



City of St. Albert  
**CITY COUNCIL POLICY**

City Council Appointments to Federal,  
Provincial and Regional Boards and  
Committees

<b>AUTHORITY</b>	<b>APPROVED:</b>	<b>Res. No.</b>	<b>mm dd</b>	<b>REVISED:</b>	<b>Res. No.</b>	<b>mm dd</b>
City Council		C130-2005	03 21		C239-2012 AR-19-003	04 23 01 21

### Purpose

To establish a fair and consistent approach to the City's support for Council members' participation in Federal, Provincial, and Regional Boards and Committees that have a direct relationship with municipal governance. Council members' participation in Federal, Provincial and Regional Boards and Committees enables them to bring to Council a broad perspective and understanding of the issues and trends that have an impact on municipal governance throughout Canada.

### Policy

Council members shall inform Council if they wish to volunteer to participate on Boards or Committees of the Federation of Canadian Municipalities (FCM), Alberta Urban Municipalities Association (AUMA), the Capital Region Board (CRB) or other similar organizations.

### Standards

1. Council members' participation shall not conflict with the ability of Councillors to attend City Council meetings regularly. When participation in the Boards and Committees conflicts with the timing of a Council meeting or other Council business, Council members shall seek the Mayor's approval to participate in the Board or Committee. In the case of the Mayor, approval of the Deputy Mayor shall be required.
2. Council members shall annually prepare a brief report, summarizing the functions attended, specific items of interest and benefits regarding their participation in a Federal, Provincial, or Regional Board or Committee. The report shall be an attachment to the annual public reporting of Council's expenses prepared by the Chief Administrative Officer pursuant to Policy C-CC-03.

**Cross Reference:** Policy C-CC-03, City Council Remuneration

