

Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 03/02/23

Month January Ye

2023

					Mileage				Mileage												
General Council R	telated Business			One	Claim km's				Claim		Other				Registration						
		In-Region Mileage Cla		Way	(From	Out-of-Region Mileage Claim (or In-Region, Specific mileage)		/Return	km's-	Amount @	Transportation & Parking *				/Event Ticket *	General	T		01	0 - 15	
		In-Region Mileage Cla	aim based on Chart	/Return	Chart)	specific	mileage)	/Return	Specific	0.505/km	& Parking *	Accommodations *	Airfare*	Meals *	Licket *	Expenses *	Total		GL	Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222	!	ACCT	Cost Ctr	CAT 2 Project CAT4	
19/01/23	UDI Luncheon	St. Albert	Edmonton-South	Return	72.00					36.36							36.36	6140	1010	516108	
30/01/23	Strat Planning	St. Albert	Edmonton-West	Return	40.00					20.20							20.20	6140	1010	516108	
	-																	1			
31/01/23	Strat Planning	St. Albert	Edmonton-West	Return	40.00					20.20							20.20	6140	1010	516108	
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															Sub Total		e 76.76				

Sub-Total \$ 76.76

Professional Dev	relopment	In-Region Mileage Cl	aim based on Chart	One Way	Out-of-Region Mileage		One Way	Claim-	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*			General Expenses *	Total	GL Coding
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224	1	ACCT Cost Ctr Project CAT4
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o-Total \$ -



Select From List

Do not enter in
"Grey" cells

Name: Councillor Joly

Date Submitted

03/02/23

Month January Year

2023

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cl	aim based on Chart	Way	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Codin		
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	CAT Cost Ctr Proj	2 ect CAT4	
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										-							-	1			

Sub-Total \$ -

Office of the Ma	uyor (Official Events & Duties)	In-Region Mileage Cl	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileage	e Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/Y	Nature of Event/Meeting	From	То			From		CAT7_		1220		1225	1226	1221	1222	1222	!	ACCT	Cost Ctr CAT3	CAT4
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Select From List Do not enter in "Grey" cells

lame:	Councillor Joly

Date Submitted 03/02/23 Month January Year 2023

Operating Suppli	es/Telephone/Internet/Sponsorships Mobile Device (Max \$55/Month). Hon	e Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL Coding			
Date (DD/MM/YY)	Detailed Description			ACCT C	CAT 2 st Ctr Project		Expense Type	
17/01/23	Home Internet (Telus)		70.00	6404 1	10 516108	N/A	Mobile De	evice Charge
27/01/23	Mobile Device (Telus)		55.00	11	10 516108	N/A	Mobile De	evice Charge

Sub-Total \$ 125.00

BMO MasterCard E	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)								
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ıb-Total	S	-

SEN Libert

Select From List Do not "Grey" cells

Name:	Councillor Joly	

Date Submitted 03/02/23

Expenses Paid Di	rectly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)							
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<u>Claim Reminders:</u>
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

- 1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses Less: BMO MasterCard Less: Expenses Paid	\$ \$ \$	201.76
Net to be paid to Councillor Joly	\$	201.76

Sub-Total



Select From List	
Do not enter in "Grey" cells	

Name: C	Councillor Joly	Date Submitted	03/02/23	Month	January	Year	2023	
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Authorizations & Approvals	Counc	cillor Joly	January	2023
Preparer If dain form was prepared by an individual other than the Council Member, sign and date below This expense claim form was prepared in accordance with all information provided by the Council Member at the t	me of submission.			
Preparer's Signature	Date (DDMMVYY)			
Council Member I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City of was completed by another individual. All applicable receipts have been attached. Natable Joby (Feb 13, 2023 18:10 MST) Council Member's Signature	St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of the claim exponsible for the details of the claim exponsible (DDMM/YY)	en if the form		
Accounts Payable I have reviewed this claim for mathematical accuracy and documentation support. Yukiko Shionoya	Duk (Dukinse 1 s)			
Yukika Shionoya (Feb 14, 2073 09:58 MST) Accounts Payable Personnel Signature	Date (DDMM/YY)			
There reviewed this claim and am satisfied that the expenses listed and the information and documentation provided. Apple	ed are in accordance with Council policy C-CC-03 Council Remuneration and Expense Relmbursement			
Chief Financial Officer Signature	Date (DD/MM/YY)			
Chief Administrative Officer (City Manager) I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provid William Flotcher (Feb 14, 2023 11:26 MST)	ed are in accordance with Council policy C-CC-03 Council Remuneration and Expense Relimbursement			
City Manager Signature	Date (DDMMIYY)			

P:\(Mayor's Office\)\(Expenses - FO0\)2023\(1 - January\)Joly\(Clir Joly Council Expense Claim Form - MASTER Revised November 2021.xism\)(Claim Form



Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 03/03/23 Month February Year 2023

General Council R	lelated Business	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim km's (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total	GL Coding
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		CAT 2 ACCT Cost Ctr Project CAT4
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Sub-Total \$ -

Professional Dev	elopment	In-Region Mileage Cl	aim based on Chart	One Way /Return	Mileage Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Coding CAT 2
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	CAT 2 Cost Ctr Project CAT4
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Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 03/03/23 Month February Year 2023

AUMA or FCM Co	nvention or Board Expenses	In-Region Mileage Cla			Out-of-Region Mileag	e Claim (or In-Region,	One Way	Claim-	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		Conference or Course Registration /Event Ticket *	General Expenses *	Total		GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224	1	ACCT	CAT 2 Cost Ctr Project	CAT4
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Sub-Total \$ -

Office of the May	or (Official Events & Duties)	In-Region Mileage Cl	aim based on Chart	One Way /Return	Out-of-Region Mileag	e Claim (or In-Region. mileage)	One Way	Mileage Claim- Specific	Amount @	Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket	General Expenses *	Total	GL Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT Cost Ctr CAT3 CAT4	
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Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 03/03/23 Month February Year 2023

Operating Suppl	ies/Telephone/Internet/Sponsorships	obile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL Coding			
Date (DD/MM/YY)	Detailed Description			ACCT Co	CAT 2 st Ctr Project	CAT7	Expense Type	
17/02/2	3 Home Internet - Telus		57.37	6404 10	10 516108	N/A	Mobile De	vice Charge
27/02/2	Mobile Device - Telus		55.00	10	10 516108	N/A	Mobile De	evice Charge

Sub-Total \$ 112.37

BMO MasterCard I	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)								
								_





Name:	Councillor Joly	Date Sul	L	03/03/23	M	onth	February	Year	2023	
		Other					Registration			

Expenses Paid Dir	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket *	General Expenses *	Total
Date (DD/MM/YY)							
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Claim Reminders:
** See Council Policy C-CC-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**

- 1. Detailed receipts must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.
- 2. Meter parking may be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section.
- 3. A standard mileage chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location
- 4. For meal expenses, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the receipt.
- 5. It is recommended to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street Address)
- 6. Expense claims must be submitted within 10 days of the following month
- 7. Incomplete expense claims will not be processed

Grand Total Expenses	\$ 112.37
Less: BMO MasterCard	\$ -
Less: Expenses Paid	\$ -
Net to be paid to: Councillor Joly	\$ 112.37

Sub-Total



Name:

Councillor Joly

Council Member Monthly Expense Claim Form

03/03/23

	Select From List	
	Do not enter in "Grey" cells	
February	Year	2023

Authorizations & Approvals		Councillor Joly	February	20
Preparer If claim form was prepared by an individual other than the Council Member, sign and date below This superse claim form was prepared in accordance with all information provided by the Council Member at th	e time of submission.			
ON Describer				
Preparer's Signature	Date (DD/MMYY)			
was completed by another individual. All applicable receipts have been attached.	y of St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the	details of the claim even if the form		
Natalie Joly Natalie Joly Olar 3, 2007 (6:40 MST)				
Council Member's Signature	Date (DD/MWYY)			
Accounts Payable I have reviewed this claim for mathematical accuracy and documentation support.				
Yukiko Shionoya Takko Shionoya Mar 0, 2023 (0, 55 MST)				
Accounts Payable Personnel Signature	Date (DD/MMYY)			
			1	
Director - Financial & Strategic Services				
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation pro	vided are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
Anne Victor (Mar 6, 2022 13-50 MST)				
Director - Financial & Strategic Services Signature	Date (DD/MMYYY)			
Chief Administrative Officer (City Manager)			1	
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation pro	vided are in accordance with Council policy C-OC-03 Council Remuneration and Expense Reimbursement			
William Fletcher (Mar 6, 2023 16:41 MST)				
City Manager Signature	Date (CO/MWYY)			

P:\Mayor's Office\Expenses - F00\2023\2 - February\Joly\(Clir Joly Council Expense Claim Form - MASTER Revised February 2023.xism)\Claim Form



Select From List Do not enter in "Grey" cells

2023

Name: Councillor Joly

Date Submitted 04-04-23 Month March Year

General Council F	telated Business	In-Region Mileage Cl	aim based on Chart	One Way	Mileage Claim km's (From Chart)	Out-of-Region Mileag	ge Claim (or In-Region, mileage)	One Way	Mileage Claim km's- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total		GL	Coding	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То					CAT7_		1220			5 1226	1221	1222	1222	!	ACCT	Cost Ctr	CAT 2 Project CAT4	1
08-03-23	Business@Lunch					St. Albert	Sturgeon Golf Course	Return	11.80	5.96							5.96	6140	1010	516108	
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Sub-Total \$ 5.96

Professional Dev	elopment	In-Region Mileage C	laim based on Chart	One Way	Mileage / Claim (From Chart)		ge Claim (or In-Region,	One Way /Return	Mileage Claim- Specific	Mileage Amount @ 0.505/km	Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket	General Expenses *	Total	GL Coding
Date (DD/MM/YY)	Nature of Event/Meeting	From	То			From	То	CAT7_		1221	1221	1 1222	1226	1227	1225	1224	4	CAT 2 ACCT Cost Ctr Project CAT4
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Select From List Do not enter in "Grey" cells

Name: Councillor Joly

Date Submitted 04-04-23 Month March Year 2023

AUMA or FCM Co	onvention or Board Expenses	In-Region Mileage Cl	aim based on Chart	Mileage / Claim (From Chart)	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way /Return	Mileage Claim- Specific		Other Transportation & Parking *	Accommodations *	Airfare*		or Course Registration /Event Ticket	General Expenses *	Total		GL Codin	
Date (DD/MM/YY)	Nature of Event/Meeting	From	То		From	То	CAT7_		1221	1221	1222	1226	1227	1225	1224		ACCT	CAT Cost Ctr Proje	
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Sub-Total \$ -

Office of the	flayor (Official Events & Duties)	In-Region Mileage C		One Way	Out-of-Region Mileag	e Claim (or In-Region, mileage)	One Way	Claim-		Other Transportation & Parking *	Accommodations *	Airfare*		Registration /Event Ticket	General Expenses *	Total		GL Coding	
Date (DD/MM/	YY) Nature of Event/Meeting	From	То		 From	То	CAT7_		1220	1220	1225	1226	1221	1222	1222		ACCT	Cost Ctr CAT3	CAT4
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																_	1		



Select From List Do not enter in "Grey" cells

Name:	Councillor Joly

Date Submitted 04-04-23 Month March Year 2023

Operating Suppli	es/Telephone/Internet/Sponsorships	Mobile Device (Max \$55/Month) Home Internet (Max \$70/Month), Sponsorship (Max \$1,000/Year see policy C-CC-21 Council Sponsorship)	Total		GL Codi			
Date (DD/MM/YY)	Detailed Description			ACCT C	CA ost Ctr Pro	T 2 ject CAT7	Expense Type	1
17-03-23	Home Internet - Telus		70.00	6404 1	10 516	108 N/A	Mobile D	Device Charge
28-03-23	Mobile Device - Telus		55.00	1	10 516	108 N/A	Mobile D	Device Charge

Sub-Total \$ 125.00

BMO MasterCard E	Expenses	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total
Date (DD/MM/YY)								
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SE	Council Member Monthly Exp	oense Claim I	Form				Select From List Do not enter in "Grey" cells			
Name:	Councillor Joly	Date Submitted	04-04-2	3	Month	March	Year	202	23	
Expenses Paid Di	rectly by the City (eg. Petty Cash)	Other Transportation & Parking *	Accommodations *	Airfare*	Meals *	Registration /Event Ticket	General Expenses *	Total		
Date (DD/MM/YY)										
								_		
	iicy C-C-C-03 Council Remuneration and Expense Reimbursement for detailed provisions of allowable expenses**				1	Sub-Total		\$ -		
Detailed receipt	must be provided for all expenses. Credit Card slips are NOT an acceptable form of receipt.				T. 4. 1 F					
	ay be claimed without a receipt up to \$15. Clearly indicate (Meter) in the nature of event/meeting section. Ige chart is available for use. All kilometers are based on St. Albert Place (SAP) as the base location				Total Exp	penses sterCard			\$	130.96
4. For meal expens	ge chair is available in use. An knoments are based on St. Albert Place (SAF) as the base occasion less, the event/description section should clearly indicate the nature of the meeting and indicate the # of people in attendance. The full names of the participants should be listed on the back of the re ad to claim mileage based on the standard mileage chart. If you choose to claim specific mileage you must provide a Google map printout with the detailed to and from locations identified (i.e. Street				Expense				\$	-

6. Expense claims must be submitted within 10 days of the following month

7. Incomplete expense claims will not be processed

Net to be paid to Councillor Joly

\$ 130.96



Name:

Councillor Joly

Council Member Monthly Expense Claim Form

Select From List Do not enter in "Grey" cells

Date Submitted

04-04-23

onth March

2023

Authorizations & Approvals		Councillor Joly	March	2023
Preparer If claim form was prepared by an individual other than the Council Member, sign and date below This expense claim form was prepared in accordance with all information provided by the Council Member at the	ime of submission.			
(A. Susuth)				
Preparer's Signature	Date (DD/MM/YY)			
Council Member I certify that the expenditures claimed on this form were incurred while conducting business on behalf of the City was completed by another individual. All applicable receipts have been attached. NATION (Apr 4, 2023-12:56 MDT)	f St. Albert. I understand that submitting a fraudulent claim is a very serious matter. I understand that I am solely responsible for the details of	the claim even if the form		
Council Member's Signature	Date (DD/MMYY)			
Accounts Payable I have reviewed this claim for mathematical accuracy and documentation support. Danielle Parsons Danielle Parsons (Apr 5, 2023 08:11 MDT)				
Accounts Payable Personnel Signature	Date (DD/MM/YY)			
Director - Financial & Strategic Services I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provi Anne Victor (Apr 5, 2023 08:18 MDT)	ted are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
Director - Financial & Strategic Services Signature	Date (DD/MM/YY)			
Chief Administrative Officer (City Manager)				
I have reviewed this claim and am satisfied that the expenses listed and the information and documentation provi	led are in accordance with Council policy C-CC-03 Council Remuneration and Expense Reimbursement			
William Fletcher (Apr 5, 2023 08:32 MDT) City Manager Signature	Date (DD/MM/YY)			
P:\Mayor's Office\Expenses - F00\2023\3 - March\Joly\[Cllr Joly Council Expense Claim Form - MASTER Revised	Fohrung 2022 vlamiClaim Form			