

Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 03/11/22 Month October Year 2022

Date (DD/MM/YY) Nature of Event/Meeting From To From To CATT_ 1220 1220 1225 1226 1221 1222 1222 ACCT 20/10/22 Premier's Address Luncheon St. Albert Downtown Return 30.00	
20/10/22 Premier's Address Luncheon St. Albert Downtown Return 30.00 15.15 10.00 25.15 6140 10.00	1010 516108

Sub-Total \$ 25.15

Professional De	velopment	In-Region Mileage Cl		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding
Date (DD/MM/YY	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		CAT 2 ACCT Cost Ctr Project CAT4
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Sub-Total \$ -



Select From List Do not enter in "Grey" cells

2022

Name: Councillor Joly

Date Submitted 03/11/22 Month October Year

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cl		One Way /Return	Mileage Claim (From Chart)		ge Claim (or In-Region,	One Way	Claim-	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224	1	ACCT	CAT Cost Ctr Proje	2 ect CAT4
										-							-			
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Sub-Total \$ -

Office of the Mayo	or (Official Events & Duties)	In-Region Mileage C	aim based on Chart			ge Claim (or In-Region.	One Way	Claim-	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket	General Expenses *	Total		GL Coo	ling	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr CAT	3 CAT4	
									-							-				
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Sub-Total \$ -



Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 03/11/22 Month October Year 2022

Operating Supplie	es/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total	G	L Coding		
Date (DD/MM/YY)	Detailed Description			ACCT Cost Ct	CAT 2 r Project CAT7	Expense Type	;
17/10/22	Home Internet - Telus		70.00	6404 1010	516108 N/A	Mobile D	Device Charge
27/10/22	Mobile Device - Telus		55.00	1010	516108 N/A	Mobile D	Device Charge
11/04/22	Blog Hosting - Squarespace		195.61	6502 1010	516108 N/A	Office/Op	perating Supp

Sub-Total \$ 320.61

BMO MasterCard I	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
17/10/22	Premier's Address Luncheon					114.45		114.45
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Sub-Total \$ 114.45



Select From List Do not enter in

Name:	Councillor Joly	Date Submitted	03/11/22	Month	October	Year	2022	

Expenses Paid Dir	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)							
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Claim Reminders:
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.

- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses 460.21 Less: BMO MasterCard -\$ 114.45 Less: Expenses Paid \$ 345.76 Net to be paid to: Councillor Joly

Sub-Total



Select From List Do not enter in "Grey" cells

2022

Name: Councillor Joly

Date Submitted 03/11/22 Month October Year

Authorizations & Approvals		Councillor Joly	October	2022
Preparer If claim form was prepared by an individual other than the Council Member, sign and date below This expense claim form was prepared in accordance with all information provided by the Council Member at the	Date (DD/MM/YY)			
Council Member I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City was completed by another individual. All applicable receipts have been attached. Natalie Joly (Nov 14, 2022 17:33 MST) Council Member's Signature	of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the Date (DD/MM/YY)	claim even if the form		
Accounts Payable I have reviewed this claim for mathematical accuracy and documentation support. Yukiko Shionoya Yukiko Shionoya (Nov 15, 2022 09:10 MST) Accounts Payable Personnel Signature	Date (DD/MM/YY)			
Chief Financial Officer				
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation prov Anne Victoor (Nov 15, 2022 09:26 MST)	ded are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
Chief Financial Officer Signature	Date (DD/MM/YY)			
Chief Administrative Officer (City Manager) I have reviewed this claim and am satisfied that the expenses listed and the information and documentation prov William Fletcher (Nov 15, 2022 11:10 MST)	ided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
City Manager Signature	Date (DD/MM/YY)			
1				



Select From List Do not enter in "Grey" cells

2022

Councillor Joly Name:

November Year 06/12/22 Date Submitted Month

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				One	Mileage Claim km's				Mileage	Mil	045				Danistantian					
General Council I	Related Business			Way	(From	Out-of-Region Mileag	Claim (In Danier	0 10/	Ciairii	Amount	T				Registration /Event Ticket					
				vvay	(FIOIII	Out-or-Region Mileag	je Claim (or in-Region,	One way	KIII S-	Amount @	Transportation				/Event ricket	Expenses *			01.0.1	
	I	In-Region Mileage Cl	aim based on Chart	/Return	Chart)	Specific	mileage)	/Return	Specific	U.5U5/KM	& Parking -	Accommodations *	Almare-	ivieais -	<u> </u>	Expenses	Total	+	GL Coding	
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Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	122	1226	1221	1222	1222	<u> </u>	ACCT	Cost Ctr Proje	ct CA14
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Professional Dev	elopment	In-Region Mileage C	laim based on Chart	One Way /Return	Out-of-Region Mileag		One Way	Claim-	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224	1	CAT 2 ACCT Cost Ctr Project CAT4
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\$ -Sub-Total



Select
From List

Do not
enter in
"Grey" cells

Name: Councillor Joly

Date Submitted

Month November Year

06/12/22

г

2022

AUMA or FCM Co	onvention or Board Expenses	In-Region Mileage Cl	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Codi		
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		122	1 1221	1222	1226	1227	1225	1224		ACCT	Cost Ctr Pro	T 2 ject CAT4	
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Sub-Total \$ -

Office of the May	or (Official Events & Duties)	In-Region Mileage Cl	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total		GL Codin	g
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From		CAT7_		1220					1222	1222		ACCT	Cost Ctr CAT3	CAT4
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Sub-Total \$ -



Select From List Do not enter in "Grey" cells

Date Submitted 06/12/22 Month November Year 2022

Operating Supplie	es/Telephone/Internet/Sponsorships Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL	. Coding			
Date (DD/MM/YY)	Detailed Description		ACCT	Cost Ctr	CAT 2 Project C	AT7	Expense Type	
17/11/22	Home Internet - Telus	70.00		6404 1010	516108	N/A	Mobile Device	: Charge
27/11/22	Mobile Device - Telus	55.00		1010	516108	N/A	Mobile Device	: Charge

Sub-Total \$ 125.00

BMO MasterCard	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)								
10/11/22	Sturgeon Community Hospital Foundation Gala Registration - Prepay Jan 2023					300.00		300.00
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Sub-Total \$ 300.00

IL.	1 / City of
Sty	lbert
	Cultivate Life

Select From List Do not "Grey" cells

lame: Councillor Joly	lame:	Councillor Joly
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Date Submitted 06/12/22 2022

Expenses Paid Di	rectly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
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<u>Claim Reminders:</u>
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

- 1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses	\$	425.00
Less: BMO MasterCard	-\$	300.00
Less: Expenses Paid	\$	-
Net to be paid to: Councillor Joly	\$	125.00

Sub-Total



Name:

Councillor Joly

Council Member Monthly Expense Claim Form

06/12/22

Date Submitted

Select
From List

Do not
enter in
"Grey" cells

November

Year

2022

Authorizations & Approvals		Councillor Joly	November	20
Preparer				
If claim form was prepared by an individual other than the Council Member, sign and date below				
This expense claim form was prepared in accordance with all information provided by the Council Member a	It the time of submission.			
Dittank KC				
Preparer's Signature	Date (DD/MM/YY)			
Council Member				
certify that the expenditures claimed on this form were incurred while conducting business on behalf of the vas completed by <u>ano</u> ther individual. All applicable receipts have been attached.	City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the	claim even if the form		
Natalle Joly				
Natalie Joly (Dec 6, 2022 17:10 MST)				
Council Member's Signature	Date (DD/MM/YY)			
Accounts Payable				
have reviewed this claim for mathematical accuracy and documentation support. Yukiko Shionoya				
/ukiko Shionoya (Dec 7, 2022 08:53 MST)				
Accounts Payable Personnel Signature	Date (DD/MM/YY)			
01.75				
Chief Financial Officer				
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation	provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
On View .				
Anne Victoor (Dec 7, 2022 09:36 MST)				
Chief Financial Officer Signature	Date (DD/MM/YY)			
Chief Administrative Officer (City Manager)				
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation	provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
Villiam Fletcher (Dec 7, 2022 10:06 MST)				
City Manager Signature	Date (DD/MM/YY)			



Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 04/01/22 Month December Year 2022

eneral Council R	elated Business	In-Region Mileage Cl		Way	Mileage Claim km's (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding CAT 2
ate (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220			1226	1221	1222	1222		ACCT Cost Ctr Project CAT4
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 Professional Development
 One Uniform Specific mileage Claim (From Date (DDMM/YY))
 Mileage Nature of Event/Meeting
 Mileage Claim (From To
 One Way Claim (From To
 Mileage Claim (From To
 One Way Claim (From To
 Mileage Amount @ Claim (From To
 Other Transportation (From To
 Accommodations * Airfare*
 Airfare*
 Meals * Meal

Sub-Total

\$ -

1 of 5



Select From List Do not enter in "Grey" cells

Name:

Councillor Joly

04/01/22 Date Submitted

Month

2022

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cla			Out-of-Region Mileag	e Claim (or In-Region,	One Way	Claim-	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224	1	ACCT	CAT 2 Cost Ctr Project	CAT4
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Sub-Total

Office of the May	yor (Official Events & Duties) In-Region Mileage Claim based on Ch		aim based on Chart	One Mileage Way Claim (From Out-of-Region Mileage Claim (or specific mileage)		e Claim (or In-Region. mileage)	One Way	Mileage Claim- Specific			Accommodations *	Airfare*	Meals *	Registration /Event Ticket * General Expenses		Total	GL Coding			
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	I 1222	1222	!	ACCT	Cost Ctr CAT3 C	AT4
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\$ -Sub-Total



Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 04/01/22 Month December Year 2022

Operating Supp	lies/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL Coding			
Date (DD/MM/Y)	Detailed Description			ACCT Co	CAT 2 st Ctr Project		Expense Type	
17/12/2	22 Home Internet - Telus		70.00	6404 10	0 516108	N/A	Mobile Device Ch	arge
27/12/2	22 Mobile Device - Telus		55.00	10	0 516108	N/A	Mobile Device Ch	arge

Sub-Total \$ 125.00

BMO MasterCard I	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)							
21/12/22	UDI Luncheon Registration				67.90		67.90
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Sub-Total \$ 67.90



Councillor Joly

Council Member Monthly Expense Claim Form



04/01/22

Date Submitted

The lists Faid Directly by the City (eg. Fetty Cash)		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)								
						1		_
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								-

Name:

Claim Reminders:
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

- 1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses 192.90 Less: BMO MasterCard -\$ 67.90 Less: Expenses Paid \$ 125.00 Net to be paid to: Councillor Joly

Sub-Total



Name:

Councillor Joly

Council Member Monthly Expense Claim Form

Select From List Do not enter in "Grey" cells

Year

Date Submitted 04/01/22 Month December

2022

Authorizations & Approvals	Councillor Joly	December
<u>Preparer</u> If claim form was prepared by an individual other than the Council Member, sign and dat	te below	
his expense claim form was prepared in accordance with all information provided by the		
DS Brattle		
Preparer's Signature	Date (DD/MM/YY)	
ouncil Member		
	ess on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form	
as completed by a <u>no</u> ther individual. All applicable receipts have been attached. **Vatable Joly** **Table 1		
latalie Joly (Jan 4, 2023 18:19 MST)		
ouncil Member's Signature	Date (DD/MM/YY)	
	(
ccounts Payable		
have reviewed this claim for mathematical accuracy and documentation support.		
wkiko Shionoya kiko Shionoya (Jan 9, 2023 14:22 MST)		
accounts Payable Personnel Signature	Date (DD/MMYY)	
hief Financial Officer		
have reviewed this claim and am satisfied that the expenses listed and the information	and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement	
nne Victoor (Jan 9, 2023 14:51 MST)		
hief Financial Officer Signature	Date (DD/MMYY)	
hief Administrative Officer (City Manager)		
	and documentation provided are in accordance with Council policy C.CC.03 Council Permuneration and Evapore Polimburgament	
	and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement	
Chief Administrative Officer (City Manager) have reviewed this claim and am satisfied that the expenses listed and the information and the information william Fletcher (Jan 9, 2023 15:15 MST)	and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement	