

Select From List Do not enter in "Grey" cells

Name: Councillor Biermanski

Date Submitted

Month

03/02/23

nuary Year

2023

General Council R	elated Business	In-Region Mileage Cla	aim based on Chart	Way	Mileage Claim km's (From Chart)	Out-of-Region Mileage specific		One Way /Return	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*			General Expenses *	Total		GL C	oding
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr	CAT 2 Project CAT4
11/01/23	Chamber Luncheon					St. Albert	Sturgeon Golf Course	Return	11.80	5.96							5.96	6140	1010 5	516113
19/01/23	UDI Luncheon	St. Albert	Edmonton-South	Return	72.00					36.36							36.36	6140	1010 5	516113
30/01/23	Strategic Planning	St. Albert	Edmonton-West	Return	40.00					20.20							20.20	6140	1010 5	516113
31/01/23	Strategic Planning	St. Albert	Edmonton-West	Return	40.00					20.20							20.20	6140	1010 5	516113
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Sub-Total \$ 82.72

Professional Dev	elopment	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Mileage	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding CAT 2	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT Cost Ctr Project CAT4	
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Sub-Total



Select From List Do not enter in "Grey" cells

Name:

Councillor Biermanski

Date Submitted

Month

03/02/23

nuary Year

2023

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cl	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Claim-	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Co		
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224	ı	ACCT		CAT 2 Project CAT4	
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Sub-Total \$

Office of the May	or (Official Events & Duties)	In-Region Mileage Cl	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region. mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr CAT3 CAT4	
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Sub-Total \$ -



Select From List

Do not
enter in
"Grey" cells

Name: Councillor Biermanski

Date Submitted 03/02/23

Month January Yea

2023

Operating Supp	ies/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL Co			
Date (DD/MM/YY	Detailed Description			ACCT (ost Ctr P	AT 2 roject CA		ense e
11/01/2	3 Mobile Device (Telus)		55.00	6404 1	010 51	6113 I	N/A Mot	bile Device Charg
19/01/2	3 Home Internet (Telus)		70.00	1	010 51	6113 I	N/A Mol	bile Device Charg

Sub-Total

\$ 125.00

BMO MasterCard	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)							
19/01/23	Chamber Luncheon Registration				45.00		45.00
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Sub-Total

\$ 45.00





Councillor Biermanski 03/02/23 Name: Date Submitted

Expenses Paid Dir	Other Transportation & Parking *	Accommodations *	Airfare*		General Expenses *	Total
Date (DD/MM/YY)						
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Claim Reminders:
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

- 1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses	\$	252.72
Less: BMO MasterCard	-\$	45.00
Less: Expenses Paid	\$	-
Net to be paid to: Councillor Biermanski	\$	207.72

Sub-Total



Date Submitted

Select From List Do not enter in "Grey" cells

2023

Name: Councillor E

Councillor Biermanski

03/02/23

2023 Authorizations & Approvals Councillor Biermanski January Preparer
If claim form was prepared by an individual other than the Council Member, sign and date below
This expense claim form was prepared in accordance with all information provided by the Council Member at the time of submission. Attended Date (DD/MM/YY) Preparer's Signature Council Member certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim even if the form was completed by another individual. All applicable receipts have been attached.

Delivery Bleywansh

Shelley Biermanski (Feb 3, 2023 11:31 MST) Council Member's Signature Date (DD/MM/YY) Accounts Payable I have reviewed this claim for mathematical accuracy and documentation support. Danielle Parsons Accounts Payable Personnel Signature Date (DD/MM/YY) Chief Financial Officer have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement nne Victoor (Feb 7, 2023 14:27 MST) Chief Financial Officer Signature Date (DD/MM/YY) Chief Administrative Officer (City Manager) reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement Date (DD/MM/YY) City Manager Signature P:\Mayor's Office\Expenses - F00\2023\1 - January\Biermanski\[Clir Biermanski Council Expense Claim Form - MASTER Revised November 2021.xlsm]Claim Form



Select From List Do not enter in "Grey" cells

Name: Councillor Biermanski

Date Submitted 03/03/23

Month February Yea

2023

General Council	Related Business	In-Region Mileage Cl		Way	Mileage Claim km's (From Chart)	Out-of-Region Mileag	ge Claim (or In-Region, mileage)	One Way	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total		GL Coding CAT 2	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	CAT 2 Cost Ctr Project	CAT4
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Sub-Total \$ -

Professional De	velopment	In-Region Mileage Cl		One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total	GL Coding
Date (DD/MM/YY	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT Cost Ctr Project CAT4
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Sub-Total \$



Select From List Do not enter in "Grey" cells

Name: Councillor Biermanski

Date Submitted 03/03/23 Month February

2023

AUMA or FCM C	convention or Board Expenses	In-Region Mileage Cl	laim based on Chart			ge Claim (or In-Region,		Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses	Total		GL Coding	
Date (DD/MM/Y)	() Nature of Event/Meeting	From	То		From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224	4	ACCT	CAT 2 Cost Ctr Project	
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Sub-Total \$ -

Office of the Ma	yor (Official Events & Duties)	In-Region Mileage C	Claim based on Chart	One Way /Return	Mileage Claim (From Chart)		ge Claim (or In-Region. : mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket	General Expenses *	Total		GL Co	ding	
Date (DD/MM/YY) Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220) 1225	1226	1221	1222	1222	!	ACCT	Cost Ctr CA	Г3 CAT4	
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Sub-Total \$ -



Select From List Do not enter in "Grey" cells

Name:

Councillor Biermanski

Date Submitted

Month

03/03/23

ary Year

2023

Operating Su	blies/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month). Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL	. Coding		
Date (DD/MM/	Y) Detailed Description			ACCT	Cost Ctr	CAT 2 Project CA		Expense Type
11/02	23 Mobile Device - Telus		55.00					Mobile Device Charge
19/02	23 Home Internet - Telus		70.00		1010	516113	N/A	Mobile Device Charge

Sub-Total

\$ 125.00

BMO MasterCard		Other Transportation & Parking *	Accommodations *	Airfare*	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)							
02/02/23	Golden Key Gala Registration				200.00		200.00
02/02/23	Golden Key Gala Refund				- 200.00		- 200.00
09/02/23	Business Breakfast Registration				32.11		32.11
09/02/23	Business@Breakfast Registration				25.00		25.00
09/02/23	Busines@Lunch Registration				45.00		45.00
09/02/23	Taste of Africa Ticket				14.20		14.20
17/02/23	Breakfast w/Min. Toews Registration				30.01		30.01
23/02/23	Women's Wellness Conference Registration				25.00		25.00
							_

Sub-Total

\$ 171.32





Name:	Councillor Biermanski	Da	ate Submitted	03/03/23	M	lonth	February	Year	2023	
	·									

Expenses Paid Dir	ectly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
								_
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Claim Reminders:
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.

- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses	\$	296.32
Less: BMO MasterCard	-\$	171.32
Less: Expenses Paid	\$	-
Net to be paid to: Councillor Biermanski	\$	125.00

Sub-Total



Date Submitted

03/03/23

Select From List Do not enter in "Grey" cells

2023

Name: Councillor Biermanski

Authorizations & Approvals Councillor Biermanski February 2023
Preparer

Accounts Payable
I have reviewed this claim for mathematical accuracy and documentation support.

Danielle Parsons
Danielle Parsons (Mar 7, 2023 09:55 MST)

Accounts Payable Personnel Signature

Date (DD/MMYY)

Director - Financial & Strategic Services

I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

Anne Victor (Mar. 7. 203 1 1007 MIST).

Anne Victor (Mar 7, 2023 10:07 MST)

Director - Financial & Strategic Services Signature

Date (DD/MMYY)

Chief Administrative Officer (City Manager)

I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement

William Fletcher (Mar 7, 2023 10:41 MST)

City Manager Signature

Date (DD/MM/YY)

P:Mayor's Office\Expenses - F00\2023\2 - February\Biermanski\Clir Biermanski Council Expense Claim Form - MASTER Revised February 2023.xlsm|Claim Form



Select From List Do not enter in "Grey" cells

Councillor Biermanski Name:

03-04-23

2023

General Council F	Related Business	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim km's (From Chart)	Out-of-Region Milea	ge Claim (or In-Region, c mileage)	One Way /Return	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)		From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	2 1222	!	ACCT (CAT 2 Cost Ctr Project	
08-03-23	Business@Lunch Meeting					St. Albert	Sturgeon Golf Course	Return	11.80	5.96							5.96	6140	010 516113	
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Sub-Total \$ 5.96

Professional Dev	·	In-Region Mileage C	aim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Mileag	ge Claim (or In-Region,	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket	General Expenses *	Total		GL Coding
Date (DD/MM/YY	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	CAT 2 Cost Ctr Project CAT4
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ub-Total	\$ -



Select From List Do not enter in "Grey" cells

Name: Councillo

Councillor Biermanski

Date Submitted 03-04-23 Month March Year 2023

AUMA or FCM Co	onvention or Board Expenses	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Milea	ge Claim (or In-Region,	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	e (DD/MM/YY) Nature of Event/Meeting From		То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	CAT 2 Cost Ctr Project CAT4	
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Sub-Total \$ -

Office of the May	or (Official Events & Duties)	In-Region Mileage C	laim based on Chart	One Way	Mileage Claim (From Chart)	Out-of-Region Mileac	ge Claim (or In-Region,	One Way	Claim-	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220) 1225	1226	1221	1222	1222		ACCT	Cost Ctr CAT3	CAT4
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Sub-Total \$ -



Select From List Do not enter in "Grey" cells

Name: Councillor Biermanski

Date Submitted 03-04-23 Month March Year 2023

Operating Supplie	es/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL Coding			
Date (DD/MM/YY)	Detailed Description			ACCT C	CAT 2 st Ctr Project (Expense Type	
11-03-23	Mobile Device (Telus)		55.00	6404 10	10 516113	N/A	Mobile Device	ce Charge
18-03-23	Home Internet (Telus)		70.00	10	10 516113	N/A	Mobile Device	ce Charge

Sub-Total \$ 125.00

BMO MasterCard		Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
08-03-23	Chamber Business@Lunch Registration					65.00		65.00
22-03-23	Uncharitable Screening Ticket					30.50		30.50
31-03-23	EMRB Golf Tournament Registration					204.75		204.75
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Sub-Total \$ 300.25

St	Council M Caltivate Life	ember Monthly Expense Claim Form				Select From List Do not enter in "Grey" cells			
Name:	Councillor Biermanski	Date Submitted 03-04-	3	Month	March	Year	2023	3	
Expenses Paid D	lirectly by the City (eg. Petty Cash)	Other Transportation & Parking * Accommodations	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total		
Date (DD/MM/YY)									
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Claim Reminders: ** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**							\$ -	I	
1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt. 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.					oenses			s	431.21
2. Meete parking may be claimed without a receipt up to \$15. Clearly indicate (weter) in the finature or eventimening section. 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location.					sterCard				300.25
4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.					s Paid			\$	-

4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt. 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)

6. Expense claims must be submitted within 10 days of the following month

7. Incomplete expense claims will not be processed

Net to be paid to Councillor Biermanski

\$ 130.96



Name:

Councillor Biermanski

Council Member Monthly Expense Claim Form

Select From List Do not enter in "Grey" cells

Date Submit

03-04-23

onth March

2023

Authorizations & Approvals		Councillor Biermanski	March	2023	
		Councillor Distillation	murcii	2023	
Preparer If claim form was prepared by an individual other than the Council Member, sign and date below This expense claim form was prepared in accordance with all information provided by the Council Member at the	time of submission.				
Preparer's Signature	Date (DD/MM/YY)				
Council Member I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City was completed by apother individual. All applicable receipts have been attached. WELLEY SICHMANSAI Shelley Biermanski (Apr 4, 2023 09:40 MDT)	of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of	the claim even if the form			
Council Member's Signature	Date (DD/MMYY)				
Accounts Payable I have reviewed this claim for mathematical accuracy and documentation support. Danielle Parsons (Apr 4, 2023 13:24 MDT)					
Accounts Payable Personnel Signature	Date (DD/MMYY)				
Director - Financial & Strategic Services					
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provi	ded are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement				
Annie victori (Apri 4, 2023 13:40 MUT)					
Director - Financial & Strategic Services Signature	Date (DD/MM/YY)				
Chief Administrative Officer (City Manager)					
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement William Fletcher (Apr 4, 2023) 4;15 MDT					
City Manager Signature	Date (DD/MM/YY)				

P:Mayor's Office\Expenses - F00\2023\3 - March\Biermanski\[Cllr Biermanski\ Council Expense Claim Form - MASTER Revised February 2023.xlsm]Claim Form