

Site Servicing Permit (SSP) – Potential Penalties

There are several existing City of St. Albert bylaws that contain penalties for violations associated with developing property and connecting to City services, both on private and public property.

In all situations it is required that:

1. Only Public Works staff shall operate boundary valves.
2. Engineering Services Inspectors shall coordinate Public Works staff on behalf of the Contractor.
3. A minimum of 72 hours notice is required to schedule Public Works staff.
4. In the event of an emergency, immediately notify Public Works at 780-459-1557.

The following information has been summarized in an effort to ensure all contractors and parties working and developing within the City of St. Albert are aware of expectations and possible financial penalties that could be imposed on them for failing to follow City of St. Albert standards and procedures.

This list is not exhaustive, and all parties are responsible for familiarizing themselves with and adhering to all City of St. Albert Municipal Engineering Standards, practices, and bylaws, as well as all applicable Federal, Provincial, and Municipal laws, regulations and standards. Always refer to specific bylaws for full details on bylaw requirements and to determine what certain words used in each bylaw means.

1. Business License Bylaw 43/2000:

Penalty: \$1500.00

Specific questions related to business licensing may be directed to Business Licensing at 780-459-1618.

Section 6:

- A business license is required if you are conducting any business in the City of St. Albert, regardless of length of job or number of jobs being undertaken.
- Some professions are exempt from requiring a business license; in those situations, a business license is required, but the license fee is waived.

2. St. Albert Sanitary Sewer Bylaw 33/2001:

Penalty: \$1000.00 for a first offence, \$2500.00 for each subsequent offence.

Any person who contravenes:

- (a) any of sections 3, 5, 6(1), 6(4), 11, 12(3) of this Bylaw; or
 - (b) a condition of an approval under this Bylaw
- is guilty of an offence.

Every day during which a contravention continues is deemed to be a separate offence.

A digital copy of the St. Albert Sanitary Sewer Bylaw 33/2001 can be found at:

http://www.stalbert.ca/uploads/files/our_government/bylaws/SanitarySewerConsolByBL35-2013effectiveJan1-2014.pdf

3. St. Albert Storm Sewer Bylaw 6/2003:

Penalty: \$1000.00 for a first offence, \$2500.00 for each subsequent offence.

Any person who contravenes:

- (a) any of Sections 3, 5, 6(1), 11, 14(1)(a), 14(1)(b) or 24 of this Bylaw; or
 - (c) a condition of an approval under this Bylaw
- is guilty of an offence.

Every day during which a contravention continues is deemed to be a separate offence.

A digital copy of St. Albert Storm Sewer Bylaw 6/2003 can be found at:

http://www.stalbert.ca/uploads/files/our_government/bylaws/StormConsolidatedByBL35-2013effectiveJan1-2014.pdf

4. St. Albert Water Bylaw 5/2001:

Penalty: \$1000.00 for a first offence, \$2500.00 for each subsequent offence.

Any person who contravenes:

- (a) any of Sections 6, 8, 13, 20(2)(b) or (d), 25(2) or 25(3) of this Bylaw; or
 - (b) a condition of an approval under this Bylaw,
- is guilty of an offence.

Every day during which a contravention continues is deemed to be a separate offence.

A digital copy of St. Albert Water Bylaw 5/2001 can be found at:

http://www.stalbert.ca/uploads/files/our_government/bylaws/WaterConsolidatedbyBL35-2013effective%20Jan1-2014.pdf

5. 2013 Municipal Engineering Standards:

The 2013 Municipal Engineering Standards provide detailed specifications and requirements for the design, materials and construction relating to all work in the City of St. Albert including road construction, land development, underground utilities and landscaping.

A digital copy of the 2013 Municipal Engineering Standards can be found at:

<http://www.stalbert.ca/municipal-engineering-standards>