



Development Agreement / Permit: _____

Developer: _____

Development Agreement / Permit Date: _____

Contractor: _____

Local Improvement(s): _____

Location of Local Improvement(s) referred to herein is as shown, outlined in red, on the plan on the reverse hereof. (Or see attached)

Date of Application: _____

Pursuant to the Development Agreement / Permit, I _____ of the firm _____ "Consulting Engineers", hereby certify that the Local Improvement(s) work noted herein is complete as defined by the Development Agreement / Permit, and constructed as far as can be practically ascertained according to the City of St. Albert Municipal Engineering Standards in compliance with the requirements of the Development Agreement / Permit. I, hereby recommend this Local Improvement(s) for approval.

Project Engineer (Consulting Engineering Firm) Date _____

Signing Officer (Consulting Engineering Firm) Date _____

Authorized City Inspector Date _____

Approved on: _____
City Engineer

Rejected on: _____
City Engineer

Reason For Rejection: (See attached report) _____

I hereby certify that the items listed as reasons for rejection have been corrected.

Project Engineer (Consulting Engineering Firm) Date _____

Approved: _____
City Engineer Date _____

Date of Maintenance Period to Start: _____

Date of Maintenance Period to Expire: _____

**Appendix B-2
CCC Request Form**

Municipal Engineering Standards



1) The following information must be provided with this request form:

City Consultant

- One (1) copy of a report summarizing the results of all testing and inspections conducted. The report shall verify that the surface grading requirements have been met within a defined tolerance. The report shall be duly signed and sealed by a professional engineer licensed to practice in the Province of Alberta. In addition to the preceding, the report must specifically include the following:
- One (1) copy of the AESRD application to extend water distribution, wastewater collection and storm drainage systems, <http://esrd.alberta.ca/water/forms-applications/drinking-water-and-wastewater-facility-approvals-and-registrations-process.aspx> ;
- Report summarizing the results of hydrostatic pressure testing;
- Report summarizing the results of cleaning and disinfection of new water mains;
- Bacteriological test results for new water mains;
- Closed-circuit television (CCTV) videos and inspection logs for new sewer mains, complete with summary report;
- Summary of ball test results for services installed by trenchless methods;
- Infiltration/exfiltration test results for new sewer mains, where such has been directed by the City; and
- Any previously rejected CCC applications, if applicable.
- Six (6) copies of all applicable operation and maintenance manuals (Where applicable)

such notification. (Weather and ground conditions permitting) Should the City note any remaining outstanding deficiencies at subsequent CCC inspections, the CCC inspection cycle shall repeat until all deficiencies are corrected to the satisfaction of the City. Where more than two CCC inspections are necessary due to the Developer's inability to correct outstanding deficiencies to the satisfaction of the City, the City reserves the right to charge a special inspection fee to the Developer to recover the costs to the City for excessive reinspections.

- 5) The City will issue the CCC upon satisfactory inspection of the site and acceptance of all required submissions.
- 6) The warranty period shall start upon the City's issuance of the Construction Completion Certificate and shall be effective the date of the inspection which showed all deficiencies have been rectified.
- 7) Any CCC inspections occurring after October 15 will require an extended warranty period as outlined below:
 - a. Underground – 18 Months
 - b. Surface – 30 Months
 - c. Private Landscaping – 18 Months
 - d. Public Landscaping – 30 Months

Submit application to:
 Development Supervisor at 780-459-1654
 Engineering Inspections at 780-459-1654
 Landscape Inspections at 780-459-1654

- 2) Within 60 days of receipt of CCC Request Form, provided all requirements are met in order to process the application, the City shall schedule a CCC inspection. (Weather and ground conditions permitting.) The Consultant and all applicable contractors shall attend the CCC inspection(s) with the City's representative.
- 3) At the discretion of the City, the City may grant reasonable requests to conduct inspections on portions of the Development in advance of the application for the CCC in order to identify and address any potential deficiencies in underground infrastructure prior to the commencement of construction of surface improvements. The City shall not be obliged to issue a partial CCC on any completed works inspected in this manner. The CCC will be issued only upon completion of all infrastructure and improvements identified within the Development Agreement.
- 4) Where the CCC inspection reveals deficiencies to be corrected, the Consultant shall provide a list of such deficiencies to the Developer and City within two weeks of the inspection date. The Developer shall be responsible for immediately correcting such deficiencies and notifying the City when such is complete. The City shall conduct another CCC inspection within 30 days of