



## APPLICATION FOR EXEMPTION FROM FEE FOR PAPER UTILITY BILL

**For Staff Only:**

Date Received:

Processed By:

Date Processed:

The City of St. Albert is providing an exemption for residents who do not have home internet access to continue to receive paper notices for St. Albert utility bills at no additional cost. Forms must be submitted two weeks prior to next billing date to allow sufficient time for processing.

**Please complete this application in full and submit to City of St. Albert Utilities Services –**

**5 St. Anne St., St. Albert, AB T8N 3Z9**

If you are currently receiving the fee for paper bill exemption, this form must be received prior to:  
**March 31, 2024** to maintain enrollment in the program

Date of Application: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Property Address: \_\_\_\_\_ Utility Account Number: \_\_\_\_\_

### Terms and Conditions (must check all boxes)

- ☐ I and no other member of my household have internet services within the property.
- ☐ The Exemption is valid until March 31, 2026 and I will need to reapply every two years.
- ☐ If the exemption is no longer needed I will notify the City immediately to register for e-Billing or to be subject to the fee for paper utility bills.

### Verification

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*I certify that (by signing my name above) the information contained in this application is true, and to the best of my knowledge is correct and complete. I understand that knowingly providing false information on this application may result in the cancellation of the Exemption and a fine or prosecution pursuant to the Water Bylaw (58/2021).*

*Personal information provided in submissions relating to the Application for Paper Bill Fee Exemption is collected under the authority of Section 4(c) of the Protection of Privacy Act, SA 2024, c P-28.5, as amended, for the purpose of Paper Bill Fee Exemption Program. Information collected will be treated in accordance with the Part 1 of the Protection of Privacy Act. If you have questions regarding the collection and use of your personal information, please contact the City's Access and Privacy Coordinator at foip@stalbert.ca or 780-418-6663.*