



## HERITAGE ADVISORY COMMITTEE

**Date: June 12, 2018**

**Time: 6:00 p.m.**

**Place: Douglas Cardinal  
Boardroom**

**(3<sup>rd</sup> floor, 5 St. Anne Street)**

**File: B02**

## AGENDA

1. Adoption of Agenda
2. Adoption of Minutes – April 10, 2018 (5 min)
3. St. Albert Place – Council Chambers (30 Min) – Kelly Jerrott
4. Review and update of Workplan (30 min) - Kelly Jerrott
5. Overview of Process for Designation (20 min) - Jessi & Tamsin
  - i. -Discussion of priorities (10 min)
6. Summer Schedule (10 min) – Legislative Officer
7. Other Business (10 min) - All
8. Adjournment

Minutes of a Meeting of the Heritage Advisory Committee held in the Douglas Cardinal Boardroom, City Hall on the above date at 6:05 p.m.

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**Present:**

Councillor R. Watkins (A-6:20 p.m.)  
G. Clarke – Chair  
V. Knaga  
D. Perreaux  
A. Ramsden (D-6:32 p.m.)

**Absent**

R. Stone  
J. Oscroft

**Staff:**

K. Jerrott, Director of Cultural Services  
Tamsin Brooks, Community Cultural Coordinator  
J. Fry, Planner  
Tracy Tsui, Planner  
C. Wong, Legislative Officer

**ADOPTION OF AGENDA**

The Chair declared the agenda adopted as amended by including item 5i. "Discussion of Priorities" with item 4 "Review and update of Workplan".

**ADOPTION OF MINUTES**

Moved by D. Perreaux

That the Minutes of April 10, 2018 be adopted as presented.

CARRIED

**ST. ALBERT PLACE – COUNCIL CHAMBERS**

K. Jerrott provided an update of the St. Albert Place Council Chambers upgrade. Changes include accessibility for wheelchair seating in the gallery and minor changes to the Council desk.

Moved by V. Knaga

That the Committee is in support of the proposed work to the gallery and minor modifications to the Council desk and that all mountings of technical equipment be maintained from the ceiling to avoid disruption of the brick work.

CARRIED

## **REVIEW AND UPDATE OF WORKPLAN**

Administration worked with the Committee to develop its Workplan. The Committee agreed that Inventory, Communication, Guiding Principles and Forms were identified as its priorities.

## **SUMMER SCHEDULE**

The Committee will meet on July 10, 2018.

The August 14, 2018 meeting was cancelled.

## **NEXT MEETING**

The next meeting of the Heritage Advisory Committee is scheduled for July 10, 2018 at 6:00 p.m. at the Train Station.

## **ADJOURNMENT**

The Chair declared the meeting adjourned at 7:50 p.m.



CHAIR



CHIEF LEGISLATIVE OFFICER