CITY OF ST. ALBERT

STANDING COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, November 10, 2026 **9:30 AM Council Chambers/Hybrid**

1. Attendance (at start of meeting)

2. Adoption of Agenda

2.1 AR-26-436 Adoption of Agenda

3. Presentations, Delegations, and Announcements

4. Business Arising from Presentations, Delegations, and Announcements

5. Approval of Minutes

5.1 MIN-26-073 Standing Committee of the Whole Meeting Minutes of October 13, 2026

6. New Business - For Information Only

6.1 AR-26-448 Artificial Intelligence Council Overview
Presented by: Joanne Graham, Director, Information Technology

7. Emergent Items

8. Information Requests / Notices of Motion / Announcements

9. Adjournment

File #: AR-26-436, **Version:** 1

TAMRMS#: B06

2.1

Adoption of Agenda

RECOMMENDATION(S)

That the November 10, 2026 Agenda be adopted as presented.

Report Date: November 10, 2026

Department: Legal, Legislative & Records Services

Chief Administrative Officer: Bill Fletcher

File #: MIN-26-073, **Version:** 1

TAMRMS#: B06

5.1

Standing Committee of the Whole Meeting Minutes of October 13, 2026

RECOMMENDATION:

That the Standing Committee of the Whole Meeting Minutes of October 13, 2026 be adopted as presented.

Report Date: November 10, 2026
Department: Legal, Legislative & Records Services

CITY OF ST. ALBERT

STANDING COMMITTEE OF THE WHOLE MEETING MINUTES - UNADOPTED

Tuesday, October 13, 2026 **9:30 AM Council Chambers/Hybrid**

1. Attendance (at start of meeting)

PRESENT

Mayor Scott Olivieri
Councillor Shelley Biermanski
Councillor Sandy Clark
Councillor Neil Korotash
Councillor Ken MacKay
Councillor Amanda Patrick

VIA ZOOM

Councillor Sheena Hughes

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer
A. Slaght, Managing Director, Infrastructure & Planning
D. Alex, Managing Director, Operations
M. Makulska, Director, Legal, Legislative & Records Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
R. McDonald, Legislative Officer

2. Adoption of Agenda

2.1 AR-26-335 Adoption of Agenda

Moved by Councillor MacKay
That the October 13, 2026 Agenda be adopted as presented.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Laura Winton, CEO and Meghan Dechaine, Library Board Chair of the St. Albert Public Library (SAPL), addressed the Committee to provide an update on the SAPL work and achievements.

Jason McCarthy of the Alberta Junior Hockey League (AJHL), addressed the Committee in regard to bringing a Junior A Hockey franchise to St. Albert.

Kevin Jones, James Boyes and Steven Houle, of the St. Albert Soccer Association, addressed the Committee in regard to the St. Albert Soccer Association Facility Development Proposal - Part 2.

Chris Brady, resident, addressed the Committee in regard to the St. Albert Soccer Association Facility Development Proposal - Part 2.

Committee recessed at 10:38 a.m.
Committee reconvened at 10:50 a.m.

5. Approval of Minutes

5.1 MIN-26-059 Standing Committee of the Whole Meeting Minutes of September 8, 2026

Moved by Councillor Clark
That the Standing Committee of the Whole Meeting Minutes of September 8, 2026 be adopted as presented.
CARRIED UNANIMOUSLY

6. New Business - For Information Only

6.1 AR-26-336 St. Albert Soccer Association Facility Development Proposal - Part 2
Presented by: Craig Cameron, Manager, Parks and Community Partnerships, Recreation and Parks

Steven Houle answered questions of the Committee in regard to the St. Albert Soccer Association Facility Development Proposal - Part 2.

Committee recessed at 11:33 a.m.
Committee reconvened at 11:36 a.m.

Moved by Councillor MacKay
That Standing Committee of the Whole recommend to Council that:
Funding in the amount of up to $3 million, from the Capital Reserve, be provided by the City in support of St. Albert Soccer Association's (SASA) training facility and outdoor artificial turf project, subject to SASA entering into a grant funding agreement with the City on the condition of SASA securing a fixed price contract for the project and entering into typical Community Led Capital Project terms and conditions approved by the Chief Administrative Officer, and subject to compliance with the terms and conditions of the grant funding agreement.

The CAO be authorized to enter into a new lease or lease renewal agreement with SASA for a term of up to 35 years, to incorporate the project, on terms and conditions satisfactory to the CAO.
CARRIED UNANIMOUSLY

Committee recessed at 11:50 a.m.
Councillor Hughes left the meeting via Zoom at 11:50 a.m.

Councillor Hughes joined the meeting in-person at 12:43 p.m.
Committee reconvened at 12:43 p.m.

6.2 AR-26-404 Transit Optimization Plan
Presented by: Trever Sparrow, Senior Manager, Public Operations - Transit

The Transit Optimization Plan was received by the Committee for information only.

Committee recessed at 2:00 p.m.
Committee reconvened at 2:10 p.m.

7. New Business - Requests for Decision

7.1 AR-26-380 Off-Site Levy Front End Policy
Presented by: Abram Iskander, Off-Site Levy Specialist, Engineering Services

Moved by Councillor Korotash
That Standing Committee of the Whole recommend to Council that Council Policy entitled “C-P&E-14 Off-Site Levy Front-Ending Policy” attached to the October 13, 2026 agenda report entitled Off-Site Levy Front End Policy be approved.

That Standing Committee of the Whole recommend to

Council that Council Policy entitled “C-P&E-09 Off-Site Levy City Front-ending Prioritization Criteria” attached to the October 13, 2026 agenda report entitled Off-Site Levy Front End Policy be rescinded.
CARRIED UNANIMOUSLY

10. Adjournment

The Chair adjourned the meeting at 2:44 p.m.

_____
MAYOR

_____
CHIEF LEGISLATIVE OFFICER

File #: AR-26-448, **Version:** 1

TAMRMS#: B06

6.1

Information Item Only

Artificial Intelligence Council Overview
Presented by: Joanne Graham, Director, Information Technology

SUMMARY

The “Using AI in the City: Council” overview for City Council is intended to give Council members a foundational understanding of artificial intelligence (AI), its practical applications in municipal government, and the governance, privacy, security, legal, and ethical considerations associated with its use.

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

N/A

BACKGROUND AND DISCUSSION

AI is increasingly integrated into workplace applications, research, communications, information analysis, content creation, and everyday activities. A practical understanding of AI will help Council members assess opportunities and risks, use AI-enabled tools more effectively, and support informed governance and decision-making.

The overview will enable Council members to:

- Understand the fundamentals of artificial intelligence, including key concepts, terminology, capabilities, and limitations.
- Understand the legal, ethical, privacy, cybersecurity, and governance considerations associated with AI technologies.
- Recognize potential risks, including data security concerns, misinformation, bias, transparency, and accountability challenges.
- Apply responsible-use practices when using AI in professional and personal contexts.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

N/A

ALIGNMENT TO PRIORITIES IN COUNCIL'S STRATEGIC PLAN

N/A

ALIGNMENT TO LEVELS OF SERVICE DELIVERY

N/A

Report Date: 2026 November 10
Author(s): Joanne Graham
Department: Information Technology
Department Director: Joanne Graham
Managing Director: Diane McMordie
Chief Administrative Officer: William Fletcher