



## HERITAGE ADVISORY COMMITTEE

Date: March 13, 2018

Time: 6:00 p.m.

Place: Little White School House  
(2 Madonna Drive)

File: B02

## AGENDA

1. Adoption of Agenda
2. Adoption of Minutes – February 14, 2018 (5 min)
3. Discussion of Long Term Workplan (60 min)
  - a. Prioritization
4. Mill Drive (15 min)
5. Other Business (10 min)
6. Next Meeting – April 10, 2018
7. Adjournment

Minutes of a Meeting of the Heritage Advisory Committee held in the Little White School House, 2 Madonna Drive on the above date at 6:00 p.m.

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**Present:**

G. Clarke - Chair  
J. Oscroft  
D. Perreux  
R. Stone  
A. Ramsden

**Absent**

Councillor R. Watkins  
V. Knaga

**Staff:**

K. Jerrott, Director of Cultural Services  
T. Brooks, Community Cultural Coordinator  
J. Fry, Planner  
C. Wong, Legislative Officer

**ADOPTION OF AGENDA**

The Chair declared the agenda adopted as presented.

**ADOPTION OF MINUTES**

The Chair declared the minutes of February 14, 2018 be adopted.

**WORK PLAN**

The Committee discussed the development of a Workplan, which will include reviewing the processes and decision process when reviewing applications for the designation of heritage sites.

**11 MILL DRIVE**

An update was provided by Kelly Jerrott, Director of Cultural Services regarding 11 Mill Drive. It was agreed that the Chair will prepare a draft email for review to

forward to owners of potential heritage sites, providing information on the Committee's processes regarding designating heritage sites.

### **OTHER BUSINESS**

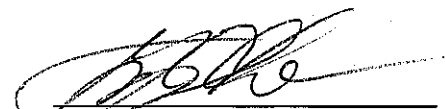
Jessi Fry, Planner was asked to provide an update at the April 10, 2018 meeting regarding the City's processes for Demolition Permits.

### **NEXT MEETING**

The next meeting of the Heritage Advisory Committee is scheduled for April 10, 2018 at 6:00 p.m. at the Little White School House.

### **ADJOURNMENT**

The Chair declared the meeting adjourned at 8:00 p.m.

  
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CHAIR  
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CHIEF LEGISLATIVE OFFICER