

Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name: Mayor Heron

Date Submitted 03-02-22

Month January Year 2022

General Council Related Business		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim km's (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim km's-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding							
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7											ACCT	Cost Ctr	Project				
01/21/2022	Tour of store in Windemere on Rabbit Hill Road	St. Albert	Edmonton-South	Return	72.00					36.36								36.36	6140	1010	516112				
01/24/2022	Meeting - Chief Arcand/Mayor Heron/Dana				68.80	St. Albert	Alexander First Nation Band Office	Return		34.74								34.74	6140	1010	516112				
										-								-							
										-								-							
										-								-							
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										-								-							
										-								-							
										-								-							
										-								-							
Sub-Total																					\$	71.10			

Professional Development		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding							
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7											ACCT	Cost Ctr	Project				
										-								-							
										-								-							
										-								-							
										-								-							
										-								-							
										-								-							
										-								-							
Sub-Total																					\$	-			



Council Member Monthly Expense Claim Form

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Name: Mayor Heron

Date Submitted 03-02-22

Month January Year 2022

AUMA or FCM Convention or Board Expenses		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr	Project CAT2	CAT4
										-											
										-											
										-											
										-											
										-											

Sub-Total \$ -

Office of the Mayor (Official Events & Duties)		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT3	CAT4
										-											
										-											
										-											
										-											
										-											

Sub-Total \$ -



Council Member Monthly Expense Claim Form

Select From List
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Name: Mayor Heron

Date Submitted: 03-02-22 Month: January Year: 2022

Operating Supplies/Telephone/Internet/Sponsorships		Total	GL Coding			
Date (DD/MM/YY)	Detailed Description		ACCT	Cost Ctr	CAT 2 Project CAT7	Expense Type
Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)						
21-01-22	Telus Mobility - Mobile Device Charges	18.30				
01-01-22	Shaw - Home Office Internet (Mayor to charge one third of the allotted maximum)	23.00	6404	1010	516112 N/A	
			6404	1010	516112 N/A	

Sub-Total \$ 41.30

BMO MasterCard Expenses		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
								-
								-
								-
								-
								-
								-
								-
								-
								-

Sub-Total \$ -



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name: Mayor Heron

Date Submitted: 03-02-22 Month: January Year: 2022

Expenses Paid Directly by the City (eg. Petty Cash)		Other Transportation & Parking *	Accommodations *	Airfare *	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								-
								-
								-
								-
								-
								-
								-
								-

Sub-Total \$ -

Claim Reminders:

** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

- Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
- Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- Expense claims must be submitted within 10 days of the following month
- Incomplete expense claims will not be processed

Grand Total Expenses	\$ 112.40
Less: BMO MasterCard	\$ -
Less: Expenses Paid	\$ -
Net to be paid to Mayor Heron	\$ 112.40

Training and Development Activities	
Activity Name	Description of Activity Content and any learning/information worth sharing

Board, Committee, Agency meetings attended (Includes both Council appointed and other approved committees)	
Date of Meeting	Updates



Council Member Monthly Expense Claim Form

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Do not enter in "Grey" cells

Name: Mayor Heron

Date Submitted 03-02-22

Month January Year 2022

Authorizations & Approvals Mayor Heron January 2022

Preparer
 If claim form was prepared by an individual other than the Council Member, sign and date below
 This expense claim form was prepared in accordance with all information provided by the Council Member at the time of submission.

[Signature]

 Preparer's Signature

[Date]

 Date (DD/MM/YY)

Council Member
 I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form was completed by another individual. All applicable receipts have been attached.

[Signature]

 Council Member's Signature

_____ Date (DD/MM/YY)

Accounts Payable
 I have reviewed this claim for mathematical accuracy and documentation support.

[Signature]

 Accounts Payable Personnel Signature

_____ Date (DD/MM/YY)

Chief Financial Officer
 I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

[Signature]

 Chief Financial Officer Signature

_____ Date (DD/MM/YY)

Chief Administrative Officer (City Manager)
 I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

[Signature]

 City Manager Signature

_____ Date (DD/MM/YY)



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name: Mayor Heron

Date Submitted: 02/03/22 Month: February Year: 2022

General Council Related Business		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim km's (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim km's-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_	1220	1220	1225	1226	1221	1222	1222			ACCT	Cost Ctr	CAT 2 Project	CAT4
10/02/22	EMRB Board Meeting					St. Albert	Edmonton	Return	29.60	14.95							14.95	6140	1010	516112	
25/02/22	EMRB Committee of the Whole					St. Albert	Edmonton	One Way	18.20	9.19	13.35						22.54	6140	1010	516112	
Sub-Total																				\$ 37.49	

Professional Development		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_	1221	1221	1222	1226	1227	1225	1224			ACCT	Cost Ctr	CAT 2 Project	CAT4
Sub-Total																				\$ -	



Council Member Monthly Expense Claim Form

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Name: Mayor Heron

Date Submitted: 02/03/22 Month: February Year: 2022

AUMA or FCM Convention or Board Expenses		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region-specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding				
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr	CAT 2 Project	CAT4	
01/02/22	RMA/ABMunis Dinner at Ampersand 27					St. Albert	Edmonton	Return	45.00	22.73							22.73	6100	1010	516112	A8 AUMA	
01/02/22	ABMunis APPS Engagement at Sherwood Park					St. Albert	Sherwood Park	Return	67.00	33.84							33.84	6100	1010	516112	A8 AUMA	
11/02/22	ABMunis Executive Committee at ABMunis Office					St. Albert	Edmonton	Return	38.28	19.33							19.33	6100	1010	516112	A8 AUMA	
23/02/22	ABMunis Board Media Training at Delta Edmonton South					St. Albert	Edmonton	Return	35.21	17.78							17.78	6100	1010	516112	A8 AUMA	
25/02/22	ABMunis Budget & Media at ABMunis Office (from Delta Edmonton South, return home)					Edmonton	Edmonton/St. Albert	Return	47.80	24.14							24.14	6100	1010	516112	A8 AUMA	
Sub-Total																	<u>\$ 117.81</u>					

Office of the Mayor (Official Events & Duties)		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region-specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding				
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT3	CAT4	
										-							-					
										-							-					
										-							-					
										-							-					
										-							-					
Sub-Total																	<u>\$ -</u>					



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Name: Mayor Heron

Date Submitted: 02/03/22 Month: February Year: 2022

Operating Supplies/Telephone/Internet/Sponsorships		Total	GL Coding			
Date (DD/MM/YY)	Detailed Description		ACCT	Cost Ctr	CAT 2 Project CAT7	Expense Type
Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)						
01/02/22	Home Internet - Shaw	23.33				
21/02/22	Mobile Device - Telus (Mayor to charge one third of the allotted maximum)	18.33	6404	1010	516112 N/A	Mobile Device Charge
				1010	516112 N/A	Mobile Device Charge

Sub-Total \$ 41.66

BMO MasterCard Expenses		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
01/02/22	Globe Series Refund					- 195.00		- 195.00
07/02/22	Airbnb for FCM		16.10					16.10
14/02/22	Budget Breakfast Ticket					125.00		125.00
18/02/22	Taste of Africa Ticket					13.00		13.00
24/02/22	FCM Registration					949.20		949.20
								-
								-
								-
								-

Sub-Total \$ 908.30



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name:

Date Submitted: Month: Year:

Expenses Paid Directly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)							
							-
							-
							-
							-
							-
							-
							-
							-

Sub-Total \$ -

- Claim Reminders:
**** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses****
1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
 6. Expense claims must be submitted within 10 days of the following month
 7. Incomplete expense claims will not be processed

Grand Total Expenses	\$ 1,105.26
Less: BMO MasterCard	-\$ 908.30
Less: Expenses Paid	\$ -
Net to be paid to Mayor Heron	<u>\$ 196.96</u>



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name: Mayor Heron

Date Submitted: 02/03/22 Month: February Year: 2022

Authorizations & Approvals Mayor Heron February 2022

Preparer
 If claim form was prepared by an individual other than the Council Member, sign and date below
 This expense claim form was prepared in accordance with all information provided by the Council Member at the time of submission.

[Signature]
 Preparer's Signature _____ Date (DD/MM/YY) _____

Council Member
 I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form was completed by another individual. All applicable receipts have been attached.

[Signature]
 Council Member's Signature _____ Date (DD/MM/YY) _____

Accounts Payable
 I have reviewed this claim for mathematical accuracy and documentation support.

[Signature]
 L. Lavallee (Apr 19, 2022 12:56 MDT)
 Accounts Payable Personnel Signature _____ Date (DD/MM/YY) _____

Chief Financial Officer
 I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

[Signature]
 Anne Victoor (Apr 19, 2022 14:01 MDT)
 Chief Financial Officer Signature _____ Date (DD/MM/YY) _____

Chief Administrative Officer (City Manager)
 I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

[Signature]
 Kerry Hilts (Apr 19, 2022 14:03 MDT)
 City Manager Signature _____ Date (DD/MM/YY) _____



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name: Mayor Heron

Date Submitted: 12/04/22 Month: March Year: 2022

General Council Related Business		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim km's (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim km's-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding		
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_										ACCT	Cost Ctr	CAT 2 Project CAT4
18/03/22	State of the Region Event - Wetaskiwin Region					Edmonton	Wetaskiwin	One Way	126.60	63.93							63.93	6140	1010	516112
17/03/22	EMRB Committee of the Whole					St. Albert	Strathcona County Community Centre	Return	71.20	35.96							35.96	6140	1010	516112
24/03/22	EMRB Board Meeting					St. Albert	Chateau Louis	Return	22.80	11.51							11.51	6140	1010	516112
Sub-Total																				\$ 111.40

Professional Development		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding		
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_										ACCT	Cost Ctr	CAT 2 Project CAT4
Sub-Total																				\$ -



Council Member Monthly Expense Claim Form

Select From List

Do not enter in "Grey" cells

Name: Mayor Heron

Date Submitted: 12/04/22 Month: March Year: 2022

AUMA or FCM Convention or Board Expenses		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region-specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr	CAT 2 Project	CAT4
02/03/22	ABMunis: Innisfail - Broadband Strategy Announcement					St. Albert	Innisfail	Return	418.00	211.09							211.09	6100	1010	516112	
03/03/22	FCM: Board of Directors					St. Albert	Strathcona County Community Centre	Return	71.20	35.96							35.96	6100	1010	516112	
09/03/22	ABMunis: Spring Municipal Leaders Caucus					St. Albert	Edmonton Convention Centre	Return	39.40	19.90							19.90	6100	1010	516112	
18/03/22	ABMunis: Stakeholder Meeting					St. Albert	Delta Edmonton South	Return	73.00	36.87							36.87	6100	1010	516112	
23/03/22	ABMunis: Political Action Day & MLA Dinner					St. Albert	Chateau Lacombe	Return	43.00	21.72							21.72	6100	1010	516112	
Sub-Total																	<u>\$ 325.52</u>				

Office of the Mayor (Official Events & Duties)		In-Region Mileage Claim based on Chart		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage Claim (or In-Region-specific mileage)		One Way /Return	Mileage Claim-Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	To			From	To	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT3	CAT4
										-							-				
										-							-				
										-							-				
										-							-				
										-							-				
Sub-Total																	<u>\$ -</u>				



Council Member Monthly Expense Claim Form

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Name: Mayor Heron

Date Submitted: 12/04/22 Month: March Year: 2022

Operating Supplies/Telephone/Internet/Sponsorships		Total	GL Coding				Expense Type
Date (DD/MM/YY)	Detailed Description		ACCT	Cost Ctr	CAT 2 Project	CAT7	
Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)							
01/03/22	Home Internet - Shaw (Mayor to charge one third the allotted maximum)	23.33	6404	1010	516112	N/A	Mobile Device Charge
21/03/22	Mobile Device - Telus	18.33		1010	516112	N/A	Mobile Device Charge

Sub-Total \$ 41.66

BMO MasterCard Expenses		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
14/03/22	2022 State of the Wetaskiwin Region					47.25		47.25
17/03/22	Sub-Regional Dinner				817.81			817.81
								-
								-
								-
								-
								-
								-
								-

Sub-Total \$ 865.06



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name:

Date Submitted: Month: Year:

Expenses Paid Directly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)							
							-
							-
							-
							-
							-
							-
							-
							-

Sub-Total \$ -

- Claim Reminders:
**** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses****
1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
 6. Expense claims must be submitted within 10 days of the following month
 7. Incomplete expense claims will not be processed

Grand Total Expenses	\$ 1,343.65
Less: BMO MasterCard	-\$ 865.06
Less: Expenses Paid	\$ -
Net to be paid to Mayor Heron	\$ 478.59



Council Member Monthly Expense Claim Form

Select From List
Do not enter in "Grey" cells

Name: Date Submitted: Month: Year: **Authorizations & Approvals**

Mayor Heron

March

2022

Preparer

If claim form was prepared by an individual other than the Council Member, sign and date below. This expense claim form was prepared in accordance with all information provided by the Council Member at the time of submission.

Preparer's Signature _____ Date (DD/MM/YY) _____

Council Member

I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form was completed by another individual. All applicable receipts have been attached.

Council Member's Signature _____ Date (DD/MM/YY) _____

Accounts Payable

I have reviewed this claim for mathematical accuracy and documentation support.

[L. Lavallee \(Apr 19, 2022 07:57 MDT\)](#)

Accounts Payable Personnel Signature _____ Date (DD/MM/YY) _____

Chief Financial Officer

I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

[Anne Victoor \(Apr 19, 2022 08:36 MDT\)](#)

Chief Financial Officer Signature _____ Date (DD/MM/YY) _____

Chief Administrative Officer (City Manager)

I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

[Kerry Hilts \(Apr 19, 2022 08:56 MDT\)](#)

City Manager Signature _____ Date (DD/MM/YY) _____