



HERITAGE ADVISORY COMMITTEE

Date: February 14, 2018

Time: 6:00 p.m.

**Place: Douglas Cardinal
Boardroom**

3rd Floor, St. Albert Place

File: B02

AGENDA

- 1. Introduction**
- 2. Election of Chair and Vice Chair**
- 3. Adoption of Agenda**
- 4. Frequency of Meetings**
- 5. Review of Orientation Package**
- 6. Work Plan (Discussion)**
- 7. Mill Drive**
- 8. Other Business**
- 9. Next Meeting Date**
- 10. Adjournment**

Minutes of a Meeting of the Heritage Advisory Committee held in the Douglas Cardinal Boardroom, St. Albert Place, on the above date at 6:00 p.m.

Present:

Councillor R. Watkins
G. Clarke - Chair
V. Knaga
J. Oscroft
D. Perreaux
R. Stone
A. Ramsden

Staff:

K. Jerrott, Director of Cultural Services
S. Boudreau, Cultural Business & Events Manager
T. Brooks, Community Cultural Coordinator
K. Peter, Manager of Planning Branch
J. Fry, Planner
C. Wong, Legislative Officer

WELCOME AND INTRODUCTIONS

Members of the Committee and staff introduced themselves.

ELECTION OF CHAIR & VICE CHAIR

Cheryle Wong called for nominations for the position of the Heritage Advisory Committee Chair for 2018. Councillor Watkins nominated Jim Oscroft and Valerie Knaga nominated Grant Clarke. A hand vote was held, and Grant Clarke was elected by majority vote.

Cheryle Wong called for nominations for the position of the Heritage Advisory Committee Vice-Chair for 2018. Councillor Watkins nominated Jim Oscroft and as no other nominations were received Jim Oscroft was elected Vice-Chair by acclamation.

The meeting was turned over to the Chair.

ADOPTION OF AGENDA

The Chair declared the agenda adopted as presented.

REVIEW OF ORIENTATION PACKAGE

Stephen Bourdeau and Kristina Peter provided an overview of the orientation material.

FREQUENCY OF MEETINGS

Moved by Councillor Watkins

That the Heritage Advisory Committee meet the 2nd Tuesday of the month at 6:00 p.m. with an adjournment time of 8:00 p.m.

CARRIED

WORK PLAN

The development of a workplan will be further discussed at the March 13, 2018 meeting.

MILL DRIVE

Kelly Jerrott provided clarification on the issues surrounding Mill Drive.

The Committee requested that this item be added to the March 13, 2018 agenda.

OTHER BUSINESS

Moved by G. Clarke

That the Committee contact information be shared with the members.


CARRIED

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled for March 13, 2018 at 6:00 p.m.

ADJOURNMENT

The Chair declared the meeting adjourned at 8:20 p.m.



CHAIR



CHIEF LEGISLATIVE OFFICER