

A Safety Codes Officer will review your permit application for compliance with the National Building Code – 2019 Alberta Edition. Important information will be added where necessary. A permit will then be issued and forwarded to your mailing address.

Inspection of the addition must be requested at the following stages:

- Prior to pouring concrete piles or backfilling of foundation walls.
- Upon completion of the framed structure.
- Prior to installing drywall/interior finishes.

Contact Building Inspection Services at 780-418-6601 at least 24 hours in advance.

It is the property owner's responsibility to obtain all required permits prior to commencement of the work and to ensure construction complies with the National Building Code – 2019 Alberta Edition.

GENERAL INFORMATION

- All foundation walls on footings must conform to the requirements of Section 9.15 of the National Building Code – 2019 Alberta Edition.
- Pile and grade beam foundations must be designed by a Professional Engineer licensed to practice in the Province of Alberta.
- Other types of foundations, or supporting elements, will be reviewed by a Safety Codes Officer for compliance with the intent of the National Building Code - 2019 Alberta Edition.

- All floor, wall and roof framing shall conform to the requirements of Section 9.23 of the National Building Code – 2019 Alberta Edition and good construction practice.
- Exterior finishes shall be installed in conformance with Section 9.27 of the National Building Code – 2019 Alberta Edition to prevent the entry of rain and snow into the wall and roof assemblies.
- Fireplaces shall be installed in strict conformance with the manufacturer's installation instructions. An inspection of the fireplace must be requested prior to it being covered with interior finishes.

Call before you dig!

To have buried utilities located call 1-800-242-3447.

In addition to a building permit you may also require plumbing, gas, heating and/or electrical permits.

For further information regarding permit applications and the Alberta building regulations, please contact Building Inspection Services at 780-418-6601.

WHERE TO APPLY

Permit applications may be submitted at:

Planning & Engineering Department
2nd Floor, St. Albert Place
5 St. Anne St.
St. Albert, AB T8N 3Z9 Office
Hours: 8:00 am - 5:00 pm

Permit payment may be made by cash, personal cheque, credit card or debit card.

For more information, call **780-459-1654**.



ADDITIONS

**INFORMATION ON HOW TO APPLY
FOR A BUILDING PERMIT**



Building Inspection Services

A building permit is required for the construction of an addition to a single family or semi-detached dwelling.

Examples of additions are covered decks, porches, sunrooms, living area additions, bay windows, and attached garages, etc.

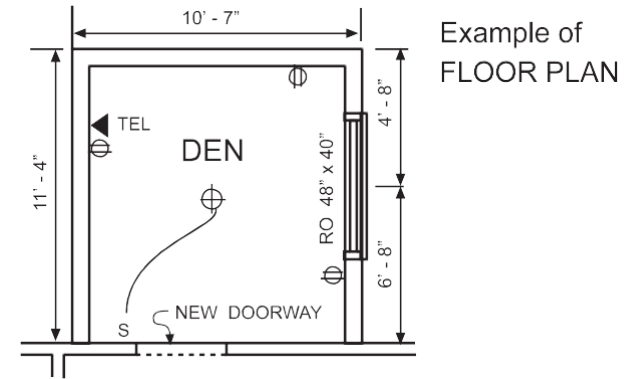
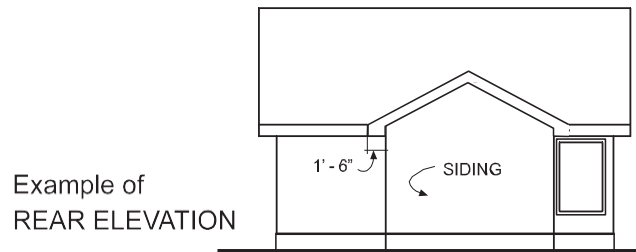
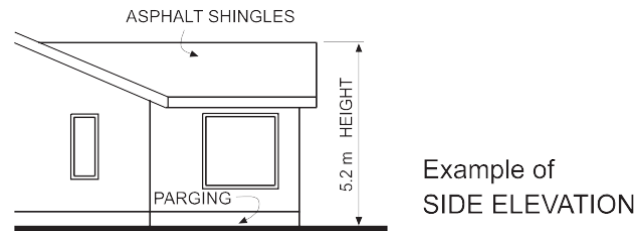
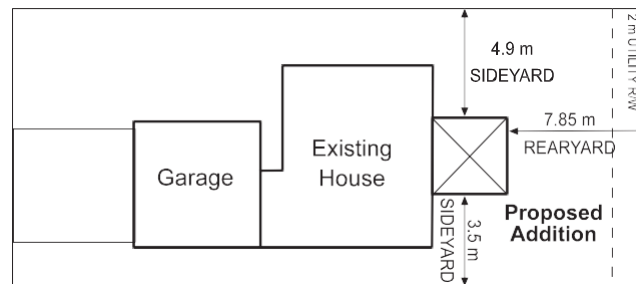
APPLICATION PROCEDURE

- Submit a site plan with dimensions showing the intended location of the addition on the property.
- Provide a foundation plan, floor plan, structural cross section and a building elevation drawing (side view) complete with all relevant dimensions and details required for construction.
- Provide information pertaining to the type of construction materials to be used, including the proposed exterior finishes, type of wall assembly and type of roof structure and the locations of doors and windows.
- Identify the sizes, spacing and species of all wood floor joists, roof joists, headers, beams, posts and other structural components.
- Indicate the type of foundation to be installed (i.e. concrete piles, concrete piles and grade beam, concrete wall and footings, engineered helical piles, etc.).
- Drawings for second storey additions must include appropriate information about the main floor and foundation (supporting elements) to confirm structural sufficiency.

- Complete a development permit application and submit the required permit fees (see current fee schedule).

Additional information may be required by a Building Safety Codes Officer prior to issuance of a permit.

TYPICAL DRAWINGS REQUIRED



Example of BUILDING SECTION

