



**Organization Information**

Collator Code : K1673

Fiscal Year: 2019 - 2020

HRMIS: 000054208

Commander Name: Pamela Robinson

Rank:

Organizational Level 1: RCMP COST CENTRE STANDARD HIERARCHY

Organizational Level 2: C

Organizational Level 3: CENTRAL ALBERTA DISTRICT

Organizational Level 4: ST ALBERT

Organizational Level 5: ST ALBERT MUNICIPAL

Organizational Level 6: St Albert City Det

Detachment Performance Plan: Plan used by contract detachments - community consultation required.

**Community Consultation**

**Community Structure**

**Geographical Location**

Population: 10,000 - 100,000

Isolated Post: N/A

Limited Duration Post: N/A

**Community Information**

Are volunteers working with the RCMP in your district / detachment area (other than through the Community Consultative Group (CCG))? Yes

In what area(s) are volunteers working (select all applicable)?	Indicate number
Crime Prevention	70
Education and Training	0
Restorative / Alternative / Traditional Justice	10
Victim Assistance / Support	30
Auxiliary Constable(s)	1
Other, specify:	0

**Communities**

**Non-Indigenous Communities**

Community Name	Infrastructure Required?
1) City of St. Albert	Yes

**Social Services**

- |                                  |                                  |                                |
|----------------------------------|----------------------------------|--------------------------------|
| ✓ Child / Family services        | ✓ Correctional / Parole Services | Crisis Center                  |
| ✓ Gymnasium                      | ✓ Hockey Rink                    | ✓ Housing (adequate)           |
| ✓ Library (community)            | ✓ Recreational Services          | ✓ Recreation center (seasonal) |
| ✓ Recreation center (year-round) | ✓ Water (potable)                | ✓ Welfare                      |
| Women's shelter                  |                                  |                                |

**Health Services**

- |  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| ✓ Addiction Services - Alcohol             | ✓ Addiction Services - Drug      | ✓ Addiction Services - Gambling |
| ✓ Addiction Services - Other substance use | ✓ Doctor(s) within the community | ✓ Hospital                      |
| ✓ Mental Health Services                   | ✓ Nurses station                 | ✓ Suicide Prevention            |

**Community / Cultural Assets**

- |             |                                  |                                   |
|-------------|----------------------------------|-----------------------------------|
| Band Office | ✓ Cultural Services / Activities | Traditional Spirituality / Elders |
|-------------|----------------------------------|-----------------------------------|

**Communications Within the Community**

- |                           |                   |                      |
|---------------------------|-------------------|----------------------|
| ✓ Community newsletter    | ✓ Local Newspaper | Local radio services |
| Local television services |                   |                      |

**Other**

- ✓ Your detachment / district service area includes citizens of the Official Languages Minority Community (OLMC).

**Community Delivered Programs**

- |                                   |   |                  |
|-----------------------------------|---|------------------|
| ✓ Breakfast / Head Start programs | ✓ Restorative / Alternative / Traditional Justice | ✓ Youth Programs |
|-----------------------------------|---|------------------|

**Crime Prevention Services**

- |                              |  |                            |
|------------------------------|--|----------------------------|
| Birthday Party Program       | Block Parent                                 | Cadets                     |
| ✓ Citizens on Patrol         | Crossing Guard                               | ✓ D.A.R.E.                 |
| DND Junior Rangers           | Dreamcatchers                                | Edge Program               |
| Good Neighborhood Agreements | Hug-A-Tree                                   | Indigenous Shield          |
| Kids and Drugs               | Kidsfest                                     | Lock Out Auto Crime        |
| Mature Drivers               | New Perspectives                             | No Colours Program         |
| Operation Red Nose           | Parent Alert                                 | PARTY                      |
| Red Serge on the Seas        | Restorative Justice/Community Justice Forums | Running and Reading        |
| ✓ Safe Grad                  | ✓ Seniors Contact/Keeping in Touch           | Stetsons and Spurs         |
| Stolen Auto Recovery         | Students Against Drunk Driving               | Top Cop Literacy           |
| Watch Programs               | WITS   | ✓ Youth Academy/Mini-Depot |

Best Practice( Please provide information on success) ?

No

Details

Other Crime Prevention

Details

### Educational services

- 14 Elementary School(s)
- 7 Middle School(s)
- 7 High School(s)
- 0 Post-secondary School(s)
- 1 K-12 School(s)

### Consultation

#### 1) Formal Consultation Type

Police Management Board

#### Planned Frequency

Monthly

#### Audience

Local governing body

#### Community Name(s)

City of St. Albert

Community at large

#### Community Name(s)

City of St. Albert

#### Consultant by

##### HRMIS

000054208

##### Name

Pamela Robinson

##### Consultant Date

2019-03-28

#### Consultant Comments

Chair of Police Committee - Dr. Kris Wells

**2) Formal Consultation Type**

Multi-agency meeting

**Planned Frequency**

Monthly

**Audience**

Schools, FCSS, Health, MCF,

**Community Name(s)**

City of St. Albert

Community at large

**Community Name(s)**

City of St. Albert

**Consultant by**

**HRMIS**

000054208

**Name**

Pamela Robinson

**Consultant Date**

2019-03-13

**Consultant Comments**

Strategy and Mobilization

**3) Formal Consultation Type**

Community Survey

**Planned Frequency**

Annually

**Audience**

Community at large

**Community Name(s)**

City of St. Albert

**Consultant by**

**HRMIS**

000054208

**Name**

Pamela Robinson

**Consultant Date**

2019-02-07

**Consultant Comments**

APP survey completed by the Police Committee

**Issue(s)**

**Community Issue(s)**

**1) Issue(s)**

Substance Abuse

**Sub-issue(s)**

Drug and Alcohol

**Identified By**

Community

**Community Name(s)**

City of St. Albert

Youth

**Community Name(s)**

City of St. Albert

Community Consultative Group (CCG)

**Community Name(s)**

City of St. Albert

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**2) Issue(s)**

Property

**Sub-issue(s)**

Vandalism

**Identified By**

Community

**Community Name(s)**

City of St. Albert

Youth

**Community Name(s)**

City of St. Albert

Mayor / Mayor's Council

**Community Name(s)**

City of St. Albert

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**3) Issue(s)**

Property

**Sub-issue(s)**

Auto theft

**Identified By**

Community

**Community Name(s)**

City of St. Albert

Youth

**Community Name(s)**

City of St. Albert

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**4) Issue(s)**

Property

**Sub-issue(s)**

Break and Enter

**Identified By**

Community

**Community Name(s)**

City of St. Albert

Youth

**Community Name(s)**

City of St. Albert

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**5) Issue(s)**

Visibility

**Sub-issue(s)**

**Identified By**

Mayor / Mayor's Council

**Community Name(s)**

City of St. Albert

Community

**Community Name(s)**

City of St. Albert

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**6) Issue(s)**

Internet

**Sub-issue(s)**

intimidation / threats

**Identified By**

Youth

**Community Name(s)**

City of St. Albert

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**7) Issue(s)**

Property

**Sub-issue(s)**

Theft from auto

**Identified By**

Community

**Community Name(s)**

City of St. Albert

Youth

**Community Name(s)**

City of St. Albert

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**8) Issue(s)**

Service Delivery

**Sub-issue(s)**

Efficient and Effective

**Identified By**

Detachment

**Community Name(s)**

City of St. Albert

Mayor / Mayor's Council

**Community Name(s)**

City of St. Albert

Division

**Community Name(s)**

City of St. Albert

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**9) Issue(s)**

Service Delivery

**Sub-issue(s)**

Quality of Investigations

**Identified By**

Detachment

**Community Name(s)**

City of St. Albert

**10) Issue(s)**

Traffic Safety

**Sub-issue(s)**

N/A

**Identified By**

Mayor / Mayor's Council

**Community Name(s)**

City of St. Albert

Community Action Group

**Community Name(s)**

City of St. Albert

**Detachment Issues**

Issue(s) to be considered	Identified By	Priority Issue?
1) Substance Abuse - Drug and Alcohol	Community Youth Community Consultative Group (CCG)	No
2) Property - Vandalism	Community Youth Mayor / Mayor's Council	No
3) Property - Auto theft	Community Youth	No



<b>Issue(s) to be considered</b>	<b>Identified By</b>	<b>Priority Issue?</b>
4) Property - Break and Enter	Community Youth	No
5) Visibility -	Mayor / Mayor's Council Community	No
6) Internet - intimidation / threats	Youth	No
7) Property - Theft from auto	Community Youth	No
8) Service Delivery - Efficient and Effective	Detachment Mayor / Mayor's Council Division	No
9) Service Delivery - Quality of Investigations	Detachment	No
10) Traffic Safety - N/A	Mayor / Mayor's Council Community Action Group	Yes
11) Crime Reduction	Community Action Group	Yes
12) Community Policing	Community Action Group	Yes
13) Employee Wellness	District	Yes

## **Unit Level Quality Assurance (Unit Level Quality Assurance)**

### **Phase 1 - Identification of Activities**

#### **Review Guide Activities**

- 1) Court Briefs and Disclosure
- 2) Crime Prevention / Victims Services / Police Community Relations
- 3) Human Sources
- 4) Inventory - Low Asset Value Management
- 5) Learning, Training and Development - Unit Commander
- 6) Missing Persons
- 7) Public Complaints
- 8) Quality of Investigations

- 9) Respectful Workplace - Harassment
- 10) Search and Seizure
- 11) Sexual Assault
- 12) Statements: Suspect, Accused, Witness
- 13) Subject Behaviour/Officer Response (SB/OR)
- 14) Supervision
- 15) Violence in relationships

### Custom Activities

### Phase 2 - Risking of Activities and Prioritizing of Reviews

Activity	Likelihood	Impact	Risk Rating	To be reviewed
Court Briefs and Disclosure	Medium	High	8	Yes
	<b>Rationale:</b> Electronic Disclosure and CMO, starting April 1. Additional administrative resources requested to support to electronic disclosure needs. PR			
Crime Prevention / Victims Services / Police Community Relations	Low	Medium	3	No
	<b>Rationale:</b> Request for increased visibility linked to public perception - Communications strategy planned for 2019-2020 as part of APP. PR			
Human Sources	Low	Low	1	No
	<b>Rationale:</b> Reviewed in 2017 - 2018 APP, good standing, no major concerns noted. PR			
Inventory - Low Asset Value Management	Low	Low	1	No
	<b>Rationale:</b> Admin support assigned for inventory and asset Management.			
Learning, Training and Development - Unit Commander	Low	Medium	3	
	<b>Rationale:</b> Admin support assigned to regulate/plan mandatory training needs of members to ensure compliance. PR			
Missing Persons	Low	High	6	No
	<b>Rationale:</b> Policy and procedure followed, multiple tiers of supervision, internal audit/external audit and file reviewers.			
Public Complaints	Low	Medium	3	No
	<b>Rationale:</b> Policy and procedure followed, multiple tiers of supervision, internal audit/external audit and file reviewers.			
Quality of Investigations	Medium	High	8	Yes
	<b>Rationale:</b> District Ordered ULQA.			
Respectful Workplace - Harassment	Low	Medium	3	No
	<b>Rationale:</b> Employee Wellness is APP priority. Peer to peer support at a detachment level identified.			
Search and Seizure	High	High	9	No
	<b>Rationale:</b> Policy in Place - search warrant execution guide and law to guide occurrence. Multiple tiers of supervision.			
Sexual Assault	Medium	High	8	Yes
	<b>Rationale:</b> Notable increase in sexual assault occurrences this past year.			
Statements: Suspect, Accused, Witness	Low	High	6	No
	<b>Rationale:</b> Completed in 2018-2019 APP cycle - no major concerns noted.			
Subject Behaviour/Officer Response (SB/OR)	Low	Medium	3	No
	<b>Rationale:</b> Multiple tiers of supervision in place.			

Activity	Likelihood	Impact	Risk Rating	To be reviewed
Supervision	Low	Medium	3	
<b>Rationale:</b> Multiple tiers of supervision in place				
Violence in relationships	Low	Medium	3	No
<b>Rationale:</b> Recently completed 2018 - no issues noted, compliance with police. DV resources identified and unit created to support GD, court and continuance of investigations. Multiple tiers of supervision.				

#### Unit Level Quality Assurance Activity Work Plan Overview

Unit Type	File No.
Contract Policing	238-3.

#### Comments (Phase 3, 4, and 5)

Activity	Activity Owner	Risk Rating	Date Concluded
Court Briefs and Disclosure	Kevin Murray	8	2019-09-25

#### Unit Level Quality Assurance Activity Work Plan

#### Reviewed By

HRMIS	Name	Diary Date
000040803	Kevin Murray	2019-07-12

#### Activity Owner Comments to Reviewer

#### Physical Reviews

Date of Review	Completed On	Sampling Method	Sample	Total Population
2019-06-25	2019-07-12	Non-Statistical	30	75

#### Sample Comments

Only files with cleared by charge for a substantive offence were considered as this was a court disclosure ULQA.

#### Phase 3, 4 & 5 Details

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#### Physical Reviews

Date of Review	Completed On	Sampling Method	Sample	Total Population
2019-09-20	2019-09-20	Non-Statistical	29	0

#### Sample Comments

Only files with cleared by charge for a substantive offence were considered as this was a court disclosure ULQA.

#### Phase 3, 4 & 5 Details

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#### Year End Activity Owner's Summary and Observations

No significant findings during second quarter, review is risked out the remainder of year.

Individual concerns have been addressed and feedback provided. CH. PR

**Unit Level Quality Assurance Activity Work Plan Overview**

**Unit Type** **File No.**  
238-3.

**Comments (Phase 3, 4, and 5)**

<b>Activity</b>	<b>Activity Owner</b>	<b>Risk Rating</b>	<b>Date Concluded</b>
Quality of Investigations	Beth McIntosh	8	2019-07-04

**Unit Level Quality Assurance Activity Work Plan****Reviewed By**

<b>HRMIS</b>	<b>Name</b>	<b>Diary Date</b>
000037555	Beth McIntosh	2019-06-30

**Activity Owner Comments to Reviewer****Physical Reviews**

<b>Date of Review</b>	<b>Completed On</b>	<b>Sampling Method</b>	<b>Sample</b>	<b>Total Population</b>
2019-06-24	2019-07-04	Non-Statistical	30	78

**Sample Comments**

For the first quarter the detachment Cleared by Charge 229 Occurrences. Prior to selecting a random sampling the following files were removed from the review population: Provincial Statute/municipal offences Fail to Comply and Fail to Attend offences leaving 78 files for review selection. Files reviewed included a sampling of the following occurrence types: Assaults, Mischiefs, Impaired Driving and Possession Stolen Property.

**Phase 3, 4 & 5 Details****Unit Level Quality Assurance Activity Work Plan****Reviewed By**

<b>HRMIS</b>	<b>Name</b>	<b>Diary Date</b>
000037555	Beth McIntosh	2019-09-25

**Activity Owner Comments to Reviewer****Physical Reviews**

<b>Date of Review</b>	<b>Completed On</b>	<b>Sampling Method</b>	<b>Sample</b>	<b>Total Population</b>
2019-09-20	2019-09-24	Non-Statistical	29	0

**Sample Comments**

-Warned statement attempt documentation continues to be low.  
-Supervisor discussions with members in person not being captured in sup reports.

**Phase 3, 4 & 5 Details****Unit Level Quality Assurance Activity Work Plan****Reviewed By**

<b>HRMIS</b>	<b>Name</b>	<b>Diary Date</b>
000037555	Beth McIntosh	2019-12-31

**Activity Owner Comments to Reviewer**

## Physical Reviews

Date of Review	Completed On	Sampling Method	Sample	Total Population
2019-12-31	2019-12-31	Statistical	35	77

### Sample Comments

A sample of files with charges were reviewed. Review focus was only on question #15 related to warned statement attempt efforts being documented... an identified ongoing issue from past reviews. Of 35 files reviewed, 3 were N/A, 16 had documentation, and 17 were missing documentation. Watch NCO's were advised of the results and specific member/file findings for follow up/monitoring over the next quarter. NCO's will monitor pass-over requests associated to the need for warned statement attempts when an accused is intoxicated upon arrest. This specific area will be reviewed again next quarter to determine whether Warned Statements should become a priority review area next fiscal year.

### Phase 3, 4 & 5 Details

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## Year End Activity Owner's Summary and Observations

Two minor recommendations shared with NCO's, ongoing monitoring of these areas next quarter to confirm improvements.

2019-09-25 - minor recommendations - to be further reviewed in 3rd quarter. Report shared with detachment SLT and follow up discussion occurred, regarding continued. Monitoring. PR

2019-12-31 - Ongoing monitoring/review in Q4 related to documentation of attempting warned statements from suspects.

2020-03-26 - No recommendations or best practices for follow up. A full review to be carried into 2020-2021 period as required by Division.

## Unit Level Quality Assurance Activity Work Plan Overview

Unit Type	File No.
Contract Policing	238-3.

### Comments (Phase 3, 4, and 5)

Activity	Activity Owner	Risk Rating	Date Concluded
Sexual Assault	Patrick Lessard	8	2019-07-03

## Unit Level Quality Assurance Activity Work Plan

### Reviewed By

HRMIS	Name	Diary Date
000102830	Patrick Lessard	2019-07-03

### Activity Owner Comments to Reviewer

ULQA was completed for the term 2019-04-01 to 2019-06-30. Minor issues identified, such as warned statement attempts, and documenting efforts to offer psychological services. Issues addressed via detachment email.

## Physical Reviews

Date of Review	Completed On	Sampling Method	Sample	Total Population
2019-07-03	2019-07-03	Statistical	10	19

### Sample Comments

53% sampled

### Phase 3, 4 & 5 Details

## Unit Level Quality Assurance Activity Work Plan

### Reviewed By

HRMIS	Name	Diary Date
000102830	Patrick Lessard	2019-09-30

### Activity Owner Comments to Reviewer

ULQA was completed for the term 2019-07-01 to 2019-09-30. Minor issues identified, such as SORCA box, and Victim services referral. Issues addressed via detachment email.

## Unit Level Quality Assurance Activity Work Plan

### Reviewed By

HRMIS	Name	Diary Date
000162605	Mark Fraser	2020-01-10

### Activity Owner Comments to Reviewer

10 of 15 Sex Assault investigations reviewed, found to be in compliance with policies and directives.

## Physical Reviews

Date of Review	Completed On	Sampling Method	Sample	Total Population
2020-01-10	2020-01-10	Statistical	10	15

### Sample Comments

Activity owner transferred, so this review was taken over by Cst. Mark FRASER. Based on his review, files were found to be in compliance with existing policies and directives and rated as acceptable, with no significant deficiencies. Recommendations toward ongoing in-house training on warned vs. non-custodial statements and ongoing familiarity with Zebra processes were noted. Shared with Watch Commanders.

### Phase 3, 4 & 5 Details

## Year End Activity Owner's Summary and Observations

Minor recommendations:

- Make an attempt at warned statements by bringing them in to the interview room, not simply asking if they wish to provide a statement.
- Document efforts as far as offering psychological services, and access to victims of crime funding.
- Members should be alive to seizing exhibits other than the SAEK, such as bedding or clothing, and also consider the use of Polygraph when confronted with conflicting stories of the incident.

Q2 - Feedback provided to affected members and detachment email listing best practices sent. PR - Continued monitoring in Q3

Q3 - Files found to be in compliance with policy/directives. There have been changes to policy requiring more supervision of such files, as well as changes to ViCLAS and SORCA coordinators resulting in recent messages to remind members of these areas, positively impacting file quality and standards. Q4 - Risk out/not completed - issued noted are 1:1 training/review with supervisor. PR

## Performance Plan Priority Issue(s)

Priority Community or Detachment Issues	Identified By	Owner HRMIS	Owner Name
1) Traffic Safety - N/A	Mayor / Mayor's Council Community Action Group	000054208	Pamela Robinson
2) Crime Reduction	Community Action Group	000054208	Pamela Robinson
3) Community Policing	Community Action Group	000054208	Pamela Robinson

Priority Community or Detachment Issues	Identified By	Owner HRMIS	Owner Name
4) Employee Wellness	District	000054208	Pamela Robinson

Priority Unit Level Quality Assurance Activities	Owner HRMIS	Owner Name
5) Court Briefs and Disclosure	000040803	Kevin Murray
6) Quality of Investigations	000037555	Beth McIntosh
7) Sexual Assault	000102830	Patrick Lessard

### Objective - Community

#### Identified By

Mayor / Mayor's Council  
Community Action Group

#### Issue

Traffic Safety - N/A

Objective	Owner HRMIS	Owner Name
Traffic Safety	000054208	Pamela Robinson

### RCMP Vision: Our Police Services

#### RCMP Operational Strategic Priorities

This Objective is associated to / supports these RCMP Operational Strategic Priorities:

This Objective is associated to / supports these other priorities:

- 1) Community
- 2) Division
- 3) Crime Reduction Strategy
- 4) Crime Prevention

Customized (Restricted)

- 1)

#### Measure(s) and Target(s)

Measure	Target		
	From	To	Date
1) % Increase Impaired Driving Detection by 25%	0	25	2020-03-31
<b>Data Source Methodology:</b> PROS File - Impaired Driving by Drug and Alcohol			
2) % Decrease collisions by 10%	0	10	2020-03-01
<b>Data Source Methodology:</b> PROS Files - Injury/Non-Injury collisions			
3) # Focused Community Engagement	0	4	
<b>Data Source Methodology:</b>			

**Measure(s) and Target(s)**

Measure	Target		
	From	To	Date

Partner with police committee, media and various community partners to educate our citizens on roadway safety. Weekly media messaging via city of St. Albert and one educational session per APP quarter.

**Risk Management****Initiative(s)**

**1) Title: Enforcement Strategy: All traffic members to track authorization of Mandatory Alcohol Screening (MAS) usage, report number of impaired driving charges yielding from MAS.**

Owner HRMIS: 000152174      Owner Name: Timothy Gaultois      Owner Type: RCMP

Initiative Type:      Risk No.:

**2) Title: Enforcement/Education Strategy: Weekly check stops for traffic and general duty units on major Arterial Roadways (52 yearly in total) and residential neighbourhood (52 yearly in total). Focus of check stop will be in response to hot spot analysis, cannabis related charge and increased visibility.**

Owner HRMIS: 000152174      Owner Name: Timothy Gaultois      Owner Type:

Initiative Type:      Risk No.:

**3) Title: Enforcement/Education: General Duty/Traffic members will measure total number of traffic interactions (tickets/warnings) each month and report the number of violation tickets issued in regard to Distracted Driving, Speeding and Follow too Closely.**

Owner HRMIS: 000152174      Owner Name: Timothy Gaultois      Owner Type:

Initiative Type:      Risk No.:

**4) Title: Education/Communication: Weekly media messaging to public and ongoing collaboration and support to Provincial and Municipal partners. Partner with schools, youth and SME's to present young drivers strategy that include drug/impaired driving, seatbelts and support safe driving apps).**

Owner HRMIS: 000152174      Owner Name: Timothy Gaultois      Owner Type:

Initiative Type:      Risk No.:



**Create Date: 2019-03-26**

**Initiative Work Plan**

Objective - Community: Traffic Safety	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Enforcement Strategy: All traffic members to track authorization of Mandatory Alcohol Screening (MAS) usage, report number of impaired driving charges yielding from MAS.	Owner HRMIS: 000152174	Owner Name: Timothy Gaultois

**Initiative Action Steps**

**Diary Date**

1) Daily log sheet reviews in order to collect data regarding total number of MAS demands

2019-10-15

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**Quarterly Progress Report**

Q1)

Q2)Quarter 1:

MAS DEMANDS

APRIL:

TRAFFIC MEMBERS: N/A (Not Required to Record #s)

GENERAL DUTY: N/A (Not Required to Record #s) {Recording was not yet in place for MAS demand numbers}

OTHER: N/A (Not Required to Record #s)

MAY:

TRAFFIC MEMBERS: 486 (6 warn / 2 fail)

GENERAL DUTY: see below / reported quarterly

OTHER: N/A

JUNE:

TRAFFIC MEMBERS: 80 (1 warn / 0 fail)

GENERAL DUTY: see below / reported quarterly

OTHER: N/A

{general duty provided MAS numbers for the quarter} In total for April, May, and June. General Duty had 80 MAS demands. 1 warning recorded.

Quarter 2:

MAS DEMANDS

JULY: 7 Joint Ops

TRAFFIC MEMBERS: 16 Recorded MAS Demands ( 0 warn / 0 fail)

GENERAL DUTY: see below / reported quarterly

OTHER: see below / reported quarterly

AUG: 5 Joint Ops

TRAFFIC MEMBERS: 466 Recorded MAS Demands ( 1 warn / 0 fail)

GENERAL DUTY: see below / reported quarterly

OTHER: N/A

SEPTEMBER: 6 Joint Ops

TRAFFIC MEMBERS: 198 Recorded MAS Demands ( 0 warn / 0 fail)

GENERAL DUTY: see below / reported quarterly

OTHER: N/A

{general duty provided MAS numbers for the quarter}. General Duty had 118 MAS demands in total for the quarter. 2 fails recorded. This was received from Watch 1, 2 and 4, from 2 speed related ops and general stops. Further stat information pending.

3rd Quarter::

MAS DEMANDS

OCTOBER: 6 Joint Ops

TRAFFIC MEMBERS: 90 Recorded MAS Demands ( 2 warn / 1 fail)

GENERAL DUTY: see below / reported quarterly

NOVEMBER: 3 Joint Op

TRAFFIC MEMBERS: 143 Recorded MAS Demands ( 1 warn / 1 fail)

GENERAL DUTY: see below / reported quarterly  
OTHER: N/A

DECEMBER: 3 Joint Ops  
TRAFFIC MEMBERS: 366 Recorded MAS Demands / 1 ASD Demand ( 3 warn / 3 fail / 6 AZAT)  
GENERAL DUTY: see below / reported quarterly  
OTHER: N/A

General duty provided MAS numbers for the quarter. In total for October, November, December 2019 - General Duty had 321. MAS demands. 2 warning recorded, 1 - 72 hour, 2 fail.

4th Quarter:

JANUARY 1 Joint Op  
TRAFFIC MEMBERS: 34 MAS Demands - 0 fail  
GENERAL DUTY: Watch 1 - 7 MAS - 7 pass  
Watch 2 - 11 MAS - 11 pass  
Watch 3 - 40 MAS - 40 pass  
Watch 4 - 12 MAS - 12 pass

FEBRUARY 3 Joint Ops  
TRAFFIC MEMBERS: 78 MAS Demands - 0 fail  
GENERAL DUTY: Watch 1 - 20 MAS - 19 pass, 1 FAIL  
Watch 2 - 0  
Watch 3 - 35 MAS - 35 pass  
Watch 4 - 10 MAS - 10 pass

MARCH 1 Joint Op  
TRAFFIC MEMBERS: 24 MAS - 0 fail  
GENERAL DUTY - no #'s due to COVID

Q3)

Q4)

**Create Date: 2019-03-26**

### Initiative Work Plan

Objective - Community:	Owner HRMIS:	Owner Name:
Traffic Safety	000054208	Pamela Robinson
Initiative:	Owner HRMIS:	Owner Name:
Enforcement/Education Strategy: Weekly check stops for traffic and general duty units on major Arterial Roadways (52 yearly in total) and residential neighbourhood (52 yearly in total). Focus of check stop will be in response to hot spot analysis, cannabis related charge and increased visibility.	000152174	Timothy Gaultois

### Initiative Action Steps

- 1) Reviews conducted VIA daily log reports, Check-Stop report sheets and Watch Commanders (Collected by watch commanders and provided to the Traffic NCO for data recording)

### Diary Date

2019-10-15

### Quarterly Progress Report

Q1)

Q2)1st Quarter:

APRIL:  
Traffic Services; 12  
General Duty; 1 (Cpl. BATES' Watch)  
Joint Check Stops (SATS and MEO's): 6

Arterial : Roving and Stationary  
Residential: Stationary

MAY:  
Traffic Services; 6  
General Duty; N/A  
Joint Check Stops (SATS and MEO's): 2

Arterial : Roving and Stationary

Residential: Stationary

JUNE:

Traffic Services; 8

General Duty; N/A

Joint Check Stops (SATS and MEO's): 1 - Bellerose High

Arterial : Roving and Stationary

Residential: Stationary

2nd Quarter:

JULY:

Traffic Services; 8

General Duty; N/A

Joint Check Stops (SATS and MEO's): 4 - Intersection/bicycle / High Visibility Locations

Arterial : Roving and Stationary

Residential: Stationary

AUGUST:

Traffic Services; 7

General Duty; N/A

Joint Check Stops (SATS and MEO's): # - High Visibility Locations / WalMart Parking lot

Arterial : Roving and Stationary

Residential: Stationary

SEPTEMBER:

Traffic Services; # 11

General Duty; 2

Joint Check Stops (SATS and MEO's): # - High Visibility Locations

Arterial : Roving and Stationary

Residential: Stationary

3rd Quarter:

OCTOBER:

Traffic Services; # 2

General Duty; # 1

Joint Check Stops (SATS and MEO's): # - Intersection/bicycle / High Visibility Locations

Arterial : Roving and Stationary

Residential: Stationary

NOVEMBER:

Traffic Services; # 3

General Duty; #1

Joint Check Stops (SATS and MEO's): # 2 - High Visibility Locations / WalMart Parking lot

Arterial : Roving and Stationary

Residential: Stationary

DECEMBER:

Traffic Services; # 4

General Duty; # 2

Joint Check Stops (SATS and MEO's): # - High Visibility Locations

Arterial : Roving and Stationary

Residential: Stationary

4th Quarter

JANUARY

Traffic Services: 1

FEBRUARY

Traffic Services 1

Joint (Traffic and ME's) 2

MARCH  
Traffic Services 1

Arterial : Roving and Stationary  
Residential: Stationary

Q3)

Q4)

**Create Date: 2019-03-26**

### Initiative Work Plan

Objective - Community:

Traffic Safety

Owner HRMIS:

000054208

Owner Name:

Pamela Robinson

Initiative:

Enforcement/Education: General Duty/Traffic members will measure total number of traffic interactions (tickets/warnings) each month and report the number of violation tickets issued in regard to Distracted Driving, Speeding and Follow too Closely.

Owner HRMIS:

000152174

Owner Name:

Timothy Gaultois

### Initiative Action Steps

- 1) St. Albert traffic Services unit conduct weekly checkstops (Wednesday and/or Thursday) of each week as well as special operation checkstops and roving patrols. Members conduct MAS investigations on most stops with a goal of 100% compliance in the short term.

### Diary Date

2019-07-15

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### Quarterly Progress Report

Q1)

Q2)FIRST QUARTER

APRIL:

Traffic Services Unit: (VTs) 355 , (W/W) 46, (Total) 401

General Duty Unit: (VTs) 199 , (W/W) 169, (Total) 368

Distracted Driving (VTs) 109 , (W/W) 9 ,(Total) 118

Speed related (VTs) 50 , (W/W) 9 , (Total) 59

Follow to Closely (VTs) 5 , (W/W) 0 , (Total) 5

Careless Driving (VTs) 8 , (W/W) 1 , (Total) 9

Cannabis: 1

Liquor: 8

MAY:

Traffic Services Unit: (VTs) 524 , (W/W) 81, (Total) 605

General Duty Unit: (VTs) 124 , (W/W) 129, (Total) 253

Distracted Driving (VTs) 116 , (W/W) 13 ,(Total) 129

Speed related (VTs) 72 , (W/W) 9 , (Total) 81

Follow to Closely (VTs) 13 , (W/W) 0 , (Total) 13

Careless Driving (VTs) 7 , (W/W) 0 , (Total) 7

Cannabis: 0

Liquor: 5

JUNE:

Traffic Services Unit: (VTs) 410 , (W/W) 87, (Total) 497

General Duty Unit: (VTs) 74 , (W/W) 55 , (Total) 129

Distracted Driving (VTs) 82 , (W/W) 11 ,(Total) 93

Speed related (VTs) 36 , (W/W) 14 , (Total) 50

Follow to Closely (VTs) 3 , (W/W) 0 , (Total) 3

Careless Driving (VTs) 4 , (W/W) 0 , (Total) 4

Cannabis: 0

Liquor: 4

SECOND QUARTER

JULY:

Traffic Services Unit: (VTs) 259 , (W/W) 72, (Total) 331

General Duty Unit: (VTs) 130 , (W/W) 129 , (Total) 259

Distracted Driving (VTs) 121 , (W/W) 20 ,(Total) 141  
Speed related (VTs) 23 , (W/W) 8 ,(Total) 31  
Follow to Closely (VTs) 6 , (W/W) 1 ,(Total) 7  
Careless Driving (VTs) 8 , (W/W) 1 ,(Total) 9  
Cannabis: 0  
Liquor: 1

AUGUST:

Traffic Services Unit: (VTs) 292 , (W/W) 58, (Total) 350  
General Duty Unit: (VTs) 103 , (W/W) 104 , (Total) 207  
Distracted Driving (VTs) 93 , (W/W) 14 ,(Total) 107  
Speed related (VTs) 52 , (W/W) 11 ,(Total) 63  
Follow to Closely (VTs) 8 , (W/W) 0 ,(Total) 8  
Careless Driving (VTs) 10 , (W/W) 0 ,(Total) 10  
Cannabis: pending  
Liquor: pending

SEPTEMBER:

Traffic Services Unit: (VTs) 176 , (W/W) 49, (Total) 225  
General Duty Unit: (VTs) 100 , (W/W) 101 , (Total) 201  
Distracted Driving (VTs) 48 , (W/W) 12 ,(Total) 60  
Speed related (VTs) 89 , (W/W) 11 ,(Total) 100  
Follow to Closely (VTs) 47 , (W/W) 17 ,(Total) 64  
Careless Driving (VTs) 1 , (W/W) 0 ,(Total) 1  
Cannabis: (VTs) 3 , (W/W) 1 ,(Total) 4  
Liquor: 4

THIRD QUARTER

OCTOBER:

Traffic Services Unit: (Total) 136 VT's + 21 Written Warnings (WW not incl in category totals)  
General Duty Unit: (Total) 76 VT's + 62 Written Warnings (WW not incl in category totals)  
Distracted Driving (Total) 4  
Speed related (Total) 11  
Intersections (Total) 2  
Seat Belts (Total) 8  
Careless Driving (Total) 0  
Moving Violations (Total) 106  
Non-Moving Off (Total) 75 1  
Cannabis: (Total) 5  
Liquor: (Total) 1  
Other Prov Off (Total) 0

NOVEMBER:

Traffic Services Unit: (Total) 154 VT's + 1 Written Warning (WW not incl in category totals)  
General Duty Unit: (Total) 81 VT's + 21 Written Warnings (WW not incl in category totals)  
Distracted Driving (Total) 7  
Speed related (Total) 38  
Intersections (Total) 19  
Seat Belts (Total) 30  
Careless Driving (Total) 1  
Moving Violations (Total) 53  
Non-Moving Off (Total) 85  
Cannabis: (Total) 1  
Liquor: (Total) 0  
Other Prov Off (Total) 1

DECEMBER:

Traffic Services Unit: (Total) 123 VT's + 3 Written Warnings (Written Warnings are not included in the  
General Duty Unit: (Total) 78 VT's + 96 Written Warnings (category totals)  
Distracted Driving (Total) 6  
Speed related (Total) 37  
Intersections (Total) 24  
Seat Belts (Total) 4  
Careless Driving (Total) 0  
Moving Violations (Total) 59  
Non-Moving Off (Total) 71  
Cannabis: (Total) 0

Liquor: (Total) 0  
 Other Prov Off (Total) 0

**FOURTH QUARTER**

**JANUARY:**

Traffic Services Unit: (Total) 38 VT's + 4 Written Warnings (WW not incl in category totals)  
 General Duty Unit: (Total) 75 VT's + 37 Written Warnings (WW not incl in category totals)  
 Distracted Driving (Total) 2  
 Speed related (Total) 11  
 Intersections (Total) 7  
 Seat Belts (Total) 7  
 Careless Driving (Total) 0  
 Moving Violations (Total) 48  
 Non-Moving Off (Total) 42  
 Cannabis: (Total) 0  
 Liquor: (Total) 0  
 Other Prov Off (Total) 2

**FEBRUARY::**

Traffic Services Unit: (Total) 101 VT's + 1 Written Warning (WW not incl in category totals)  
 General Duty Unit: (Total) 170 VT's + 25 Written Warnings (WW not incl in category totals)  
 Distracted Driving (Total) 9  
 Speed related (Total) 22  
 Intersections (Total) 22  
 Seat Belts (Total) 16  
 Careless Driving (Total) 0  
 Moving Violations (Total) 143  
 Non-Moving Off (Total) 57  
 Cannabis: (Total) 1  
 Liquor: (Total) 1  
 Other Prov Off (Total) 0

**MARCH:**

Traffic Services Unit: (Total) 35 VT's + 10 Written Warnings (Written Warnings are not included in the  
 General Duty Unit: (Total) 37 VT's + u/k Written Warnings (category totals)  
 Distracted Driving (Total) 5  
 Speed related (Total) 10  
 Intersections (Total) 8  
 Seat Belts (Total) 4  
 Careless Driving (Total) 0  
 Moving Violations (Total) 11  
 Non-Moving Off (Total) 30  
 Cannabis: (Total) 0  
 Liquor: (Total) 0  
 Other Prov Off (Total) 0

No STATS received for handwritten tickets for March (they are not included in these stats)

Q3)

Q4)

**Create Date: 2019-03-26**

**Initiative Work Plan**

Objective - Community: Traffic Safety	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Education/Communication: Weekly media messaging to public and ongoing collaboration and support to Provincial and Municipal partners. Partner with schools, youth and SME's to present young drivers strategy that include drug/impaired driving, seatbelts and support safe driving apps).	Owner HRMIS: 000152174	Owner Name: Timothy Gaultois

**Initiative Action Steps**

**Diary Date**

- 1) Work directly with the City of St. Albert Media Liaison to draft and

**Initiative Action Steps****Diary Date**

implement various media reports and advertisements on a monthly basis in alignment with the Provincial Traffic Safety Calendar.

**Quarterly Progress Report**

Q1)

Q2) Cpl. GAULTOIS and St. Albert Media Coordinator, Marci NG Draft, review and post weekly Media Adds through the City of St. Albert and the St. Albert Gazette. Cpl. GAULTOIS and Marci NG are working on making changes and updates to media adds in order to make them more St. Albert friendly while keeping them in-line with the monthly Traffic Safety Calendar.

April - Speed Awareness (Hot Spots on St. Albert Trail and Arterial routes)

May - Motorcycle Safety Awareness (Hot Spots on St. Albert Trail and Arterial routes) & Traffic Stops

June - Commercial vehicle Safety (Hot Spots on St. Albert Trail (Mostly) and Arterial routes)

July - Impaired Driving Safety Month (Hot Spots focused on St. Albert Trail and target areas)

Aug - New Driver / Distracted Driving Awareness Month (Hot Spots focused on St. Albert Trail and target areas)

Sept - Back To School / Crosswalk Safety Month (Hot Spots focused on St. Albert Trail and target school areas)

Cst. MAYER attending weekly P.A.R.T.Y. program and conducting impaired related presentations to high school students on every Wednesday of the school week.

St. Albert Traffic Unit conducted a Youth Checkstop program at Bellerose Highschool to promote summer safety and good driving habits. (Mr. Freeze cool down and relax program)

St. Albert Traffic unit conducted 2 large Infant/Child safety clinics with AHS and are working towards future events

St. Albert Traffic unit worked with the City of St. Albert for the Alberta Road Race, Run Wild Road Race event and the St Albert Triathlon event.

Cpl. GAULTOIS working with the Community Event Coordinator (Scott D) for future events of 2019/2010.

CRISP Highlights for 1st Quarter :

April 2019 - CRISP agenda meeting for April 16, 2019

Ongoing Business

- Traffic Culture Survey Update

- PEV Program Update

- Website Revision

New Business

- Distracted Driving Presentation from AHS

- New Project Suggestions/Discussion.

- Stop sign safety and lack of properly stopping for them as a discussion topic.

- Concern on communities design (road widths, parked cars, garbage cans, sight lines discussion topic.

- discussion of a conference on how to explain to Mayor's and Councils to educate on Safe Systems Approach, Vision Zero

and the 5 E's. Howe there is a symbiotic relationship between all. How harmonization in the Capital Region is potentially worth while.

May 2019 - CRISP agenda meeting May 21, 2019

Ongoing business

- traffic culture survey update

- physics school project update

- option 4 U of A research update

- website additions

- AHS distracted driving presentation next steps

- new project suggestions/discussion

New Business

- urban traffic safety conference sponsorship

- ICADTS registrations

- discussion. Confirmation that the Vision Zero report is available, however, the 2018 Collision Report has not been released. A summary of the Collision Statistics has been provided and it is expected that the full report will be out in the next week or two.

June 2019 - CRISP agenda meeting June 18, 2019

Ongoing business

- traffic culture survey update

- physics school project update

- option 4 U of A research update

- international conference on urban traffic safety information

- ICADTS materials

- website

- new project suggestions/discussion - ongoing

- AHS restructuring, currently making them unavailable for option 4 seat belt joint operations

New Business

- brochure series

-discussion. Cst. McGILVRAY advised committee of the support roadside that is being observed by above 95 % of people he has observed stopped when M.A.S. has been used. Public support appears very positive over all.

Discussion regarding the temporary curbs being utilized throughout St. Albert and the positive effect it appears to be having on traffic calming in designated areas. Specifically in school zone crosswalk areas and for prevention of rolling through right turns at stop signs. (specifically at Grenfel Avenue and Grosvenor Boulevard.)

CRISP will not have a July and August meeting. The next CRISP meeting is on 2019-09-17.

September 2019 CRISP meeting agenda :

Ongoing Business

- Traffic Culture Survey Update
- Option 4 UofA Research Update
- ICUTS Debrief
- ICADTS Debrief
- Website Design Update
- Brochure Series Content Update
- New Project Suggestions/Discussion - Ongoing

New Business

- AHS Distracted Driving Presentation Use Options
- Option 4 Results Presentation

Narrative;

Municipalities face choices when building intersections. There are many factors considered in these choices including cost, operational performance, maintenance, and safety, among others.

For the safety component a Safe System framework could be applied to the particular problem intersection as a CRISP Research or Pilot Project. It would explicitly inform the choices for intersection type and how each would perform relative to Safe System compliance. Two examples may include:

1. A municipality is contemplating major changes to an intersection, for safety or capacity reasons, and would like a Safe System lens to help evaluate options.
  2. A municipality is updating its residential road standards for new neighbourhoods and is looking to include intersection designs that improve safety for cars, pedestrians, and cyclists using a Safe System lens.
- The Safe System lens would include using past Safe System research on intersection design by CRISP. The difference would be that it would be actively used in a real world project, and the municipality can use CRISP as research to help decide on an intersection type for construction.
  - The research can then be shared and be used as a template for future Safe System applications on similar real world projects.
  - This example template would help move Safe System forward in the CRISP region. The Safe System applications by the engineering community have largely stalled after CRISP based on the last research. Attributes to this stalling engineers who not understand how to use our past research or view it as a risk, as well as how to apply it to a real world problem.

Cpl. GAULTOIS has a meeting planned with Marci NG of the City of St. Albert regarding new media adds on October 17th

October 2019 CRISP meeting agenda

Website design update - the website design budget was increased by \$5,000

Safe System Municipal Intersection Project Update - Project to be adjusted to be a CRISP led full-day engineering workshop to be held in February to include CRISP partners with a Safe System practioner and a professional facilitator. Further action required by CRISP members - awaiting feedback and interest.

New Project Suggestions - CRISP to host two-day traffic even with high level experts from around the world. To focus and address issues in and around the Capital Region and to come up with multiple perspectives, write a report and publish it under the CRISP Banner.

Round Table Discussion - Traffic fatalities in Edmonton are down from 2018. - Option 4 events for Speed

November 2019

PARTY Program continues

December 2019

PARTY Program continues

Christmas/New Years Checkstops are planned with mind to GDL drivers and Youth

January 2020

PARTY Program continues

Traffic Safety Ads for 2020 are in place

February 2020

PARTY Program continues

A/Cpl Desmond is going to meet with A/Cpl Burroughs to set up a joint Op at the High Schools to educate youth before school is let out for the year

March 2020

School is cancelled for the remainder of the year due to COVID 19

Q3)



Q4)

**Objective - Detachment**

**Identified By**

Community Action Group

**Issue**

Crime Reduction

**Objective**

Reduce Property Crimes by 10%

**Owner HRMIS**

000054208

**Owner Name**

Pamela Robinson

**RCMP Vision: Our Culture**

**RCMP Operational Strategic Priorities**

This Objective is associated to / supports these RCMP Operational Strategic Priorities:

This Objective is associated to / supports these other priorities:

- 1) Community
- 2) Division
- 3) Crime Reduction Strategy
- 4) Crime Prevention

Customized (Restricted)

- 1)

**Measure(s) and Target(s)**

Measure	Target		
	From	To	Date
1) % Reduction in theft from motor vehicles  <b>Data Source Methodology:</b> PROS Reports	0	10	2020-04-01
2) % Reduction Break and Enter  <b>Data Source Methodology:</b> PROS Reports	0	10	
3) % Increase in Drug Trafficking Offences  <b>Data Source Methodology:</b> PROS Reports	0	10	

**Risk Management**

**Initiative(s)**

**1) Title: Education: 9:00 pm routine - partner with community stakeholders and citizens to promote accountable practices in the maintain a 9:00 pm routine that promotes education of safety and security of person and property. Bolster city of St. Albert police web page with educational information.**

Owner HRMIS:

000038158

Owner Name:

Laurel Kading

Owner Type:

RCMP

Initiative Type:

Education and Awareness

Risk No.:

**2) Title: Enforcement: Hot Spot Policing - Analytical review of information, focus on smaller areas that have a higher concentration of crimes, can be neighbourhoods or locations such as apartment complexes or houses. Report on the outcome of this initiative (charges laid/media reports).**

Owner HRMIS: 000099163      Owner Name: Thomas Meloche      Owner Type:

Initiative Type:      Risk No.:

**3) Title: Education: Host Spring/Fall - Crime Prevention Through Environmental Design (CPTED) information sessions. CPTED is the identification and education how environment can influence the prevalence of crime. By identifying these areas, educating owners on risk, making citizens less susceptible.**

Owner HRMIS: 000038158      Owner Name: Laurel Kading      Owner Type:

Initiative Type:      Risk No.:

**4) Title: Enforcement: Review and management of prolific offenders. Identify prolific offenders and the issues surrounding their criminal actions. Report on number of curfew checks, charges laid (breach or court order/new charges) or resolved otherwise - delegation to outside agencies for support.**

Owner HRMIS: 000099163      Owner Name: Thomas Meloche      Owner Type:

Initiative Type:      Risk No.:

**5) Title: Enforcement: Continue efforts to disrupt and dismantle criminal enterprise of drug trafficking in the city of St. Albert. Identify and corroborate intelligence and work with partnering agencies.**

Owner HRMIS: 000100839      Owner Name: Robby Butz      Owner Type: RCMP

Initiative Type:      Risk No.:

Enforcement

**6) Title: Education/Visibility: Lock it or Loose it Program - Detachment initiative, program can function in a number of different ways. The idea is to educate the public and encourage them to be more diligent in securing personal property. Report on initiatives and areas checked as a result of hot spot**

Owner HRMIS: 000099163      Owner Name: Thomas Meloche      Owner Type:

Initiative Type:      Risk No.:

**Create Date: 2019-03-25**

**Initiative Work Plan**

Objective - Detachment: Reduce Property Crimes by 10%	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Education: 9:00 pm routine - partner with community stakeholders and citizens to promote accountable practices in the maintain a 9:00 pm routine that promotes education of safety and security of person and property. Bolster city of St. Albert police web page with educational information.	Owner HRMIS: 000038158	Owner Name: Laurel Kading

**Initiative Action Steps**

**Diary Date**

- 1) CPVS Unit worked with community stakeholders to develop promotional information & media/webpage design to promote education on 9PMRoutine

**Quarterly Progress Report**

- Q1)
- Q2)1st Quarter  
CPVS liaised with media from the City to develop website info & they added information regarding 9PMRoutine to the City Website  
Promotional items have been distributed to community stakeholders to hand out information regarding 9PMRoutine. This includes all block party planners receiving information about 9PMRoutine to educate neighbourhoods on how to keep person/property safe.  
CPVS attended the RCMP/VSU public open house BBQ at detachment, while preparing food, members promoted 9PMRoutine to those who attended.  
CPVS attended "Public Safety Open House" to promote 9PMRoutine along with handing out information regarding such.
- Q3)1) A total of 50 Block Parties were attended this year (28 in Quarter 1 and 22 in Quarter 2). Officers handed out information about the 9PM Routine at these events and talked to residents about strategies to reduce their vulnerability to crime. 2) The Seniors Expo at the Seniors Association was attended with VSU. Information about the 9 PM Routine and CPTED was given out to numerous seniors. Feedback from the event indicated that the 9PM Routine was very popular amongst attendees. 3) Officers completed 4 bike patrols and 26 cart patrols in this quarter. During these patrols, officers handed out 9PM Routine information and installed over a hundred bike bells on bikes as part of the the "Lock it up" messaging for the 9PM Routine. 5) A partnership was developed with the City of St. Albert communications department. They have published 9PM Routine information twice a month since the start of May in the St. Albert Gazette "City Lights" section. Additionally they have issued Tweets with 9PM Routine messages and have issued Facebook posts with 9PM Routine messages every month. 6) St. Albert City Communications have added the 9PM Routine page to the city web site as approved by St. Albert RCMP.
- Q4)3rd Quarter  
9PMRoutine French Promotional pamphlets were distributed to all teachers/admin staff at La Mission School. Promotional items were also distributed at the Seniors Expo, Bank Fraud Presentation, SAM Master Planning Seminar, Crime Prevention Sessions, Food Bank Hamper night, CFMH Safety Social.  
  
9PMRoutine continues to be promoted in RCMP Media Releases when relevant to the information being distributed.  
  
9PMRoutine continues to be promoted on St. Albert City website/webpages/tweets/Facebook
- Q5)4th Quarter  
  
9PMRoutine information provided to attendees @ RCMP Townhall Meeting in March.  
  
9PMRoutine continues to be promoted in RCMP Media Releases when relevant to the information being distributed.  
  
9PMRoutine also continues to be promoted on St. Albert City website/webpages/tweets/Facebook.

**Create Date: 2019-03-26**

**Initiative Work Plan**

Objective - Detachment: Reduce Property Crimes by 10%	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Enforcement: Hot Spot Policing - Analytical review of information, focus on smaller areas that have a higher concentration of crimes, can be neighbourhoods or locations such as apartment complexes or houses. Report on the outcome of this initiative (charges laid/media reports).	Owner HRMIS: 000099163	Owner Name: Thomas Meloche

**Initiative Action Steps**

**Diary Date**

**Initiative Action Steps**

**Diary Date**

- 1) Hot Spots are determined by statically analysis by St Albert Crime Analyst. General Duty Members then make more uniformed / marked patrols in the Hot Spots to deter property crime in the area.

**Quarterly Progress Report**

Q1)

Q2)The Hot Spot Policing Statistical Analysis has lead to the CRU team competing 4 search warrants in the first quarter of 2019/20 for property related files. This has lead to 70 criminal code charges being laid.

Second quarter results - 4 more search warrants being completed by CRU in Q2 which were influenced by Hot Spot Statistical Analysis.

Third quarter results, -6 more search warrants for stolen property completed by CRU in Q3 that were influenced by Hot Spot Statistical Analysis.

Fourth quater - 2 more search warrants being completed by CRU in Q2 which were influenced by Hot Spot Statistical Analysis.

Total of 16 for the fiscal year. A total of 125 criminal code charges resulting from search warrants influenced by Hot Spot Statistical Analysis.

Q3)

Q4)

**Create Date: 2019-03-26**

**Initiative Work Plan**

Objective - Detachment: Reduce Property Crimes by 10%	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Education: Host Spring/Fall - Crime Prevention Through Environmental Design (CPTED) information sessions. CPTED is the identification and education how environment can influence the prevalence of crime. By identifying these areas, educating owners on risk, making citizens less susceptible.	Owner HRMIS: 000038158	Owner Name: Laurel Kading

**Initiative Action Steps**

**Diary Date**

- 1) Educate new members on CPTED so they can offer information sessions to community regarding CPTED and how to make their property less vulnerable to crime.

**Quarterly Progress Report**

Q1)

Q2)1st Quarter  
Two members from CPVS & CRU attended a CPTED course & conference this spring, so they can return & educate the community.  
CPVS member attended a City of St. Albert outdoor recreation facility to go over CPTED principles and offer information regarding noise issues citizens have been complaining about and how to make it a safer area.  
During "Public Safety Open House" members spoke about CPTED to the community in conjunction with 9PMRoutine, educating the public about how to make their property safer through environmental design and with 9PMRoutine.  
CPVS member visited numerous times the properties related to Crime Free Multi-Housing and continually evaluates the environmental designs of the property to ensure safety of it's residents.

Q3)2nd Quarter  
During the Neighbourhood Connections and Crime Prevention Working table meetings, CPVS officer have partnered with the Neighbourhood Development officer for CSD and have agreed to host 2 CPTED presentations for St. Albert in Quarter 3 at the St. Albert Library. Planning meetings have been held to decide on the format and the sessions have been advertised through the St. Albert Library newsletters. Invitations to NW, COP and Crime Stoppers were sent out so these partner agencies can also help promote safety at the library presentations.  
Discussion were held with CAD CRU member to see what information that unit is presenting to the public and one St. Albert CPVS member and one St. Albert CRU member attended a presentation in Red Deer to hear a presentation by the District CRU people to see if there were additional ideas that could be presented to this community.

Q4)3rd Quarter  
CPVS officer partnered with the Neighbourhood Development officer for CSD and hosted 2 CPTED presentations at the St. Albert Library.

CPVS member attended a 3 day CPTED course in October in Edmonton.

CPTED presentation was attended in Red Deer by a CPVS & CRU member, bringing back ideas for possible future projects.

Q5)4th Quarter

CPVS member involved with CFMH continued to liaise this quarter with property managers about CPTED principals to ensure the CFMH properties maintained their requirements (locks, lighting buildings/hallways/parking lots, maintain snow removal - sight lines et/al) which fall within CEPTED principles.

**Create Date: 2019-03-26**

**Initiative Work Plan**

Objective - Detachment: Reduce Property Crimes by 10%	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Enforcement: Review and management of prolific offenders. Identify prolific offenders and the issues surrounding their criminal actions. Report on number of curfew checks, charges laid (breach or court order/new charges) or resolved otherwise - delegation to outside agencies for support.	Owner HRMIS: 000099163	Owner Name: Thomas Meloche

**Initiative Action Steps**

**Diary Date**

- 1) St Albert CRU unit will identify prolific offenders that are on court ordered curfews residing in St Albert. CRU and General Duty will complete curfew checks on this offenders to ensure they are abiding by their condition's and not re offending.

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**Quarterly Progress Report**

Q1)  
Q2)Q1 Curfew Checks  
April - 39  
May - 27  
June - 49 Total = 115.

3 Breach Charge and 2 CSO collapses as a result of the curfew checks.

Q2  
July - 38  
August - 29  
Sept - 38 Total = 78

3 Breach Charges have been laid as a direct result of curfew checks for Q2. Numbers are down from Q1 as a result of less offenders being on curfew over the summer.

Q3  
Oct - 5  
Nov - 12  
Dec - 0 - Total = 17

10 Breach charges have been laid as a direct result of the curfew checks in Q3.

Q4  
Total of 39 Curfew checks resulting in 3 criminal code charges.  
Total for the fiscal year is 249 with 15 criminal code charges.

Q3)  
Q4)

**Initiative Work Plan**

Objective - Detachment: Reduce Property Crimes by 10%	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Enforcement: Continue efforts to disrupt and dismantle criminal enterprise of drug trafficking in the city of St. Albert. Identify and corroborate intelligence and work with partnering agencies.	Owner HRMIS: 000100839	Owner Name: Robby Butz

**Initiative Action Steps**

**Diary Date**

- 1) Source recruitment, intelligence led projects to disrupt drug traffickers will be a priority. Source training for membership and drug related charges to be tracked.

2020-03-31

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**Quarterly Progress Report**

Q1)

Q2)1st Quarter:

For a 10% increase, the drug goal is a total of 129 CDSA charges in the 2019/20 fiscal year. (approx 32 per quarter) During last years 1st quarter we achieved 40 CDSA charges. During this years 1st quarter from 2019-04-01 to 2019-06-28 we are down to a total of 16 CDSA charges. At this pace the detachment will not reach this years goal however this trend is not anticipated to continue. Drug Unit unexpectedly lost 2 of it's 4 constables this quarter but a process is currently underway to refill these vacant positions in the coming weeks. There is not yet reason to panic or deviate from template that has previously yielded positive results.

2nd Quarter:

During last years 2nd quarter we achieved 21 CDSA charges. During this years 2nd quarter from 2019-07-01 to 2019-09-30 we up with a total of 41 CDSA charges. The detachment is slightly off pace to reach this years goal however the 2nd quarter was much stronger than the first quarter. Additionally, the Drug Unit recently filled it's last 2 vacancies so it can be anticipated that they will gain some momentum over time.

3rd Quarter:

During last years 3rd quarter we achieved 27 CDSA charges. During this years 3rd quarter from 2019-10-01 to 2019-12-31 we up with a total of 38 CDSA charges. The detachment is perfectly right on pace to reach this years goal.

4th Quarter:

We were above the desired pace during this 4th quarter from 2020-01-01 to 2020-03-31. During last year's 4th quarter we reached 29 CDSA charges and this year we achieved 38 during the same time period. For a 10% increase, the drug goal was a total of 129 CDSA charges in the 2019/20 fiscal year and now after 4 quarters cumulatively the detachment reached this years goal. The final total for this year was 133 CDSA/Cannabis Act charges which is just slightly over the detachment's goal.

Due to the success experienced over the last 2 fiscal years the plan to achieve the objectives will remain relatively unchanged:

1) In 2017 an audit was conducted by the St. Albert Detachment Source Coordinator (Cpl. Rob BUTZ) on the source cabinet which resulted in 39 inactive Unit files being concluded and forwarded to HSU for long term storage. The hope was that this process would allow for a more focused effort on the remaining 11 active files and promote recruitment of new sources. After last year's fiscal year end we had an overall increase to 15 active source files. At the end of this year's 1st quarter we are presently sitting with 23 active sources so we are trending in the right direction which we hope will lead to more successful drug trafficking investigations. /// At the end of the 2nd quarter we now have 25 active sources. /// At the end of the 3rd quarter we now have 27 active sources. /// At the end of the 4th quarter (fiscal year) we now have 32 active sources

2) Cpl. Pat LESSARD (GIS), with assistance from Cpl. Rob BUTZ (Drug Unit), provided a 1 day Source presentation to all St. Albert detachment members. This presentation covered everything from recruitment, to proper/safe handling, documentation, award payments etc.

3) Drug Unit is frequently requesting assistance and including members from CRU, GD, GIS & DVU in many aspects of drug trafficking investigations which should increase members knowledge and comfort level surrounding these types of investigations.

4) Steps have been taken to increase the Drug Unit contingency fund from \$2000 to \$10000 in an effort to enhance Source handler's ability to make timely award payments following successful investigations and in turn helping promote more positive handler/source relationships. Also, during last year's fiscal year, S/Sgt. Tony DICKENS received a cheque for a second \$5000 Contingency Fund which is available to the membership for making CI award payments.

Q3)

Q4)

**Create Date: 2019-03-27**

**Initiative Work Plan**

Objective - Detachment: Reduce Property Crimes by 10%	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Education/Visibility: Lock it or Loose it Program - Detachment initiative, program can function in a number of different ways. The idea is to educate the public and encourage them to be more diligent in securing personal property. Report on initiatives and areas checked as a result of hot spot	Owner HRMIS: 000099163	Owner Name: Thomas Meloche

**Initiative Action Steps**

**Diary Date**

- 1) All media correspondence has messaging from the "Lock it or Loose it Program". "Lock it or Loose it Program" messaging is being tied into the #9PM Routine for consistency in messaging.

**Quarterly Progress Report**

- Q1)
- Q2) All property crime media updates have consistent messaging for the "Lock it or Loose it Program and the #9PM Routine messaging.  
  
The program is also completed in conjunction with "Hot Spot" policing. When the Hot spots are determined by St Albert Crime Analyst more uniformed patrols are made in the area, as well as CRU/CPVS members attending the area and distributing material with consistent messaging on the program.  
  
In the 3rd quarter a CRU / CPVS reservist member has been designated to the dissemination of the lock it or loose it material.  
  
All media releases have had the consistent messaging of the "Lock it or Loose It" and "# 9 PM Routine" to educate the public.

Q3)

Q4)

**Objective - Detachment**

**Identified By**

Community Action Group

**Issue**

Community Policing

<b>Objective</b>	<b>Owner HRMIS</b>	<b>Owner Name</b>
Communicate effectively - Build and maintain positive relations with our partners	000054208	Pamela Robinson

**RCMP Vision: Our Stewardship**

**RCMP Operational Strategic Priorities**

This Objective is associated to / supports these RCMP Operational Strategic Priorities:

- 1) Youth
- 2) Indigenous

This Objective is associated to / supports these other priorities:

- 1) Community
- 2) Division
- 3) Crime Reduction Strategy
- 4) Crime Prevention
- 5) Respectful Workplace
- 6) Violence against Women and Children

1)

**Measure(s) and Target(s)**

Measure	Target		
	From	To	Date
1) # Focused Community Education and Collaboration  <b>Data Source Methodology:</b> Report on the number of Educational Police Reports, attendance at educational events and community events.		23	2020-03-31
2) # Increased Reporting of involvement in VTRA  <b>Data Source Methodology:</b> Number of VTRA's - supporting agencies, charges/cleared otherwise.		10	2020-03-31

**Risk Management**

**Initiative(s)**

**1) Title: Increased connection to the community/visibility. Focused community education through media and member attendance at community engagement events. Report number of weekly media messaging, police reports and educational. Increased reporting on emerging trends and offences.**

Owner HRMIS: 000038158      Owner Name: Laurel Kading      Owner Type:

Initiative Type:      Risk No.:

**2) Title: Enforcement/Collaboration and Education: VTRA - Continued support to schools and community agencies for VTRA. Report on RCMP involvement in the number of VTRAs completed/facilitated and outcomes. Number of charges vs. differed to partnering agencies.**

Owner HRMIS: 000038158      Owner Name: Laurel Kading      Owner Type:

Initiative Type:      Risk No.:

**3) Title: Focused School Liaison/Youth Education: Report SLO visits and activities - such as involvement in drug awareness, internet safety, bullying and healthy choices (vaping and cannabis legislation).**

Owner HRMIS: 000038158      Owner Name: Laurel Kading      Owner Type:

Initiative Type:      Risk No.:



**Initiative Work Plan**

**Objective - Detachment:**

Communicate effectively - Build and maintain positive relations with our partners

Owner HRMIS:

000054208

Owner Name:

Pamela Robinson

**Initiative:**

Increased connection to the community/visibility. Focused community education through media and member attendance at community engagement events. Report number of weekly media messaging, police reports and educational. Increased reporting on emerging trends and offences.

Owner HRMIS:

000038158

Owner Name:

Laurel Kading

**Initiative Action Steps**

**Diary Date**

- 1) Review daily occurrence to determine daily/weekly media distribution. In all media releases, focus on messaging to help educate readers about crime trends & prevention.

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**Quarterly Progress Report**

Q1)

Q2)1st Quarter

Media Team has been sending out regular releases, hoping to aid investigators with information gathering for their files and/or educate public on protecting their person and/or property from criminal behaviours. Also, promoting Crime Reduction/CPTED and 9PM Routine when plausible.

Media releases have also been sent out regularly when members have made arrests/charges laid regarding their investigations, to inform the public.

Detachment OIC attended police committee meetings, St. Albert PRIDE, Children's festival and Indigenous Days as a means to connect with the community and our citizens.

(8 bike patrols, 12 cart patrols and 28 Block Parties attended)

Q3)2nd Quarter

Increased Connection/ Visibility - Through enhanced green space patrols (4 bike patrols, 26 cart patrols and 22 Block parties visited) officers have promoted the #9PM Routine and increased visibility of officers to residents. During this quarter, 7 Bike Safety Camps were attended and safety information taught. The following events were attended in uniform or in red serge: Canada Day, the Humboldt Memorial Charity Tournament, the Farmers' Markets, foot patrols of Servus Place and St. Albert Centre Mall, LGBTQ+ BBQ and BAM event at Lions Park, Safety Social at 20/22 Nevada Place, Rockn' August parade (traffic control), Parents Empowering Parents meeting, 2 daycare safety talks, Welcome back BBQ's at Paul Kane and Bellerose Schools, Bus safety talk at Father Jan School, Traffic safety for several school Terry Fox runs, lockdown drill at Akiins and Gish Schools, St. Albert Art Walk, First Responder Breakfast at Ironwood Estates (visiting with seniors) 2 Friendship Force events where St. Albert residents billet visitors from other countries, Neighbourhood Watch meeting and Victim Services meetings, and Orange Shirt Day at St. Albert Place. Multiple bike bells were installed on bikes throughout the St. Albert trails in this quarter and numerous positive tickets were given to youth that were seen exhibiting positive behaviours. CPTED and the #9PM Routine messages were delivered whenever possible.

MEDIA - 23 media releases were sent during this quarter. Emerging trends that were released were: Bike Safety, Break and Enters involving Firearms, Break and Enters involving garage door openers and Distraction thefts in parking lots.

Q4)3rd Quarter

Increased Connection/ Visibility - Remembrance Day Parade and 4 School/Community Remembrance Day Services were attended in Red Serge. 10 Elementary Halloween Safety talks provided to Muriel Martin & La Mission School. Community Vaping Presentation, Mental Health Presentation and 2 Crime Prevention Sessions @ St. Albert Library, Participated in Global Youth Empowerment Event on National Bullying and Health Symposium @ ESSMY School, Safety Social @ Giroux Estates, Drug Presentation & Honors Breakfast @ Paul Kane School, 3 Sparks/Brownie Safety Talks, Participated in SAM Master Plan Session, Neighbourhood Watch & Victim Services meetings, CPTED and the #9PM Routine messaging handed out were plausible.

Media - 32 media releases sent out this quarter. Emerging trends releases: Stolen Catalytic Converters, Mail & Parcel Theft, Liquor Store Thefts, National Impaired Driving & Proactive Policing/Community Partnerships - Thefts Prevented (hotspot patrols-crime reduction).

Q5)4th Quarter

Media team has sent out regular releases, aiding in identifying suspects for investigators and also educating the public on different crime trends/awareness, arrests made and news surrounding COVID-19 pandemic.

Media - 22 media releases sent out this quarter. Emerging trend releases: theft of Catalytic Converters. 9PM Routine - safe guarding property. Hotspot/proactive patrols find B&E/Theft in progress. Drug search warrants & charges related to investigations. Protecting one self during COVID-19. Keeping community safe during COVID-19.

Detachment commander attended police committee meeting, Homeless collation meeting, SAM x3 and Town Hall.

**Create Date: 2019-03-26**

### Initiative Work Plan

Objective - Detachment: Communicate effectively - Build and maintain positive relations with our partners	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Enforcement/Collaboration and Education: VTRA - Continued support to schools and community agencies for VTRA. Report on RCMP involvement in the number of VTRAs completed/facilitated and outcomes. Number of charges vs. differed to partnering agencies.	Owner HRMIS: 000038158	Owner Name: Laurel Kading

### Initiative Action Steps

### Diary Date

- 1) Complete the Protocol writing & signing and work with partners when VTRA situations arise.

### Quarterly Progress Report

Q1)

Q2)1st Quarter

Protocol writing has been ongoing and is at the completion stage. Protocol is to be signed in September 2019.

Two members attended the VTRA 2 day Conference, where members could collaborate and network with other agencies involved with the VTRA process.

Last member in CPVS attended Level II VTRA training, thus all CPVS members can assist in VTRA Level II situations.

RCMP assisted in 10 VTRA'S this quarter, all related to the schools where information gathering was necessary and in some cases movement to a Level II for safety planning and further monitoring of individuals involved.

Q3)2nd Quarter

The VTRA protocol has been sent to OSB for review and was then forwarded to the Department of Justice Canada for a legal review. Inspector Robinson and Cpl. Kading met with the Dept of Justice lawyer and his legal student to answer questions about VTRA and the protocol. A legal opinion was to be received from Dept of Justice by September 30th. On September 28th, a request was received to adjourn the legal opinion diary date until October 4, 2019.

The ceremony for signing the VTRA protocol was postponed and a date will be reset once the legal review results have been received. All other VTRA protocol signing partners are ready to sign.

In this quarter, 4 VTRA cases were facilitated. None of the 4 resulted in charges by the police. All 4 were deferred to School and community partners for resolution.

Q4)3rd Quarter

The VTRA protocol was legally approved & signed December 5, 2019 @ a St. Albert Ceremony

This quarter 9 VTRA Level I cases were facilitated and 3 of those cases resulted in a Level II - case conference - school/family safety planning.

At the end of the quarter, no charges had been laid.

Q5)4th Quarter

This quarter 2 Level I VTRA calls were facilitated, neither moved to a Level II but SRO's continued to work with the schools to monitor behaviour of student.

No charges laid this quarter related to VTRA.

**Create Date: 2019-03-27**

### Initiative Work Plan

Objective - Detachment: Communicate effectively - Build and maintain positive relations with our partners	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Focused School Liaison/Youth Education: Report SLO visits and activities - such as involvement in drug awareness, internet safety, bullying and healthy choices (vaping and cannabis legislation).	Owner HRMIS: 000038158	Owner Name: Laurel Kading

### Initiative Action Steps

### Diary Date

- 1) Provide regular visits & planned presentations to schools.

**Quarterly Progress Report**

Q1)

Q2)1st Quarter

Completed teaching DARE to the remaining 7 schools (included vaping information). Completed the grade 8 Drug Awareness presentations to all 9 Junior High Schools (included new Cannabis legislation).  
 Attended "Read In" and read to elementary students at 5 schools.  
 Attended High School Graduation Ceremonies in Red Serge (4 schools).  
 Attended Aboriginal Day  
 Attended Pride Day BBQ

Q3)2nd Quarter

In July, Healthy Relationship presentations were delivered to the High School Summer School CALM (Career and Life Management) classes. 7 Bike Safety talks were given in partnership with the St. Albert Parks and Rec programming. These talks occurred at the various community clubhouses for easy access for youth. Officers also attended the Cruising Clubhouse programs to talk to kids about bike safety.  
 During the summer months, the grade 6 drug awareness lessons and the grade 8 drug awareness lessons were revamped to include information about vaping and cannabis in addition to the healthy choices theme already woven into the lessons. The powerpoints were updated, teaching notes created for the officers and handouts created for the students.  
 Grade 6 and grade 8 drug awareness classes using the updated lessons have started at St. Albert school. Feedback from the teachers about the new material has been positive. Additionally, EPS has updated their Safe in 6 lessons. A meeting was attended with the Youth Program Coordinator from K Div to explore the updates, but St. Albert Detachment will remain with the plan to teach our updated drug awareness lessons.

Q4)3rd Quarter

Completed teaching DARE to 13 schools, including vaping & marihuana information (27 individual classes taught - 10 lessons each).  
 Completed teaching 4 schools for Grade 8 Drug Awareness (11 individual classes taught - 2 lessons each).  
 1 National RCMP Talks - participated in National Bullying Presentation (video conference) @ ESSMY School.  
 Internet/Social Media Presentations - Educated all grade 7 classes @ Richard Fowler School  
 1 Drug Presentation - Paul Kane High School CALM class

Q5)4th Quarter

Completed teaching DARE to 6 schools (15 individual classes taught x 10 lessons each - some classes missed the last 2 lessons due to COVID-19 school closing).  
 completed teaching 3 schools for Grade 8 Drug Awareness (12 individual classes taught - 2 lessons each)  
  
 1 Drug presentation - Paul Kane High School CALM class

**Objective - Detachment**

**Identified By**

District

**Issue**

Employee Wellness

<b>Objective</b>	<b>Owner HRMIS</b>	<b>Owner Name</b>
Contribute to employee wellness & respectful workplace	000054208	Pamela Robinson

**RCMP Vision: Our People**

**RCMP Operational Strategic Priorities**

This Objective is associated to / supports these RCMP Operational Strategic Priorities:

- 1) Indigenous

This Objective is associated to / supports these other priorities:

- 1) Division
- 2) Respectful Workplace

Customized (Restricted)

- 1)

**Measure(s) and Target(s)**

Measure	Target		
	From	To	Date
1) # Social Club Events  <b>Data Source Methodology:</b>			
2) # Attendance at monthly watch/unit meetings  <b>Data Source Methodology:</b>			

**Risk Management**

**Initiative(s)**

**1) Title: Support and participate in social club events that provide opportunity for team building and increased detachment morale.**

Owner HRMIS: 000054208      Owner Name: Pamela Robinson      Owner Type:

Initiative Type:      Risk No.:

**2) Title: OIC/SLT - Attend and facilitate monthly watch/unit meetings to provide opportunity to get to know and support detachment personnel, work and home life. A connected detachment is an inclusive and positive detachment.**

Owner HRMIS: 000054208      Owner Name: Pamela Robinson      Owner Type:

Initiative Type:      Risk No.:

**Create Date: 2019-03-26**

**Initiative Work Plan**

Objective - Detachment: Contribute to employee wellness & respectful workplace	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: Support and participate in social club events that provide opportunity for team building and increased detachment morale.	Owner HRMIS: 000054208	Owner Name: Pamela Robinson

**Initiative Action Steps**

**Diary Date**

1)

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**Quarterly Progress Report**

- Q1)
- Q2)Q1 - Three social club events included a Cowboy Eats, Easter Lunch, and Taco Tuesday.
- Q3)Q2 - Social club events included detachment potluck, summer BBQ and two farewell socials.
- Q4)Q3 - Participated in social club events, Halloween and Thanksgiving potlucks. Hosted a Christmas social for detachment members and family, completed Christmas cards expressing well wishes and thanks for every detachment member. Positive feedback received from members and family for inclusion in events.
- Q5)Q4- participated in social club events, Valentines pizza, Food bank drive and recognition of Cpl's placed in the acting position for an extended period of time.

**Create Date: 2019-03-26**

**Initiative Work Plan**

Objective - Detachment: Contribute to employee wellness & respectful workplace	Owner HRMIS: 000054208	Owner Name: Pamela Robinson
Initiative: OIC/SLT - Attend and facilitate monthly watch/unit meetings to provide opportunity to get to know and support detachment personnel, work and home life. A connected detachment is an inclusive and positive detachment.	Owner HRMIS: 000054208	Owner Name: Pamela Robinson

**Initiative Action Steps**

**Diary Date**

1)

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**Quarterly Progress Report**

- Q1)
- Q2)Q1 - revamped daily musters to twice weekly ones to better use time and meet members' operational needs = 24 per quarter. There is also an NCO roundtable weekly with available working NCO's = 12 meetings, and 1 detachment NCO meeting each quarter. Total of 37 meetings in Q1.
- Q3)Q2 - total of 6 muster meetings, 3 operational NCO meetings, 3 detachment management meetings. Thus, 12 in total.
- Q4)Q3 - Total of 6 muster meetings, 3 operational NCO meetings, 3 Admin/SLT meetings and One SLT (members only meeting). Thus, 13 in total.
- Q5)Q4 - Total of 6 muster meetings, 3 operational NCO meetings, 2 Admin/SLT meetings. SLT ( members only meeting cancelled for COVID). Thus, 11 in total.