



CITY OF ST. ALBERT CITY COUNCIL POLICY

NUMBER	TITLE
C-CS-16	Social Development Policy
ORIGINAL APPROVAL DATE	DATE LAST REVISED
January 12, 2015	July 15, 2025

Purpose

To establish the role of the municipality in the delivery of preventive social services and to guide decision making based on community social needs.

Policy Statement

A healthy community supports all residents, fostering a sense of community well-being. The City of St. Albert supports the physical, mental, and social well-being of residents.

To support community wellbeing, the City, in partnership with the Government of Alberta, funds preventive social programs, according to the *Family and Community Support Services Act* and Regulation.

Definitions

“Act” means the *Municipal Government Act*, R.S.A., 2000, c.M-26 and amendments thereto;

“Agreement” means a signed agreement that identifies the grant recipient organization’s responsibilities, including but not limited to indemnity, insurance, termination, confidentiality, reporting and program delivery expectations;

“Chief Administrative Officer” or “CAO” means the individual appointed by Council to the position of Chief Administrative Officer under section 205 of the *Municipal Government Act*;

“City” means the municipal corporation of the City of St. Albert, or where the context so requires, the area contained within the boundaries of the City of St. Albert;

“Community Services” means the department of the City responsible for the provision of Preventive Social Services to the community;

“Community Services Advisory Committee” or “CSAC” means the Council appointed committee of St. Albert residents established under the Community Services Advisory Committee Bylaw to advise Council on community service needs and to recommend related policies and grant allocations;

“Community Social Needs” means the social needs prioritized to be addressed. These needs are identified by residents and stakeholders through a comprehensive community social needs assessment process;

“Council” means the municipal Council of the City of St. Albert;

“Eligible Organization” means an organization that:

1. Is registered under *Alberta’s Societies Act*, with a St. Albert chapter or branch and serves St. Albert residents;
2. Is registered under *Canada’s Not-for Profit Corporations Act*, with a St. Albert chapter or branch, and serves St. Albert residents;
3. Provides a preventive social service as per the *FCSS Act* and Regulation;
4. Provides a preventive social service in alignment with current social needs;

“Family and Community Support Services Regulation” or “FCSS Regulation” means the Family and Community Support Services Regulation, 218/1994;

“FCSS Funding Program” means the City of St. Albert program whereby Eligible Organizations apply and receive funding to provide preventive social programs in alignment with the Community Social Needs and the *FCSS Act* and Regulation;

“FCSS” means Family and Community Support Services;

“Family and Community Support Services Act” or “*FCSS Act*” means the *Family and Community Support Services Act*, F-3, RSA 2000, as amended or any successor enactment and regulations thereunder;

“FCSS Program” means a partnership amongst the province, municipalities and Métis Settlements that develops locally driven preventive social initiatives to enhance the well-being of individuals, families, and communities;

“Funding Guide” means the document outlining the FCSS funding criteria, requirements and process of the FCSS Funding Program;

“Preventative Social Services” means services that enhance the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.

Responsibilities

1. City Council shall:

- a. Advocate to other levels of Government and the community of St. Albert to address Community Social Needs.
- b. Approve the FCSS Program budget, ensuring the required minimum 20% municipal contribution (Government of Alberta contribution is 80%).
- c. Appoint residents to the Community Services Advisory Committee (CSAC).
- d. Approve FCSS Funding Program applications in accordance with this policy, the Funding Guide and Community Social Needs.

2. Chief Administrative Officer or designate(s) shall:

- a. Ensure appropriate resource allocation to support Community Social Needs assessment.
- b. Approve annual FCSS provincial reporting.
- c. Oversee agreements with:
 - The Government of Alberta.
 - Eligible Organizations operating FCSS funded programs.
- d. Manage the FCSS Program.

Service Standards / Expectations

1. Funded programs shall:
 - a. Deliver the FCSS funded program.
 - b. Abide by the terms of an Agreement.

Alignment:

Service levels are aligned with the updated Social Development Policy.

Funding Eligible Organizations:

- a. Funding available is based on the current year's provincial funding allocations, and the City's budget, and may change from year to year.
- b. Unallocated funds shall remain within the City, in the Community Services budget, to be allocated as needed, and in alignment with the ten focus areas identified in the Community Social Roadmap.
- c. Municipal Dollars from multiple municipal funding streams cannot be used to fund the same operational or program component.
- d. Allocation decisions shall not be bound by precedent.
- e. Funding shall cover no more than 80% of an FCSS Funded Program, except in the program's first year of funding, whereby 100% of a program's costs may be funded, if approved.

Legal References

FCSS Act and Regulation

Cross References

Service Levels Inventory

Attachments

1. Community Social Roadmap

DATE REVIEWED	NEXT REVIEW DATE	REVISIONS
July 15, 2025 – Community Services	July 2027 – Community Services	July 15, 2025 – AR-25-038