



CITY OF ST. ALBERT CITY COUNCIL POLICY

NUMBER	TITLE
C-PS-02	Policing Services
ORIGINAL APPROVAL DATE	DATE LAST REVISED
August 23, 2005	October 3, 2023

Purpose

To establish the policing service levels and standards for the community.

Policy Statement

The City is committed to ensuring that residents live in one of the safest communities in Canada.

The City believes that Policing plays a vital role in community safety.

The City believes that providing and maintaining appropriate resource allocations towards policing is required to ensure that St Albert continues to be a safe community.

Definitions

“Annual Performance Plan” means the annual business/action plan that is administered and developed by the RCMP in collaboration with the Policing Committee.

“Commissioner” means the person who holds the position of Commissioner of the RCMP.

“Municipal Enforcement Service” means the working unit within the City Administration that is primarily responsible for the enforcement of the municipal bylaws and/or select provincial statutes as determined by the Chief Administrative Officer.

“Municipal Police Service Agreement” means the agreement/contract that the City has signed with the Government of Canada for the provision of policing services by the RCMP.

“OIC” means the person who holds the position of Officer in Charge of the St. Albert RCMP Detachment.

“Policing Committee” means the Council committee that is established by The Policing Committee Bylaw 28/2017.

“Provincial Minister” means the Provincial Minister that is responsible for Policing Services within Alberta.

“Support Staff” means municipal employees’ within City Administration who are assigned to the Policing Services branch and provide support to the RCMP and the Municipal Enforcement Service. These include positions such as crime analysts, 911 operators/dispatchers, court liaisons, administrative assistants, reception and records clerks, supervisors etc.

Responsibilities

City Council is responsible to:

- Adhere to and follow the established procedures and processes within the Municipal Police Service Agreement.
- Receive reports and information from the Policing Committee.
- Endeavor to direct all policing matters such as resident inquiries and council information requests, through the Policing Committee.
- Review resource levels and requests through the budget process and ensure that levels are working towards or maintained in accordance with the standards listed in this policy.

The Policing Committee is responsible to:

- Adhere to and follow the established provisions within The Policing Committee Bylaw 28/2017.

The Chief Administrative Officer is responsible to:

- Ensure Administration adheres to and follows the established procedures and processes within the Municipal Police Service Agreement.
- Ensure that Administration adheres to and follows the established provisions within the Policing Committee Bylaw 28/2017.
- Bring forward for Council consideration during the budget process any policing resource requests.
- Establish, maintain and modify as necessary the Municipal Enforcement and support staff unit structures after giving due consideration to the necessary supports and resources levels approved by Council.
- Set the objectives, goals and priorities for the Municipal Enforcement and Support Staff units, giving due consideration to feedback received from the

Policing Committee as well as Council and RCMP objectives, goals and priorities.

- Ensure that this policy is reviewed at least every five years.
- Ensure that an annual public report on Policing is completed.

The Officer in Charge (as per the Municipal Police Service Agreement) is responsible to:

- Establish, maintain and modify as necessary the RCMP Operational unit structures and call response model(s), in consultation with the Policing Committee, Council and Chief Administrative Officer, to address the type of crime or disorder issues facing the community, after giving due consideration to the effective and efficient delivery of policing services in the City.
- Set the objectives, goals and priorities for the Police Service, that are not inconsistent with those of the Provincial Minister and RCMP, in consultation with the, Policing Committee through the RCMP Annual Performance Plan process.

Service Standards/ Expectations

1. The RCMP, through the Municipal Police Service Agreement with the Government of Canada, is hereby the Police agency of choice to provide and maintain policing services for the community of St. Albert.
2. The internal management of the RCMP, including call response priority and its administration will remain under the control of the RCMP, in accordance with their application of professional police standards and procedures giving due consideration to the number of officers and resources that are approved by Council.
3. The City will support a multi-pronged approach to addressing community safety issues through varying response models and services. This will include strong investment and support in pro-active crime prevention, reduction and education.
4. The City will use a blend of resources including Police Officers, Community Peace Officers, Bylaw Officers, specialized civilian employees and general support, to ensure that we are as efficient and effective as possible when addressing crime and disorder.
5. The City will provide all necessary Support Staff for the RCMP, as determined by the RCMP Commissioner.
6. To adequately resource and maintain policing services, the City will endeavor to meet the following resource allocations:
 - (a) 1 RCMP (actual/billed) for every 1000 residents.

(b) 1 Municipal Enforcement Officer (established positions) for every 5000 residents.

(c) 1 Civilian Policing Employee (established positions) for every 2 uniform officers (MES and RCMP combined).

after giving due consideration to the “ability to pay” in the interest of all stakeholders.

7. The City will strive to ensure that 100% of policing service requests are addressed in an appropriate fashion.

Legal References

Police Act, Peace Officer Act, Municipal Government Act

Cross References

Policing Committee Bylaw 28/2017, Chief Administrative Officer Bylaw 13/2002

DATE REVIEWED	NEXT REVIEW DATE	REVISIONS
September 2023 – Emergency Services	2028 – Emergency Services	November 23, 2015 - C566-2015 September 17, 2018 – CB-18-012 January 21, 2019 – AR-19-003 October 3, 2023 – AR-23-467