, mileage)	One Way	Claim-		Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket	General Expenses *	Total		GL Codir	ng
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	) 1225	1226	1221	1222	1222	!	ACCT	Cost Ctr CAT3	CAT4
										_										
																		1		
										-							-	1		
										-							-	-		
										-							-			
										_							_			

Sub-Total

\$ -



Select From List

Do not enter in "Grey"
cells

Name: Mayor Heron

Date Submitted 08/05/2021

Month July Y

2021

Operating Supplie	ges/Telephone/Internet/Sponsorships  Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL Cod			
Date (DD/MM/YY)	Detailed Description		ACCT		AT 2 oject CAT7	Expense Type	
21-08-2	Telus Mobility - Mobile Device Charges	55.00	6404	010 516	112 N/A	Mobile Device (	Charges
01-08-2	Shaw - Home Office Internet (Mayor to charge one third of the allotted maximum)	23.00	6404	010 516	112 N/A	Office/Operatin	g Supp

Sub-Total \$ 78.00

BMO MasterCard		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)				Г				
08/10/2021	Buco Pizzeria & Vino				53.52			53.52
07/26/2021	Impark00229308a	10.50						10.50
								_
								_
								_
								_
								_
								_

Sub-Total \$ 64.02



Select From Do not enter in "Grey"

|--|--|

Date Submitted 08/05/2021

Sub-Total

Expenses Paid Directly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MMYY)							
							-
							_
							_
							_
							_
							_

Claim Reminders:
\*\* See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses\*\*

1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.

- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses Less: BMO MasterCard Less: Expenses Paid	\$ -\$ \$	299.78 64.02
Net to be paid to Mayor Heron	\$	235.76

Deard, Committee. Agency meetings attended (Includes both Council appointed and other approved committees)  ate of Meeting Board, Committee, Agency Name Updates  8/10/2021 Agenda Pianning  8/16/2021 Council Meeting  8/10/2021 Agenda Pianning  8/10/2021 Community Living Standing Committee  8/20/2021 Community Ching Standing Committee  8/20/2021 Agenda Pianning  8/20/2021 Agenda Pianning  8/20/2021 Agenda Pianning  8/20/2021 Not for Profit Meetings with Council			
Bescription of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning/information worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Content any learning worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Content and any learning worth sharing  Description of Activety Conten	Training and Dave	elonment Activities	
board, Committee. Agency meetings attended (Includes both Council appointed and other approved committees)  also of Meeting Board, Committee, Agency Name Updates  9/10/2021 Agenda Planning  9/16/2021 Council Meeting  10/20221 Agenda Planning  10/20221 Agenda Planning  10/20222 Community Living Standing Committee  10/20222 Community Council Meeting  10/20222 Agenda Planning  10/20222 Community Council Meeting  10/20223 Agenda Planning  10/20224 Agenda Planning  10/20224 Agenda Planning  10/20225 Agenda Planning  10/20225 Agenda Planning  10/20226 Agenda Planning  10/20227 Agenda Planning	Trailing and Devi	elopment Activities	
board, Committee. Agency meetings attended (Includes both Council appointed and other approved committees)  also of Meeting Board, Committee, Agency Name Updates  9/10/2021 Agenda Planning  9/16/2021 Council Meeting  10/20221 Agenda Planning  10/20221 Agenda Planning  10/20222 Community Living Standing Committee  10/20222 Community Council Meeting  10/20222 Agenda Planning  10/20222 Community Council Meeting  10/20223 Agenda Planning  10/20224 Agenda Planning  10/20224 Agenda Planning  10/20225 Agenda Planning  10/20225 Agenda Planning  10/20226 Agenda Planning  10/20227 Agenda Planning	Date	Description of Activity Content and any learning/	/information worth sharing
ate of Meeting			
Agenda Planning	Board, Committe	e, Agency meetings attended (Includes both C	ouncil appointed and other approved committees)
Agenda Planning	Data of Masting	Roard Committee Agency Name	Hadata
V16/2021   Council Meeting	Date of Meeting	Board, Committee, Agency Name	Upuales
1772021   Agenda Planning	08/10/2021	Agenda Planning	
1772021   Agenda Planning			
N29/2021 Community Living Standing Committee  N29/2021 Community Growth and Infrastructure  N24/2021 Agenda Planning  N25/2021 Not for Profit Meetings with Council	08/16/2021	Council Meeting	
N29/2021 Community Living Standing Committee  N29/2021 Community Growth and Infrastructure  N24/2021 Agenda Planning  N25/2021 Not for Profit Meetings with Council	00/47/0004	Annada Dinasina	
9/23/2021 Community Growth and Infrastructure 9/24/2021 Agenda Planning 9/25/2021 Not for Profit Meetings with Council	06/17/2021	Agenda Planning	-
9/23/2021 Community Growth and Infrastructure 9/24/2021 Agenda Planning 9/25/2021 Not for Profit Meetings with Council	08/23/2021	Community Living Standing Committee	
W24/2021 Agenda Planning W25/2021 Not for Profit Meetings with Council			
V25/2021 Not for Profit Meetings with Council	08/23/2021	Community Growth and Infrastructure	
V25/2021 Not for Profit Meetings with Council	00/04/0004	Ada Dissaina	
	06/24/2021	Agenda Planning	
	08/25/2021	Not for Profit Meetings with Council	
//30/2021 Council Meeting			
	08/30/2021	Council Meeting	

Ca	M//City of	Council Member Monthly Expense Claim Form		
St	Cultivate Life		Select From List	
			Do not enter in "Grey" cells	
Name:	Mayor Heron	Date Submitted 08/05/2021 Month July	ly Year	2021



Select From List

Do not enter in "Grey"
cells

٧a		

Mayor Heron

Date Submitted 08/05/2021 Month July Year 2021

		•		
thorizations & Approvals		Mayor Heron	July	
parer_				
laim form was prepared by an individual other than the Council Member, sign and date below is expense claim form was prepared in accordance with all information provided by the Council	Member at the time of submission			
yann Lalorce (Sep 14, 2021 17:56 MDT)				
yann Laforce (Sep 14, 2021 17:56 MDT)				
eparer's Signature	Date (DD/MM/YY)			
uncil Member				
	ehalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely resp	sponsible for the details of the claim even if the form		
completed by another individual. All applicable receipts have been attached.	g			
Chen				
thy Heron (Sep 22, 2021 12:49 MDT)				
uncil Member's Signature	Date (DD/MM/YY)			
	(			
counts Payable				
ave reviewed this claim for mathematical accuracy and documentation support.				
ynda Lavallee				
ida Lavallee (Sep 22, 2021 13:01 MDT)				
counts Payable Personnel Signature	Date (DD/MM/YY)			
Journs Payable Personner Signature	Date (DDIMINUTT)			
ef Financial Officer				
	45 - 114 - 1 - 110 - 11 - 1000000 - 110 - 15 - 15			
ve reviewed this claim and am satisfied that the expenses listed and the information and docu I A H A A A A A A A A A A A A A A A A A	mentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
ne McMordie (Sep 24, 2021 08:01 MDT)				
ie MCMOI die (Sep 24, 2021 06.01 MDT)	·			
f Financial Officer Signature	Date (DD/MM/YY)			
ef Administrative Officer (City Manager)				
_				
	mentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
voyreviewed this days affection satisfied that the expenses listed and the information and docu	Date (DD/MM/YY)			

C:\Users\rlloyd\Desktop\Council Expense Claims\Monthly Expense Claims\Mayor\August\[August - Mayor - Council Expense Claim (1).xlsm]Claim Form



Select From List

Do not enter in
"Grey" cells

Name:

Mayor Heron

Date Submitted 18-10-21 Month September Year 2021

				I IN	Mileage				Mileage											
	NI CIB. CO.				Claim km's		e Claim (or In-Region, mileage)		Claim	Mileage	Other			Reg	gistration					
General Council F	Related Business			One Way (F	From	Out-of-Region Mileag	e Claim (or In-Region,	One Way	km's-	Amount @	Transportation &			/Eve	gistration ent Ticket	General				
		In-Region Mileage Cla	im based on Chart	/Return C	Chart)	specific	mileage)	/Return	Specific	0.505/km	Parking *	Accommodations *	Airfare* Me	als * *	E	Expenses *	Total		GL Coding	
																			CAT	2
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr Project	t CAT4
										-							-			
																	-			
																	-			
										-							-			
										-							-			
																	-			
										-							-			
										-							•			
										-							•			
										-							-			
										-							-			
										-							-			
														•	•					
														Sub	o-Total		\$ -			

Professional Development	In-Region Mileage	Claim based on Chart	One Way	Mileage / Claim (From Chart)	Out-of-Region Mileag	ge Claim (or In-Region, c mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation 8 Parking *	Accommodations *	Airfare*		conterence or Course Registration /Event Ticket * General Expense			GL Coding
Date (DD/MM/YY) Nature of Event/Meeting	From	То			From	То	CAT7_		122	1 122	1 1222	1226	1227	7 1225 1:	224	ACCT	CAT 2 Cost Ctr Project CAT4
									_						_		
									-						-		
<u> </u>									-						-	-	
									-						_		
									_						_		
									_						_		



Select From List

Do not enter in
"Grey" cells

Name:

Mayor Heron

Date Submitted 18-10-21 Month September Year 2021

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cl	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket *	General Expenses *	Total		GL	Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	122	1 1222	1226	1227	1225	1224	1	ACCT	Cost Ctr	CAT 2 Project CAT4	
										_							_				
										-							-	_			
										-							-				
										-							-				
										-							-				

Sub-Total \$

Office of the May	or (Official Events & Duties)	In-Region Mileage Cla	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	ge Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket *	General Expenses *	Total		GL Coding	ı
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From		CAT7_		1220		1225	1226	1221	1222	1222		ACCT	Cost Ctr CAT3	CAT4
										-							-			
										-							-			
										-							-			
										-							-			
										_							_			

Sub-Total \$ -



Select From List

Do not enter in
"Grey" cells

Name:

Mayor Heron

Date Submitted 18-10-21 Month September Year 2021

Operating Supplie	s/Telephone/Internet/Sponsorships						
	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL (	Coding		
Date (DD/MM/YY)	Detailed Description		ACCT	Cost Ctr	CAT 2 Project CA		ense e
21-09-21	Telus Mobility - Mobile Device Charges	55.00	640	04 1010	516112	N/A Mo	bile Device Charge
	Shaw - Home Office Internet (Mayor to charge one third of the allotted maximum)	23.00	640	04 1010	516112	N/A Off	ice/Operating Supp
			-				

Sub-Total \$ 78.00

BMO MasterCard I	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
02-09-21	Chamber luncheon					40.00		40.00
15-09-21	Padd's Pub & Kitchen				66.91			66.91
27-09-21	Recycling Conference Refund					- 725.00		- 725.00
								-
								-
								-
								-
								-

Sub-Total -\$ 618.09

3 of 7



Select From List

Do not enter in "Grey" cells

Name:

Mayor Heron

Date Submitted

Month

18-10-21

September Year

2021



	Select Fro List
	Do not enter in "Grey" cell

Name: Mayor Heron	Date Submitted	18-10-21	Month	September	Year	2021	
-------------------	----------------	----------	-------	-----------	------	------	--

Expenses Paid Dir	ectly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
								_
								-
								-
								-
								-
								-
								-

Claim Reminders:

\*\* See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses\*\*

- 1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses 540.09 Less: BMO MasterCard 618.09 Less: Expenses Paid

78.00

Sub-Total

Net to be paid to: Mayor Heron

Training and Development Activities						
Date	Description of Activity Content and any learning/information worth sharing					
09/27/2021	AUMA-RMA Workshop - Canada's History and the Municipal Role in Reconciliation					
	, , , , , , , , , , , , , , , , , , , ,					
09/27/2021	Indigenous Canada Learning Circle					
Board, Committee	e, Agency meetings attended (Includes both Coun	cil appointed and other approved committees)				
Date of Meeting	Board, Committee, Agency Name	Updates				
09/03/2021	AUMA Municipal Governance					
09/03/2021	Special Council Meeting					
09/07/2021	Agenda Planning					
09/09/2021	AUMA Executive Committee					
09/13/2021	Council Meeting					
	Mayor's Task Force on Homelessness Working Committee					
09/15/2021	CED Oversight Committee Meeting					



	Select From List		
	Do not enter in "Grey" cells		
	Ī		1
September	Year	2021	

Name:	Mayor Heron	Date Submitted	18-10-21	Month	September	Year	2021
	T						
09/16/2021	Special Council Meeting						
09/16/2021	Mid Sized Mayor's Caucus Meeting						
09/23/2021	AUMA Board of Directors						
09/28/2021	ARMA AGM						



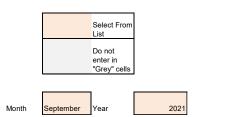
Mayor Heron

Name:

# Council Member Monthly Expense Claim Form

Date Submitted

18-10-21



uthorizations & Approvals		Mayor Heron	September	
Preparer I claim form was prepared by an individual other than the Council Member, sign and date below his expense claim form was prepared in accordance with all information provided by the Council	il Member at the time of submission.			
(Agrotta	18-10-21			
reparer's Signature	Date (DD/MM/YY)			
council Member  certify that the expenditures claimed on this form were incurred while conducting business on be as completed by another individual. All applicable receipts have been attached.	ehalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the de	etails of the claim even if the form		
Heror	Nov 16, 2021			
Council Member's Signature	Date (DD/MM/YY)			
Accounts Payable				
have reviewed this claim for mathematical accuracy and documentation support.				
L'Awallée	Nov 16, 2021			
accounts Payable Personnel Signature	Date (DD/MM/YY)			
hief Financial Officer				
	umentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
Diane McMordie Diane McMordie (Nov 17, 2021 08:04 MST)	Nov 17, 2021			
Chief Financial Officer Signature	Date (DD/MM/YY)			
Chief Administrative Officer (City Manager)				
have reviewed this claim and am satisfied that the expenses listed and the information and doct	umentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
ferdolla	Nov 23, 2021			
City Manager Signature	Date (DD/MM/YY)			

P:\Mayor's Office\Expenses - F00\2021\9 - September\Mayor\[Mayor - Council Expense Claim.xlsm]Claim Form